

**NOTICE OF ALBANY
CITY COUNCIL MEETING**

There will be a regular meeting of the city council in and for the city of Albany, Stearns County, Minnesota at 6:30 o'clock in the evening on Wednesday, September 18, 2024, in the council room at 400 Railroad Avenue for the said City.

AGENDA

1. Convene meeting.
2. Pledge of Allegiance
3. Audit Bills
4. Act on the regular council meeting minutes held on September 4th.
5. Open Forum/Public comment (3 to 5 minutes max.)
6. Public Hearing, Jeremy Mathiasen, - Sidewalk along 6th Street (from Linden Avenue to Soo Line Avenue), Burberry Way (from Soo Line Avenue to the Wobegon Trail) and 3rd Avenue (from 6th Street to the Albany School's parking lot) and associated restoration (the "Improvement").
7. Jeremy Mathiasen, City Engineer – present the following:
 - Project updates
8. Gary Winkels, Clerk/Adm. – present preliminary 2025 Budget and recommendation to certify to the Stearns County Auditor the 2024 property tax levy for payable 2025 property taxes.
9. Councilor John. R. Harlander
 - North Park Building Committee update.
 - Advertisement for Shelter bid packages available September 16th to September 30th
 - Public bid opening 2pm September 30th.
10. Reports of Boards and Department Heads
 - Police Chief Matt Gannon
 - Request to have yield signs installed at the following intersection
 - Meyer Ave/5th Street – East/West traffic to yield.
 - Midland Ave/ 9th Street- North/South traffic to yield.
 - Midland Ave/10th Street- North/South traffic to yield.
 - Joseph Mergen, Public Works Supervisor
 - Councilor Bruce Winter, Albany Golf Board Liaison
 - Present update from September board meeting.
 - Gary Winkels, Clerk/Adm., present the following:
 - Request to schedule Public Hearing October 16th to propose special assessment for unpaid refuse fees to West Central Sanitation.
11. Mayor Tom Kasner - announce the next regular council meeting date (Wednesday October 2nd) and adjourn.

Gary Winkels
Administrator/Clerk

Pursuant to due call and notice thereof a regular meeting of the Council in and for the City of Albany, Stearns County, Minnesota, was called to order by Mayor Tom Kasner at 6:30 o'clock in the evening on Wednesday, September 04, 2024, in the Council Room at 400 Railroad Avenue for the said City.

Other members present were councilors John R Harlander, Keith Heitzman, Bruce Winter and Al Amdahl. Others present were Police Chief, Matt Gannon, Jeremy Mathiasen, city engineer with the firm Stantec Inc. MN, Joe Mergen, Public Works Supervisor, Tim Hennagir, Staff Writer, the Star Post, Gary Winkels, City Administrator, Berleen Hollenkamp, Tony Burns, Bryan Schiffler, Friends of North Park, the following Albany Area Jaycee members: Ashley Clapp, and Amy Johnson, the following Albany High School students: Samantha Zierden, Ava Borgerding, Natalie Blonigen, Brigit Wvolle and Morgan Mareck, Patricia Jewett, PhD, Assistant Professor, University of Minnesota, and Laura Stumvoll, MS BSN, St. Cloud VA.

The council recited the Pledge of Allegiance.

The council took notice of approval of payment of bills. After due discussion, a motion was made by John R. Harlander, and seconded by Bruce Winter to approve/authorize payroll (4366-4383), electronic payments transfers (900157-900175), and the payment of the following bills: Check Numbers 73712-73737. All voted for the motion, and it carried.

Mayor Tom Kasner called for any corrections or additions to the minutes of the regular meeting of the council held on August 21st, and hearing none declared them approved.

Open forum/public comments: None.

Mrs. Stumvoll and Mrs. Jewett appeared before the council to discuss working together to end suicide and creating a voluntary community firearm storage location. Mrs. Stumvoll noted they are suicide prevention advocates trying to define and create local community approaches for suicide prevention in Minnesota. Mrs. Jewett noted there were 561 firearm deaths in MN in 2022, of which 402 were suicides and noted an estimated 135 people are affected by each suicide. Mrs. Stumvoll noted they are looking for voluntary out-of-the-home firearm storage facilities for individuals to voluntarily and temporarily store their firearms while they are going through difficult situations. Mayor Tom Kasner, with the consensus of the council, thanked Mrs. Stumvoll and Mrs. Jewett for their presentation and noted we all need to work together to end suicides.

Councilor Al Amdahl, Park Board Liaison, informed the council, the Park Board held a meeting on August 28th to discuss and recommend the following improvements be approved:

- Review of the 2024 All-City survey.
- Albany American Legion Memorial Park.
- North Park Shelter - design and location to be determined by the building committee and city council.
- Splashpad – design and location to be determined by the building committee and city council.
- Parking lot expansion - north end of the park near the softball field.

Mr. Amdahl noted the following 2024 survey results related to the parks:

- What area of focus might best benefit the city over the next five years?

- 68% Maintaining Low Taxes or Decreasing the Tax Levy.
- Rank the following improvement you would like to be added in the city?
 - 1. Splashpad
 - 2. Additional rentable Park Shelter
 - 3. New park trails
 - 4. New Playground equipment
 - 5. Outdoor Hockey
 - 6. Soccer Fields/open space
 - 7. Additional basketball courts
 - 8. Prefer not to see any additional
- If needed do you support City funding of the projects, you prioritize above? City funding may increase property taxes.
 - 54.67% yes
 - 45.33% no
- If a splash pad was to be built using outside funding, and maintenance of the facility is fully or partially funded for 5 years, would you be in support of this project at North Park?
 - 70.85% yes
 - 29.15% no

Mr. Winkels noted 950 +/- were mailed out and 439 surveys were completed. Mr. Winkels noted the full survey can be viewed on the city's website or at the administrative office during normal business hours.

Leroy Sand, Gambling Manager, Albany American Legion, appeared before the council to present a proposed improvement to the Albany Legion Memorial Park, 400 Railroad Avenue, near City Hall. Mr. Sand noted the improvement would include moving the flag poles, pouring concrete on the north side of the shelter, constructing rows of pavers to engrave names of fallen heroes, and placing an arched sign a top of two block columns with plaques of the military branches inserted in the columns. Mr. Sand noted the Albany American Legion will fundraise to cover the cost of the improvements. Mr. Harlander questioned if the Legion would replace the cracked concrete under the current shelter. Mr. Sand noted it is not in the current project budget but if funds could be raised, they would not be opposed to the idea. After due discussion and upon recommendation by the Park Board, a motion was made by Al Amdahl and seconded by John R. Harlander to approve the improvements to the Albany Legion Memorial Park. All voted for the motion, and it carried. Mayor Tom Kasner with the consensus of the council, thanked Mr. Sand for his service and presentation.

Mayor Tom Kasner noted the shelter was approved at a previous meeting and the shelter committee has been working on the location and design.

Mr. Amdahl noted the Park Board recommended the construction of a splashpad in North Park. Mr. Amdahl noted that the \$250,000 in funds from the Central MN Community Fund grant will not be available until 2025. After due discussion and upon recommendation by the Park Board, a motion was made by Al Amdahl and seconded by Bruce Winter to approve the construction of a splashpad in North Park. Voting for the motion was Mayor Tom Kasner, councilors John R. Harlander, Al Amdahl and Bruce Winter. Voting against the motion was councilor Keith Heitzman. The motion carried.

Mr. Amdahl noted the Park Board recommended the parking lot on the northern end of North Park be expanded due to the current and future activities in the park. Councilor John R.

Harlander noted he is not against the expansion of the parking lot, but noted Stantec needs to complete the site survey prior to the parking lot expansion to confirm elevation and insure American with Disability Act (ADA) can be met. Mr. Mathiasen noted his company is partially completed with the site survey and he could meet with Mr. Schiffler to confirm areas of priority. After due discussion and upon recommendation by the Park Board, a motion was made by Al Amdahl and seconded by Bruce Winter to approve the expansion of the parking lot on the north end of North Park after Stantec confirms elevation to ensure ADA can be obtained. Voting for the motion was Mayor Tom Kasner, councilors John R. Harlander, Al Amdahl and Bruce Winter. Voting against the motion was councilor Keith Heitzman. The motion carried.

Mr. Amdahl noted the Park Board recommended the \$40,000 of funds donated to the city by the Albany Area Jaycees for a splashpad over the past several years be released for the project, and Mr. Schiffler be given permission to solicit needed funds to complete the shelter and splashpad. Mr. Schiffler noted his proposed budget for the shelter is \$310,000 +/- and \$318,000 +/- for the splashpad. After due discussion and upon recommendation by the Park Board, a motion was made by Al Amdahl and seconded by John R. Harlander to approve the previously donated funds from the Albany Jaycees be released for the splashpad and give Mr. Schiffler permission to solicit the needed funds to complete the shelter and splashpad. Voting for the motion was Mayor Tom Kasner, councilors John R. Harlander, Al Amdahl and Bruce Winter. Voting against the motion was councilor Keith Heitzman. The motion carried.

Councilor John R. Harlander noted the shelter committee has met several times to determine the shelter design and noted the following:

- Overall shelter size 30'x75'
- Wood frame construction with shingled roof and LP Smart Side exterior siding.
- 6/12 roof pitch
- 9' vaulted ceiling in the open area
- LP Smart Side on the bathroom walls and ceilings.
- 4' roof overhang
- 5' sidewalk around the shelter
- Bathroom access from outside
- Must be ADA compliant
- All enclosed walls to be insulated
- 9' overhead door in garage
- Kitchen with sink, stove, refrigerator, counter space and numerous electrical circuits.

Mr. Harlander noted in his opinion the distance of 130 to 180 feet from the proposed shelter location to the proposed splashpad location is too far and questioned if there is a way to construct another structure near the splash pad with a unisex bathroom and splashpad mechanical room. Mr. Schiffler noted the idea would be too expensive, and noted if the city is planning on renting the shelter out people would not want it to close to the splashpad. Mr. Schiffler noted he could pour a concrete pad for port-a-pots to sit on for now, in the future if funds are raised a shelter could be constructed. Mayor Tom Kasner noted the splashpad will not be constructed until 2025, and no decision was made at this time. Mr. Harlander noted the shelter committee will be meeting Friday morning to finalize some items and work on bid packages and dates.

Mr. Harlander noted Arnzen Construction in St. Rosa agreed to provide their construction manager service to the city for \$1.00 to help facilitate the construction of the shelter in North Park and presented the council with a draft Agreement for Construction Management Services. Mr.

Harlander noted the contract includes \$180,000 for materials and \$130,000 for labor. After due discussion a motion was made by John R. Harlander and seconded by Al Amdahl to approve the Agreement for Construction Management Services between the City of Albany and Arnzen Construction. All voted for the motion, and it carried.

Mr. Harlander presented the council a with draft Purchasing Agent Agreement between the City of Albany and Arnzen Construction, and noted the agreement would allow the items purchased by Arnzen Construction or their sub-contractors for the shelter to be purchased tax exempt. After due discussion a motion was made by Mayor Tom Kasner and seconded by Al Amdahl to approve the Purchasing Agent Agreement between the City of Albany and Arnzen Construction. All voted for the motion, and it carried.

Mr. Mathiasen appeared before the council to update the council on the following:

- Albany Lead Service Line Inventory has been submitted to the MN Department of Health for final review and approval.
- 6th Street sidewalk improvement public hearing is scheduled for September 18th.
- Crews will be visiting North Park to collect additional topography that will be used in the design and preparation of construction documents for the sewer and water services to the new park shelter and splashpad.
- ITT the company who will perform the approved soil borings for the new shelter and splashpad are scheduled to perform the work in approximately two weeks.

Mr. Mathiasen informed the council Stantec has changed their accounting practices. Mr. Mathiasen noted in prior years the city approved hourly rates for work completed on general projects (day-to-day) for the city and noted they now are requesting a yearly budget amount. Mr. Mathiasen noted in 2023, the amount billed for general work was \$28,780 +/- and through June of 2024 \$25,470 +/- has been billed. Mr. Mathiasen noted a budget amount of \$32,000 should suffice through the remainder of 2024 and 2025 and informed the council there will be no charge for attending council meetings. After due discussion a motion was made by John R. Harlander and seconded by Bruce Winter to approve the budgeted amount of \$32,000 for the remainder of 2024 and 2025. All voted for the motion, and it carried.

Police Chief Matt Gannon informed the council Patrol Officer Seth Adams has completed Phase one and moved on to Phase Two of the Field Training Program. Chief Gannon noted the police and fire departments have very poor radio communication coverage inside of the Albany Secondary School, and noted a Bi-directional Amplifier (BDA) would help solve the communication coverage problem. Chief Gannon noted he has found and applied for a grant in the amount of \$73,000 to fund the BDA. Mayor Tom Kasner with the consensus of the council thanked Chief Gannon for his work in applying for the grant.

Mr. Mergen informed the council he talked to another city who in prior years had similar issues with the filter cells at their Water Treatment Plant that we have experienced. Mr. Mergen noted they stated it will take time and patients to flush everything out of the water system. Mr. Mergen noted the Public Works Department will flush hydrants weekly to help speed up the process. Mayor Tom Kasner with the consensus of the council thanked Mr. Mergen and the Public Works department for their continued work on this issue.

Mr. Mergen noted the Stearns County Pioneer Club asked permission to park cars in the field area north of the softball fields in North Park. Mr. Mergen noted if permission is allowed the club would also like to install a culvert in the area along Soo Line Avenue/County Road 53 to create another entrance/exit. After due discussion, and with the consensus of the council, Mayor Tom Kasner gave permission for the Stearns County Pioneer Club to use the fields for parking and informed Mr. Mergen to obtain permission form Stearns County Highway Department before installing the culvert.

Mr. Winkels presented the council with a contract renewal from Tri-County Action Program Inc. (Tri-CAP) effective January 1, 2025, through December 31, 2025, and noted the price of the contract is \$850.00. Mr. Winkels noted Tri-CAP provides residents dial-a-ride bus transportation service every Tuesday between the hours of 9:30 am and 1:00 pm. Mr. Winkels noted Tri-Cap provided 680 rides in 2023 and through June of 2024, 266 rides were provided. After due discussion, a motion was made by Mayor Tom Kasner and seconded by Al Amdahl to renew the contract between the City of Albany and Tri-CAP in the amount of \$850.00 for the year 2025. All voted for the motion, and it carried.

Mr. Winkels presented the council with an updated Park Bench and Tree Donation program policy. Mr. Winkels noted the changes to the policy have been made per the discussion from the July 3rd council meeting where the draft was policy presented. After due discussion a motion was made by Al Amdahl and seconded by Keith Heitzman to approve the presented Park Bench and Tree Donation Program policy. All voted for the motion, and it carried.

Mr. Winkels presented to the council the preliminary 2025 Budget which included the following departments: Administration, Police, Fire, Street, Park, Library, and Elections. Mr. Winkels presented a general levy increase of 6.98%. Mr. Winkels noted the preliminary 2025 city tax capacity rate is estimated to be 50.00%, a decrease of 0.24%. Mr. Winkels noted he had contacted Jason Murray, the city's Financial Consultant, and Molly Thompson, City Auditor, who both recommended the 2025 CR157 reconstruction and proposed 6th Street/3rd Avenue sidewalk improvements to be paid with available cash. Councilor John R. Harlander noted he would like to review the proposed employee wage increase with Mr. Winkels. Mr. Harlander noted, the City of Albany values long-term employees and would like to ensure they are compensated without raising the city's tax capacity. Mr. Winkels provided the council with the following highlights of the preliminary 2024 budget:

- Proposed 2025 levy is 6.98% or \$1,650,412.
 - 2024 levy: \$1,542,701
 - 2023 levy: \$1,320,424
- 2024 City Tax Capacity Rate 50.24%
- 2025 Preliminary City Tax Capacity Rate 50.00%
- Local Government Aid \$838,089 or \$1,040 increase from 2024
- Employee hourly wage increase: 3%.
- Includes part time Police Administrative Assistant.
- Street budget includes setting aside \$198,500 for future street repairs/mill & overlay improvements. Funds to be deposited in specific account.
- Street Capital Equipment Fund \$90,000, an increase of \$2,500
- Park budget includes - \$15,000 future maintenance, \$36,000 future splash pad o/m and replacement, and one additional part-time employee (seasonal).
- Park Capital Equipment Fund \$34,000, an increase of \$22,000. Added Exmark, Ranger, and Infield drag.

- Debt Service (Bond) levy increase (\$22,657 or 5%) to fund existing debt for CIP Improvements.
- Debt Service (Interfund Utility fund repayment) decrease from \$160,000 to \$85,000 being project expenses were less than estimated for the 2024 Mill and Overlay improvement. Repayment estimated end date 9 years.
- Civic Systems Software support \$7,600 annually.
- XTONA (IT support) - \$22,000 or \$1,833/month.
- Schlenner Wenner Co. – payroll services, \$6,000+/-.
- Administrative office remodel proposed: \$20,000+/-.
- Beginning Jan. 1, 2025: 4% increase water and sewer rates.
- Final certification of levy to Stearns County: Sept. 18th council meeting.

Mr. Winkels noted Stearns County is proposing a change to Stearns County Ordinance 439 regarding utilities in right of ways. Mr. Winkels noted the proposed change notes essential services shall be located entirely within a public right-of-way or must be set back a minimum of 100 feet from the centerline of any road on the county highway system. Mr. Winkels noted this change will not affect any city utilities as they are located in the right-of-way. Mayor Tom Kasner with the consensus of the council noted the City of Albany has no comment on the ordinance change.

Mayor Tom Kasner announced the next regular council meeting for 6:30 PM or as soon as thereafter on Wednesday, September 18th, and adjourned the meeting at 8:50 PM.

Gary Winkels
City Administrator

The Star Post

PRINTER'S AFFIDAVIT OF PUBLICATION STATE OF MINNESOTA)

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COUNTY OF STEARNS)

NOTICE OF PUBLIC HEARING City of Albany, Minnesota

Date, time and place:

Notice is given that the City Council of the City of Albany, Minnesota (the "City"), will meet on Wednesday, September 18, 2024, at 6:30 p.m. or as soon as thereafter at the City Hall, 400 Railroad Ave, Albany, Minnesota to consider the Improvement referred to below.

General nature of the Improvement:

Sidewalk along 6th Street (from Linden Avenue to Soo Line Avenue), Burberry Way (from Soo Line Avenue to the Wobegon Trail) and 3rd Avenue (from 6th Street to the Albany School's parking lot) and associated restoration (the "Improvement").

Estimated cost of the proposed Improvement:

The preliminary estimated cost of the Improvement is (\$238,000).

Area proposed to be assessed:

The area proposed to be assessed consists of every lot, piece or parcel of land abutting and benefited by the Improvement.

Written or oral objections:

Such persons as desire to be heard with reference to the Improvement will be heard at this meeting. Written and oral objections will be considered.

Materials available at hearing:

A reasonable estimate of the impact of the assessment will be available at the hearing, including a reasonable estimate of the total amount to be assessed and a description of the methodology used to calculate individual assessments for affected parcels.

Legal Authority:

The City Council proposes to proceed under the authority granted in Minnesota Statutes, Sections 429.011 to 429.111.

Published in the Star Post on August 28th, 2024 and September 11th, 2024

P-35/37-2B

Gretchen Jennissen, being first duly sworn, on oath states as follows:

1. I am the publisher of the The Star Post, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02

3. The dates of the month and the year and day of the week upon which the public notice attached copied below was published in the newspaper are as follows: Wednesday, 8/28/2024, and was thereafter printed and published Wednesday, 9/11/2024.

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: \$9.13

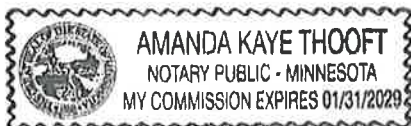
5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Stearns County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

Subscribed and sworn to before me on this 11th day of September, 2024 by Gretchen Jennissen

Gretchen Jennissen
TITLE: ACCOUNTS RECEIVABLE

Amanda Thooft
Amanda Thooft,
Notary Public



NOTICE OF PUBLIC HEARING

City of Albany, Minnesota

Date, time and place:	Notice is given that the City Council of the City of Albany, Minnesota (the "City"), will meet on Wednesday, September 18, 2024, at 6:30 p.m. or as soon as thereafter at the City Hall, 400 Railroad Ave, Albany, Minnesota to consider the Improvement referred to below.
General nature of the Improvement:	Sidewalk along 6 th Street (from Linden Avenue to Soo Line Avenue), Burberry Way (from Soo Line Avenue to the Wobegon Trail) and 3 rd Avenue (from 6 th Street to the Albany School's parking lot) and associated restoration (the "Improvement").
Estimated cost of the proposed Improvement:	The preliminary estimated cost of the Improvement is (\$238,000).
Area proposed to be assessed:	The area proposed to be assessed consists of every lot, piece or parcel of land abutting and benefited by the Improvement.
Written or oral objections:	Such persons as desire to be heard with reference to the Improvement will be heard at this meeting. Written and oral objections will be considered.
Materials available at hearing:	A reasonable estimate of the impact of the assessment will be available at the hearing, including a reasonable estimate of the total amount to be assessed and a description of the methodology used to calculate individual assessments for affected parcels.
Legal Authority:	The City Council proposes to proceed under the authority granted in Minnesota Statutes, Sections 429.011 to 429.111.

Published in the Star Post on August 28th, 2024 and September 11th, 2024

6TH STREET & 3RD AVENUE SIDEWALK IMPROVEMENTS

August 21st, 2024

PROJECT LOCATION MAP – Figure 1

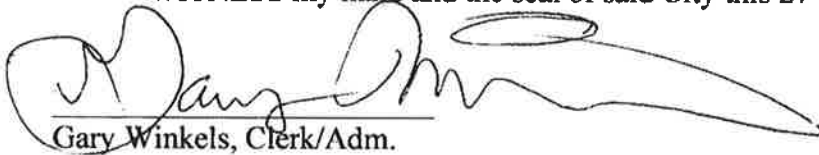


***Project Area:** New Sidewalk along 6th Street from Linden Avenue to Soo Line Avenue; 3rd Avenue from 6th Street to the Albany School's Early Childhood property, and along Burberry Way from Soo Line Avenue to the Wobegon Trail.*

CLERK'S CERTIFICATE OF MAILING
6th Street (Linden Ave to Soo Line Ave)
Burberry Way (Soo Line Avenue to Wobegon Trail)
3rd Ave (6th St to Albany Early Childhood Center parking lot)
Sidewalk improvement

The undersigned, being the duly qualified and acting Clerk/Administrator of the City of Albany, MN, does hereby certify that on the 27th day of August 2024, he gave mailed notice of hearing of the following described improvement attached as Exhibit A to the owners of each parcel of land within the area proposed to be assessed. The attached Exhibit B is the list of landowners.

WITNESS my hand and the seal of said City this 27th day of August 2024.



Gary Winkels, Clerk/Adm.

(SEAL)

6th Street & 3rd Avenue Sidewalk Improvements - Property Owners List

8/23/2024

Line No.	PIN No	Name	Mailing Address	City	State	Zip	Property Address
1	40.25004.0000		700 6TH ST	ALBANY	MN	56307	700 6TH ST
2	40.25007.0000		20646 400TH ST	ALBANY	MN	56307	20646 400TH ST
3	40.25165.0500		1020 6TH ST	ALBANY	MN	56307	1020 6TH ST
4	40.25166.0000		1040 6TH ST	ALBANY	MN	56307	1040 6TH ST
5	40.25232.0000		400 3RD AVE	ALBANY	MN	56307	400 3RD AVE
6	40.25233.0000		24779 430TH ST	FREEPORT	MN	56331	24779 430TH ST
7	40.25276.0000		910 6TH ST	ALBANY	MN	56307	910 6TH ST
8	40.25277.0000		920 6TH ST	ALBANY	MN	56307	920 6TH ST
9	40.25278.0000		930 6TH ST	ALBANY	MN	56307	930 6TH ST
10	40.25279.0000		42757 WOODVIEW RD	FREEPORT	MN	56331	42757 WOODVIEW RD
11	40.25280.0000		810 6TH ST	ALBANY	MN	56307	810 6TH ST
12	40.25281.0000		820 6TH ST	ALBANY	MN	56307	820 6TH ST
13	40.25282.0000		PO BOX 483	ALBANY	MN	56307	830 6TH ST
14	40.25283.0000		840 6TH ST	ALBANY	MN	56307	840 6TH ST
15	40.25288.0000		720 6TH STR	ALBANY	MN	56307	720 6TH ST
16	40.25289.0000		PO BOX 576	ALBANY	MN	56307	740 6TH ST
17	40.25290.0000		PO BOX 601	ALBANY	MN	56307	750 6TH ST
18	40.25315.0000		881 5TH ST	ALBANY	MN	56307	881 5TH ST
19	40.25354.0000		PO BOX 370	ALBANY	MN	56307	N/A
20	40.25355.0000		PO BOX 40	ALBANY	MN	56307	320 3RD AVE
21	40.25407.0000		600 6TH ST	ALBANY	MN	56307	600 6TH ST
22	40.25408.0000		620 6TH ST	ALBANY	MN	56307	620 6TH ST
23	40.25408.0006		630 6TH ST N	ALBANY	MN	56307	630 6TH ST N

To:	Gary Winkels, City Staff & Albany City Council City of Albany	From:	Jeremy Mathiasen St. Cloud Office
File:	193801690	Date:	September 13, 2024

Reference: Engineering Update for the 9/18/24 Council Meeting

6th Street Sidewalk Improvements

A public hearing will be held at Wednesday's meeting to discuss the potential sidewalk improvements with adjacent property owners. We will provide a brief presentation, similar to the feasibility presentation shared in August, and help answer questions from the residents.

North Park Improvements

We've been assisting with the upcoming shelter bidding and providing quantities, specifications and a site drawing for the sewer and water services to the building.

Additional project updates can be discussed at the meeting.

If you have any questions on any of the ongoing projects or anything else, please feel free to call or email me at any time.

Jeremy Mathiasen

320.266.5232

CITY OF ALBANY
2025 BUDGET - September 18

Estimated Income	2023	2024	2025	Change
Income (LGA ,charges, etc.)	\$1,109,519	\$1,191,849	\$1,219,689	\$27,840
Property Tax	\$828,924	\$1,002,756	\$1,000,610	(\$2,146)
Total Income	\$1,938,443	\$2,194,605	\$2,220,299	\$25,694

Department Expenses	2023	2024	2025	Change
Administration	\$397,550	\$386,975	\$347,275	(\$39,700)
Council	\$18,000	\$18,000	\$18,000	\$0
Elections	\$4,000	\$14,500	\$3,000	(\$11,500)
Police	\$607,645	\$688,516	\$705,298	\$16,782
Fire	\$261,418	\$269,368	\$277,477	\$8,109
Streets	\$435,090	\$491,256	\$634,116	\$142,860
Park	\$122,840	\$115,190	\$193,733	\$78,543
Library	\$17,900	\$18,800	\$17,900	(\$900)
Misc.	\$74,000	\$192,000	\$23,500	(\$168,500)
Total Expenses	\$1,938,443	\$2,194,605	\$2,220,299	\$25,694

1%

Debt Service Levy

PIR Bonds	\$423,500	\$453,145	\$475,802	\$22,657
Interfund utility payment overlay			\$85,000	\$85,000
Total Debt Service	\$423,500	\$453,145	\$560,802	\$107,657

24%

Tax Abatement Levy

Wells Concrete Joe P (2024)	\$68,000	\$86,800	\$89,000	\$2,200
Total Tax Abatement	\$68,000	\$86,800	\$89,000	\$2,200

Total Levy	\$1,320,424	\$1,542,701	\$1,650,412	\$107,711
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% Levy Increase 2025	6.98%
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2024 City Tax Capacity Rate	50.24%
Proposed initial tax cap rate	50.00%

**ADVERTISEMENT FOR BIDS
CITY OF ALBANY
ALBANY, MINNESOTA 56307**

Project: City of Albany, North Park Shelter
300 Soo Line Avenue
Albany, MN

Bids available: September 16, 2024

Bids Close: September 30, 2024 – 2:00 pm local time

Bid Location: Albany City Hall
400 Railroad Avenue
Albany, MN

Construction Manager: Arnzen Construction INC.
29033 County Road 17
Freeport MN 56331

ADVERTISEMENT FOR BIDS - Contractor's sealed proposals for the construction of Albany North Park Shelter, Albany, Minnesota, a project including 1. Building excavation, 2. Concrete (footing, block and flatwork) 3. Building Material, 4. Labor to Construct Shelter, 5. Electrical, 6. Plumbing, heating and mechanical. 7. Sanitary sewer and water service. Sealed bids will be received by the City of Albany, at the above-mentioned time and place in accordance with plans and specifications prepared by the Arnzen Construction and the City of Albany

Total bid should reflect any discounts or savings that will be passed through contractor to the city.

Bids received after deadline will be returned unopened.
Bids will be opened publicly **September 30, 2024, immediately following the bid closing.**

Envelopes containing bids must be sealed, marked in the lower left-hand corner "North Park Shelter" and with the name and address of the bidder and the date and hour of the opening and addressed to:

**City of Albany
400 Railroad Avenue
Albany, MN**

Faxed bids are not acceptable

Project documents will be available at City of Albany 400 Railroad Avenue, Albany, MN 56307.

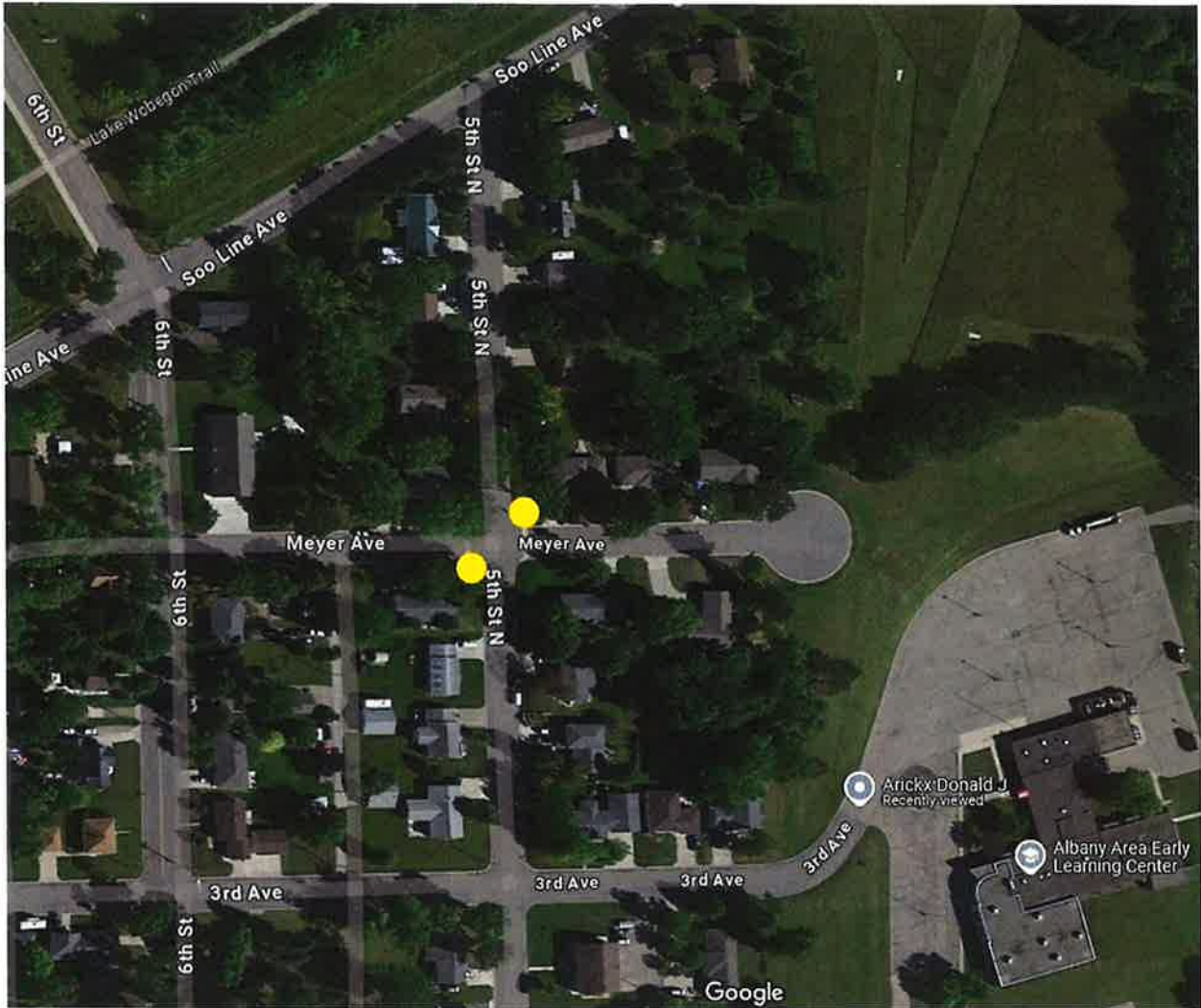
Bids may not be withdrawn for thirty (30) days after the scheduled closing time for receiving bids. The owner reserves the right to reject any or all bids and waive any irregularities in bids.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3. Any prime contractor, subcontractor, or motor carrier that does not meet the minimum criteria established for a "responsible contractor" as defined in Minn. Stat. § 16C.285, subd. 3 or fails to comply with the verification requirements is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. A false statement under oath verifying compliance with any of the minimum criteria shall make the prime contractor, subcontractor, or motor carrier that makes the false statement ineligible to be awarded a construction project and may result in termination of a contract awarded to a prime contractor, subcontractor, or motor carrier that submits a false statement. The prime contractor shall include in its verification of compliance a list of all of its first-tier subcontractors that it intends to retain for work on the project.

Gary Winkels
City Administrator

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MEYER AV/5 ST INTERSECTION EAST/WEST TRAFFIC YIELD



MIDLAND AV/9 & 10 ST INTERSECTIONS NORTH/SOUTH TRAFFIC YIELD

