

**NOTICE OF ALBANY
CITY COUNCIL MEETING**

There will be a regular meeting of the city council in and for the city of Albany, Stearns County, Minnesota at 6:30 o'clock in the evening on Wednesday, March 20, 2024, in the council room at 400 Railroad Avenue for the said City.

AGENDA

1. Convene meeting.
2. Pledge of Allegiance
3. Audit Bills
4. Act on the regular council meeting minutes held on March 6th.
5. Open Forum/Public comment (3 to 5 minutes max.)
6. John Hannon, Great River Regional Library Service Coordinator, Albany/Melrose Public Libraries, present activity report on the 2023 Albany Library operations.
7. Chris Kotzer, Albany Golf Club Inc. Board of Directors member- present the following:
 - Club House remodel update.
 - Change Order #12 \$6,179.25
 - Arnzen Construction Pay Application #3 \$505,812.58
8. Jeremy Mathiasen, City Engineer – present the following:
 - Project updates
 - Water Treatment Plant sand filter rehabilitation update and quotes
9. Reports of Boards and Department Heads
 - Councilor Al Amdahl, Park Board Liaison- present the following recommendations by the Park Board on a meeting held on March 7th:
 - 1) Pickleball Court surface repair.
 - 2) Improve Jaycee Shelter – Add ten (10) feet to existing Jaycee shelter for handicapped accessible bathrooms.
 - 3) Improve existing walk paths.
 - 4) Repair parking lot by Jaycee Shelter.
 - 5) Tree Trimming
 - a. Chair Sonya Hoffarth and councilor Al Amdahl will meet with Mr. Schiffler to determine what trees will be cut down.
 - 6) Softball field well pump replacement.
 - 7) Gazebos demolition and/or replacement.
 - 8) Softball field parking lot repairs (regrade).
 - 9) Softball shelter replacement demolition and new construction to be determined at a later date.
 - 10) Build a new kids' play area with off-road equipment tires west of the softball field driveway entrance.
 - 11) Construct BMX bike path.
 - 12) Install playground equipment for preschool age children
 - Police Chief Ozzie Carbajal
 - Joseph Mergen, Public Works Supervisor
 - Present quotes for Industrial Park generator.
 - Gary Winkels, Clerk/Adm. -present the following:
 - Resolution 2024-06 Albany Lions, MN Lawful Gambling LG230 application for exempt permit to conduct a raffle on August 3, 2024.
 - Local Board of Appeal meeting April 3rd 5:30PM

10. Mayor Tom Kasner - announce the next regular council meeting date (April 3rd) and adjourn.

Gary Winkels
Administrator/Clerk

Pursuant to due call and notice thereof a regular meeting of the Council in and for the City of Albany, Stearns County, Minnesota, was called to order by Mayor Tom Kasner at 6:30 o'clock in the evening on Wednesday, March 6, 2024, in the Council Room at 400 Railroad Avenue for the said City.

Other Council members present were councilors John R Harlander, Al Amdahl, and Adam Rushmeyer. Councilor Keith Heitzman was absent. Others present were Police Chief Ozzie Carbajal, Joe Mergen, Public Works Supervisor, Tim Hennagir, Staff Writer, the Star Post, Gary Winkels, City Administrator.

The council recited the Pledge of Allegiance.

The council took notice of approval of payment of bills. After due discussion, a motion was made by Al Amdahl, and seconded by Adam Rushmeyer to approve/authorize payroll (4128-4144), electronic payments, transfers, and the payment of the following bills: Check Numbers 73337-73358. All voted for the motion, and it carried.

Mayor Tom Kasner called for any corrections or additions to the minutes of the regular meeting of the council held on February 21st. Mr. Winkels noted the February 7th minutes electronic payments stated (4074-4091); whereby they should have stated (4074-4109). Mayor Tom Kasner, hearing no corrections or additions, declared them approved.

Open forum/public comments: none.

Police Chief Ozzie Carbajal presented the Therapy Dog Agreement between the City and Patrol Officer Joanna Bigler, the dog's owner. Police Chief Carbajal noted the agreement was drafted by the city attorney. After due discussion a motion was made by Mayor Tom Kasner and by John R. Harlander to approve the said agreement. All voted for the motion, and it carried.

Mr. Mergen updated the council on the Water Treatment Plant sand filter rehabilitation. Mr. Mergen noted the media sand has been removed from cells #1 and #2. Mr. Mergen noted the following two quotes for media sand both with 8-week delivery time: WesTech \$67,800 and Leopold \$ 80,264. After due discussion a motion was made by Adam Rushmeyer and seconded by Al Amdahl to approve the quote from WesTech for \$67,800. All voted for the motion and the motion carried. Mr. Mergen also noted he is still waiting for a labor quote.

Councilor Al Amdahl, Albany Community Education Liaison, informed the council the walls are being placed on the Albany Early Childhood Center, 300 3rd Avenue. Mr. Al Amdahl noted the Community Education Committee has set goals for 2024 they are as follows: 1), Enhance and improve programming opportunities that utilize the BEAT, 2), Seek out and continue current collaboration opportunities to expand and enhance programming, 3), Ensure Early Childhood programs and space meet the needs of our communities, 4), Create a communication plan, and 5), Create a Kid Company staff development calendar.

Councilor Adam Rushmeyer, Albany Golf Club Liaison, presented to the council the Albany Golf Club's checkbook register. After due discussion, a motion was made by Adam Rushmeyer and seconded by John R. Harlander to approve electronic payments, transfers, and the payment of the following checks 40657-40660. All voted for the motion, and it carried.

Mr. Rushmeyer noted the golf board of directors approved the 2024 budget totaling \$1,212,640.58.

Mayor Tom Kasner, Fire Department Liaison, informed the council the board held a meeting on meet February 28th to discuss the operations reimbursement schedule of the fire department for the year 2023 and the boards contribution to the 2024 Capital Equipment Fund. Mayor Tom Kasner noted the net cost to the participating jurisdictions (City of Albany, Townships of Albany/Farming/Krain) was \$ 168,839. Mayor Tom Kasner informed the council the City of Albany reimbursement for 2023 department operations and 2024 Capital Equipment Fund was \$112,816. Mayor Tom Kasner noted the department responded to 269 calls in 2023. Mayor Tom Kasner also noted the board will be updating the contract for service at the July board meeting. Mayor Tom Kasner also informed the council the annual firemen's spring dance will be held on April 6th at Shady's Hometown Tavern and Event Center.

Mr. Winkels appeared before the council and presented Change Order #11, a deduction of \$1,575.00 to Arnzen Construction. Mr. Winkels noted credit was given to remove the lettering from the rear elevation and construction fees. Mr. Winkels noted the sum total to date for the clubhouse improvements is \$1,786,735.05. After due discussion a motion was made by Mayor Tom Kasner and seconded by Al Amdahl to approve Change Order 11. Voting for the motion were Mayor Tom Kasner, Councilors Adam Rushmeyer, and Al Amdahl. Councilor John R. Harlander abstained, and the motion carried.

Mr. Winkels presented the council to the council the following unofficial Presidential Nomination Party (PNP) results:

- 1,629 registered voters when polls opened at 7AM
- 6 NEW registered voters on Election Day
- 183 voters on Election Day
- 19 Early absentee voters

Mayor Tom Kasner, with the consensus of the rest of the council thanked the election judges for their service.

Mr. Winkels reminded the council the Local Board of appeal and equalization meeting will be April 3, 2024, at 5:30 PM.

Mayor Tom Kasner announced the next regular council meeting for 6:30 PM or as soon as thereafter on Wednesday, March 20th, and adjourned the meeting at 7:30 PM.

Gary Winkels
City Administrator

Month: March Year: 2024

Statistics

-Circulation (number of physical items checked out) in 2023 was 77,476 items, a decrease of 8.5% from 2022. This was more than the overall regional decrease of 1.2%. It is still the third highest total circulation in Albany since 2008, which peaked at 94,434. Interestingly, our checkout sessions per hour held steady from 2022.

-System wide GRRL saw a total digital circulation of 380,405 eBooks, audio books, streaming music and videos downloaded from our digital platforms, a 27.1% increase from 2022.

Programs

With the loss of our Storytime volunteer in 2022, we re-evaluated our Storytime schedule. Moving Storytime during the school year from Wednesday mornings to Tuesday evenings to hopefully accommodate more families. Summer Storytimes will remain on Thursday afternoons.

The 2023 Summer Reading Program (Find Your Voice) set a new high for participation. Our participation in 2019 peaked at 476 children and teens, 2020 dropped to only 85, and 2022 was up to 458 participants. In 2023 we had a total of 481 participants.

News

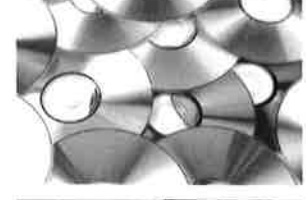
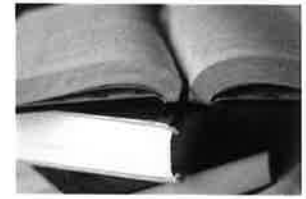
2024 Albany Library activity will be focused on the local collection. We will be working to remove outdated and worn-out items that have accumulated on our shelves and focus on rearranging the remaining materials for easy access.

Building/Maintenance Issues

None to report.

On behalf of the library and the community we serve, I would like to thank the City of Albany and City staff for their continual support of the library and their flexibility and dedication in getting through the past year.

John Hannon- Library Services Coordinator
Albany/Melrose Public Libraries
320-356-5987





Arnzen Construction Inc.

29033 County Road 17
 Freeport, MN 56331
 Phone: (320) 836-2284

Change Order

C/O Date: 3/6/2024

Quoted to: CITY OF ALBANY
 BOX 370
 ALBANY, MN 56307

Regarding Job: Albany Golf Club Remodel- 2023
 500 CHURCH AVE
 ALBANY, MN 56307

C/O Number:	12	Comments
Owner C/O No:		

Description	Amount
Add kitchen equipment that was previously removed in Change Order #4.	5,885.00
Construction Service Fee	294.25
Replace existing cooler door, \$2800 By Arnzen	0.00

Original Contract	\$	1,359,778.14
Previous Change Orders	\$	426,956.91
Revised Contract	\$	1,786,735.05
Current Change Order	\$	6,179.25
New Contract Total	\$	1,792,914.30

Authorized by: _____ Date: _____
 CITY OF ALBANY

Representative: _____ Date: _____
 Arnzen Construction Inc.

TO (OWNER): City of Albany
BOX 370
ALBANY, MN 56307

PROJECT: Albany Golf Club Remodel- 2023
500 CHURCH AVE
ALBANY, MN 56307

APPLICATION NO.: 3
PERIOD TO: 3/10/2024

FROM (CONTRACTOR): Anzen Construction Inc.
29033 County Road 17
Freeport, MN 56331

VIA (ARCHITECT): Ringdahl

ARCHITECTS
PROJECT NO:

DISTRIBUTION
TO:
- OWNER
- ARCHITECT
- CONTRACTOR

CONTRACT FOR: Albany Golf Course Remodel

CONTRACT DATE: 10/30/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract:
Continuation Sheet, AIA Type Document is attached.

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 1,359,778.14
2. Net Change by Change Orders \$ 433,136.16
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 1,792,914.30
4. TOTAL COMPLETED AND STORED TO DATE \$ 1,003,189.90

CONTRACTOR: Anzen Construction Inc.
29033 County Road 17 Freeport, MN 56331

By: [Signature] Date: 3-13-24

5. RETAINAGE:
a. 5.00 % of Completed Work \$ 50,159.50
b. 0.00 % of Stored Material \$ 0.00
Total retainage (Line 5a + 5b) \$ 50,159.50

6. TOTAL EARNED LESS RETAINAGE \$ 953,030.40
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 447,217.82
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE \$ 505,812.58
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 839,883.90
(Line 3 less Line 6)

AMOUNT CERTIFIED \$ 505,812.58

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	467,850.88	-38,268.97
Total approved this Month	6,179.25	-2,625.00
TOTALS	474,030.13	-40,893.97
NET CHANGES by Change Order	433,136.16	

By: [Signature] Date: 3-13-24
State of MINNESOTA
County of STEARNS
Subscribed and Sworn to before me this 13th Day of MARCH 2024
Notary Public: Calliena Marcella Kociemba
My Commission Expires: 01/31/2028
Minnesota Notary Public
Commission Expires 01/31/2028

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

By: [Signature] Date: 3/18/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

TO (OWNER): City of Albany
BOX 370
ALBANY, MN 56307

PROJECT: Albany Golf Club Remodel- 2023
500 CHURCH AVE
ALBANY, MN 56307

APPLICATION NO: 3
PERIOD TO: 3/10/2024

DISTRIBUTION
TO:
OWNER
ARCHITECT
CONTRACTOR

FROM (CONTRACTOR): Amzen Construction Inc.
29033 County Road 17
Freeport, MN 56331

VIA (ARCHITECT): Ringdahl

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Albany Golf Course Remodel

CONTRACT DATE: 10/30/2023

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Concrete Work	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00	0.00	500.00
2	Rough Carpentry	151,670.18	106,932.42	44,737.76	0.00	151,670.18	100.00	0.00	7,583.51
3	Finish Carpentry	272,652.21	2,675.98	90,201.94	0.00	92,877.92	34.06	179,774.29	4,643.90
4	Insulation	12,284.00	0.00	12,284.00	0.00	12,284.00	100.00	0.00	614.20
5	EPDM Roofing	17,433.00	0.00	17,433.00	0.00	17,433.00	100.00	0.00	871.65
6	Soffit & Siding	191,895.09	110,820.98	4,316.07	0.00	115,137.05	60.00	76,758.04	5,756.85
7	Doors, Frames & Hardware	25,919.97	0.00	0.00	0.00	0.00	0.00	25,919.97	0.00
8	Aluminum Openings	104,500.00	0.00	78,375.00	0.00	78,375.00	75.00	26,125.00	3,918.75
9	Gypsum	54,728.45	0.00	54,728.45	0.00	54,728.45	100.00	0.00	2,736.42
10	Flooring	82,654.00	0.00	82,654.00	0.00	82,654.00	100.00	0.00	4,132.70
11	Acoustical Treatment	15,300.00	0.00	12,240.00	0.00	12,240.00	80.00	3,060.00	612.00
12	Painting	12,800.00	0.00	12,800.00	0.00	12,800.00	100.00	0.00	640.00
13	Food Service	27,902.00	27,902.00	0.00	0.00	27,902.00	100.00	0.00	1,395.10
14	Elevator	44,977.90	26,986.40	0.00	0.00	26,986.40	60.00	17,991.50	1,349.32
15	Plumbing & Piping	66,745.00	3,605.00	23,093.00	0.00	26,698.00	40.00	40,047.00	1,334.90
16	HVAC	67,265.00	700.00	32,932.50	0.00	33,632.50	50.00	33,632.50	1,681.63
17	Electrical	68,900.00	68,900.00	0.00	0.00	68,900.00	100.00	0.00	3,445.00
18	Earthwork	8,000.00	0.00	0.00	0.00	0.00	0.00	8,000.00	0.00
19	Preconstruction Fee	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00	0.00	250.00
20	Rental Fees	13,000.00	866.28	9,533.72	0.00	10,400.00	80.00	2,600.00	520.00
21	CMC Supervisor Onsite	25,800.00	20,400.00	5,400.00	0.00	25,800.00	100.00	0.00	1,290.00

AIA Type Document
Application and Certification for Payment

TO (OWNER): City of Albany
BOX 370
ALBANY, MN 56307

PROJECT: Albany Golf Club Remodel- 2023
500 CHURCH AVE
ALBANY, MN 56307

APPLICATION NO: 3
PERIOD TO: 3/10/2024

DISTRIBUTION
TO:
OWNER
ARCHITECT
CONTRACTOR

FROM (CONTRACTOR): Amzen Construction Inc.
29033 County Road 17
Freeport, MN 56331

VIA (ARCHITECT): Ringdahl

ARCHITECTS
PROJECT NO:

CONTRACT FOR: Albany Golf Course Remodel

CONTRACT DATE: 10/30/2023

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
22	CMC Supervisor Office	15,600.00	12,725.00	2,875.00	0.00	15,600.00	100.00	0.00	780.00
23	Construction Services Fee	64,751.34	19,875.73	44,875.61	0.00	64,751.34	100.00	0.00	3,237.57
24	CO#1 PR#1 ADD	326,027.29	42,472.00	100.00	0.00	42,572.00	13.06	283,455.29	2,128.60
25	CO#3 PR#1 Construction Service Fee	16,301.36	2,123.60	100.00	0.00	2,223.60	13.64	14,077.76	111.18
26	CO#2 Building Permit Cost	8,770.21	8,770.21	0.00	0.00	8,770.21	100.00	0.00	438.51
27	CO#4 PR#2 Changes	95,295.15	0.00	100.00	0.00	100.00	0.10	95,195.15	5.00
28	CO#5 PR#2 Construction Service Fee	4,764.76	0.00	100.00	0.00	100.00	2.10	4,664.76	5.00
29	CO#6 Mid Central Door Changes	-1,955.77	0.00	0.00	0.00	0.00	0.00	-1,955.77	0.00
30	CO#7 SCR Changes	-36,313.20	0.00	0.00	0.00	0.00	0.00	-36,313.20	0.00
32	CO#9 ADDED WALL TILE BEHIND BAR.	5,149.84	0.00	0.00	0.00	0.00	0.00	5,149.84	0.00
31	CO#8 ADDED CABINETRY	11,542.27	0.00	0.00	0.00	0.00	0.00	11,542.27	0.00
33	CO#10 REMOVE GABLE LOUVERS	-1,050.00	0.00	-1,050.00	0.00	-1,050.00	100.00	0.00	-52.50
34	CO#11 REMOVE REAR LETTERING	-1,575.00	0.00	-1,575.00	0.00	-1,575.00	100.00	0.00	-78.75
35	CO#12 ADD KITCHEN EQUIPMENT	6,179.25	0.00	6,179.25	0.00	6,179.25	100.00	0.00	308.96
REPORT TOTALS		\$1,792,914.30	\$470,755.60	\$532,434.30	\$0.00	\$1,003,189.90	55.95	\$789,724.40	\$50,159.50

To:	Gary Winkels, Tom Schneider, City Staff & Albany City Council City of Albany	From:	Jeremy Mathiasen St. Cloud Office
File:	193801690	Date:	March 15, 2024

Reference: Engineering Update for the 3/20/24 Council Meeting

2023 Capital Improvement Project (Forest Avenue)

Project is paused until work can resume in the spring.

2025 Railroad Avenue / CR 157 Improvement project.

City utility plan sheets are being prepared for inclusion in the County's construction set. The County's Engineer is planning to have a 95% completed plan set by April 5th. Cost sharing updates for the City will be provided in early April.

2024 Roadway Surface Improvement project

Contracts are approved and ready for final signature. Knife River is tentatively planning for late May for a project start up. A preconstruction meeting will be scheduled for early May.

Water Treatment Plant

At the last meeting the Council authorized the ordering of the filter media. Coordination with the Contractors is continuing.

If you have any questions on any of the ongoing projects or anything else, please feel free to call or email me at any time.

Jeremy Mathiasen

320.266.5232

Industrial Park Generator

Generator (AMPS)	\$ 22,722.50
Gas Hookup (Centerpoint Energy)	\$ 3,665.00
Rothstein Electric	\$ 11,250.00
	<u>\$ 37,637.50</u>

Electric & Generator (Design Electric)	\$ 39,900.00
Gas Hookup (Centerpoint Energy)	\$ 3,665.00
	<u>\$ 43,565.00</u>

ORGANIZATION INFORMATION

Organization Name: Albany lions License Number: 02337
Address: P.O. Box 516 City: Albany, MN Zip: 56307
Chief Executive Officer (CEO) Name: Ben Schmitz Daytime Phone: 320-293-7797
Gambling Manager Name: Lester Sand Daytime Phone: 320-248-2209

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 8/3/24 to 8/3/24

Check the type of games that will be conducted:

- Raffle Pull-Tabs Bingo Tipboards Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Albany City Hall - Legion Park

Street address and City (or township): 400 Railroad Ave Albany mn Zip: 56307 County: Stearns

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes If yes, a lease is not required.
 No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ -0- (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____


Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<p>Local unit of government must sign.</p>	<p>TOWNSHIP NAME: _____</p> <p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


3/11/2024

Signature of CEO (must be CEO's signature; designee may not sign)
Date

<p>Mail or fax to:</p> <p>Minnesota Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 Fax: 651-639-4032</p>	<p>No attachments required.</p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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320-845-4244
P. O. Box 370
Albany, Minnesota 56307

RESOLUTION 2024-06
APPROVING MINNESOTA
OFF-SITE LAWFUL GAMBLING

WHEREAS, the Albany Lions has filed a Minnesota Lawful Gambling Off-Site Lawful Gambling Application (LG230) to conduct a raffle on August 3, 2024, and

WHEREAS, the City Council, of the City of Albany, County of Stearns, State of Minnesota, has reviewed the said application; and

WHEREAS, the City Council finds that appropriate circumstances exist; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBANY, COUNTY OF STEARNS, STATE OF MINNESOTA, does hereby approve the Off-Site Lawful Gambling at Albany American Legion Park, 400 Railroad Avenue, by the Albany Lions Club.

Approved by the City Council this 20th day of March, 2024.

Tom Kasner, Mayor

Gary Winkels, Clerk/Adm.

(S E A L)



COUNTY OF STEARNS

PROPERTY SERVICES DIVISION

Property Assessment Services

Service Center Rm 2500 • 3301 County Road 138 • Waite Park, MN 56387
320-656-3680 • Fax: 320-229-7032 • www.stearnscountymn.gov

To: Albany City Local Board of Appeals and Equalization, April 3, 2024, 5:30 p.m.
From: Debbie Haus and Connor Rausch
Date: March 12, 2024
Re: 2024 Assessment Report, for taxes payable in 2025

For the 2024 assessment there were a total of 27 qualified residential sales used in the state study which uses sales from October 1, 2022 through September 30, 2023.

Property owners can now view sales throughout the county by visiting: stearns-county-gis-stearns.hub.arcgis.com, then click on "Property Sale Prices" map.

Below are the average market value changes for properties in this district for the 2024 assessment for taxes payable in 2025.

- **Residential Off Water** + **Median increase of 4.5%**
- **Residential On Water** + **Median increase of 3.7%**

- **Commercial / Industrial** + **Median increase of 5%**
- **Apartments** + **Median increase of 10%**
- **Storage Units** + **Median increase of 9%**

- **New Construction total:**
 - **New Construction Res/Seas:** **\$2,400,700**
 - **New Construction Comm/Ind/Apt:** **\$ 1,688,300**
 - **Total New Construction:** **\$ 4,089,000**

Please keep in mind that these are only medians. Some properties may have changed more or less than the average depending on the characteristics of the property, if it was viewed/updated during the assessment cycle, and if new construction was added to the parcel.

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Pursuant to due call and notice thereof, a meeting of the Park Board in and for the City of Albany, Stearns County, Minnesota, was called to order by Chair Sonya Hoffarth at 4:00 o'clock in the afternoon on Thursday, March 7, 2024, at 400 Railroad Avenue, for the said City.

Other Board members present: Ross Voit, and Dalton Herzog. Councilor Al Amdahl, Park Board Liaison, was present. Others present were Gary Winkels, Clerk/Adm., Joe Mergen, Public Works Supervisor, Albany Area Jaycees Ice Cup Committee, Sheri Schmidt, Chad Schmidt, Nathan Schmidt, Friends of North Park, Bryan Schiffler, and resident Kenn Burr.

Mr. Winkels called for any nominations for the position of Chair and Vice Chair for the year 2024. Mr. Voit nominated Sonya Hoffarth as Chair. Mr. Herzog nominated Ross Voit as Vice Chair. Hearing no other nominations, the nominations from the floor were closed and the aforesaid individuals are duly appointed to the said positions.

Chair Sonya Hoffarth called for any additions or corrections to the minutes of March 29, 2023, and hearing none declared the said minutes approved as written.

Chair Sonya Hoffarth welcomed Mr. Herzog as the newest Park Board member who was appointed by the city council on January 3, 2024. Ms. Hoffarth also thanked former Park Board member Grant Johnson for his years of service.

Ms. Schmidt presented the board with the idea of installing a memorial bench in North Park. Ms. Schmidt noted the Jaycees are proposing to install a bench that would be made of concrete or granite. Mr. Herzog noted he would like to see the option of memorial benches and/or memorial trees. Mr. Winkels noted if memorials are allowed, the city should have a policy. After due discussion Chair Sonya Hoffarth directed Mr. Winkels to draft a policy for the board to review at a future meeting.

Mr. Schiffler appeared before the board to recap 2023 North Park improvements. Mr. Schiffler noted the cracks in the surface of the pickleball courts will be repaired in May. Mr. Schiffler also noted a letter of No-loss and De Minimis was received from the Minnesota Board of Water and Soil Resources and no further wetland issues exist in North Park related to the 2023 park improvements.

Mr. Burr appeared before the board to discuss several concerns he has with the North Park improvements. Mr. Burr noted there are two sharp edges of metal on the observation pier. Mr. Schiffler informed the board he would have his crew remove the sharp edges. Mr. Burr also noted the following: 1) he is concerned about the increased noise level and loss of wildlife due to the tree removal, 2) the holding pond only about "75 feet" away from the playground, and 3) several more people are using the park, and the park is a lot "cleaner looking" since the improvements have been made. Mr. Burr also thanked the board for their responsiveness when he presents a concern.

Mr. Schiffler appeared before the board to present the following proposed 2024 North Park improvements:

- 1) Pickleball Courts - repair cracks in existing concrete surface.
- 2) Add ten (10) feet to existing structure for handicapped accessible bathrooms.
- 3) Remove old asphalt and gravel, install new base and asphalt on existing paths.
- 4) Repair parking lot by Jaycee shelter and pickleball courts- install granite base and concrete curbing (curbing to be paid by city park funds) and possibly create one way traffic flow.
- 5) Tree Trimming – wooded area at the north end of park or west of the softball field.
- 6) Softball field well- replace well pump with 40 gallon per minute pump.
- 7) Gazebos- demolish small gazebo east of the Lions shelter and repair existing large (Lions) gazebo.
- 8) Softball field parking lot- grade existing parking lot to fix wash outs, increase parking for dog park and north end activities.

- 9) Softball shelter – Demolition of existing shelter and build a new one with bathrooms. Construction plans to be reviewed and approved by city.
- 10) Build a kids’ play area with off-road equipment tires west of softball field driveway entrance.
- 11) BMX bike path – construct a BMX bike path within trees on the north end of the park.
- 12) Splash Pad
- 13) Soccer Fields north of softball field
- 14) Install playground equipment for preschool age children.
- 15) Sledding hill

After due discussion, the board unanimously recommended to the council the following improvements be approved:

- 1) Pickleball Court surface repair.
- 2) Improve Jaycee Shelter – Add ten (10) feet to existing Jaycee shelter for handicapped accessible bathrooms.
- 3) Improve existing walk paths.
- 4) Repair parking lot by Jaycee Shelter.
- 5) Tree Trimming
 - a. Chair Sonya Hoffarth and councilor Al Amdahl will meet with Mr. Schiffler to determine what trees will be cut down.
- 6) Softball field well pump replacement.
- 7) Gazebos demolition and/or replacement.
- 8) Softball field parking lot repairs (regrade).
- 9) Softball shelter replacement demolition and new construction to be determined at a later date.
- 10) Build a new kids’ play area with off-road equipment tires west of the softball field driveway entrance.
- 11) Construct BMX bike path.
- 12) Install playground equipment for preschool age children.

Mr. Voit left the meeting at 5:30 PM due to a prior commitment.

Mr. Winkels presented the board the following park fund balances:

• Park Dedication Funds	\$105,068
• North Park trail/path resurface	\$17,020
• North Park maintenance funds	\$29,022
• North Park: 1) Trail#238 and/or 2) funds	\$9,022
• North Lake Revitalization	<u>\$21,000 +/-</u>
Total Funds	\$172,110

Mr. Winkels informed the board the Jaycees shelter was rented out 39 times with 4000+/- guest in the year 2023. Mr. Winkels also noted the shelter is open from the months of May through September.

Mr. Herzog noted in 2023 The Friends of North Park and the Albany Jaycees organized National Night Out in North Park with 800+/- in attendance. Mr. Herzog noted the groups would like to participate in the event for 2024, if the board has no objections. Chair Sonya Hoffarth, with the consensus of the board, noted they would like the event to continue.

Chair Sonya Hoffarth adjourned the meeting at 5:45 PM.

Gary Winkels
Clerk/Adm.