

**NOTICE OF ALBANY
CITY COUNCIL MEETING**

There will be a regular meeting of the City Council in and for the City of Albany, Stearns County, Minnesota at 6:30 o'clock in the evening on Wednesday, November 21, 2018, in the Council Room at 400 Railroad Avenue for the said City.

AGENDA

1. Convene meeting
2. Pledge of Allegiance
3. Audit Bills
4. Act on regular Council minutes of the meeting held on November 7th and November 14th
5. Open Forum/Public comment (3 to 5 minutes max.)
6. Jeremy Mathiasen, City Engineer - project updates
 - Present change order no. 2 for the 2018 North Lake Storm Improvements
7. Reports of Boards, Commissions, and Department Heads
 - Keith Heitzman, Albany Golf Club Liaison
 - Joseph Mergen, Public Works Supervisor – Wastewater Treatment Plant discharge information
 - Ozzie Carbajal, Police Chief
 - Tom Schneider, Clerk/Adm.
8. Mayor's announcements and letters
 - 2017 Water Fluoridation Quality Award (MN Dept. of Health)
 - Clerk/Adm. Annual Performance Review
9. Announce next regular Council meeting date (December 5th) and adjourn

Tom Schneider
Clerk/Adm.

Pursuant to due call and notice thereof a SPECIAL meeting of the Municipal Canvassing Board in and for the City of Albany, Stearns County, Minnesota, was called to order by Mayor Tom Kasner at 5:30 o'clock in the evening on Wednesday, November 14, 2018, in the Council Room at 400 Railroad Avenue for the said City.

Other Council members present were: Councilors Keith Heitzman, Jack Evens, and Al Amdahl. Councilor John R. Harlander was absent.

Tom Schneider, Clerk/Adm., informed the Board that the State, General and Municipal Election held on Tuesday, November 6th went very well. Mr. Schneider noted that Rita Stenlund, the Head Election Judge, and the other election judges, did a wonderful job on election day. Mr. Schneider noted that all the election judges attended several training sessions held by the Stearns County Auditor prior to the election. Mr. Schneider presented to the Board the following polling place and absentee vote totals:

Total number of persons voting:	1,067
<u>Mayor (one 2-year term):</u>	<u>Votes</u>
- Tom Kasner	910
- write-in	17
<u>Councilor (two 4-year terms):</u>	<u>Votes</u>
- Adam Rushmeyer	765
- Al Amdahl	680
- write-in	10

After due discussion, a motion was made by Keith Heitzman and seconded by Jack Evens to ratify the said Election results including the approval of the aforementioned individuals for each specific office. All voted for the motion and it carried.

Mayor Tom Kasner adjourned the Board meeting at 5:40 PM.

Tom Schneider
Clerk/Adm.

Pursuant to due call and notice thereof a regular meeting of the Council in and for the City of Albany, Stearns County, Minnesota, was called to order by Acting Mayor John R. Harlander at 6:30 o'clock in the evening on Wednesday, November 7, 2018, in the Council Room at 400 Railroad Avenue for the said City.

Other Council members present were: Councilors Jack Evens, Al Amdahl, and Keith Heitzman. Mayor Tom Kasner was absent.

Also, others present were: Tom Schneider, Clerk/Adm., Jeremy Mathiasen, City Engineer, with Stantec, Inc., Joe Mergen, Public Works Supervisor, Ozzie Carbajal, Police Chief, Mike Kosik, Editor, Albany Enterprise and Thomas Mathews, Attorney, Gray, Plant, and Moody, St. Cloud, MN.

The Council recited the Pledge of Allegiance.

After due discussion, a motion was made by Keith Heitzman and seconded by Jack Evens to authorize electronic payments, transfers, and the payment of the following bills: Check Numbers 68648 to 68710 and 17147 to 17161. All voted for the motion and it carried.

Acting Mayor John R. Harlander called for any corrections or additions to the minutes of the regular meeting of the Council held on October 17th and hearing none declared them approved.

Open forum/public comments: none.

Pursuant to due notice, Acting Mayor John R. Harlander called the public hearing into session at 6:32 PM on a proposal that the City of St. Cloud, MN (the Issuer), issue its revenue bonds on behalf of CentraCare Health System, a Minnesota nonprofit corporation and its nonprofit affiliates in one or more series, pursuant to Minnesota Statutes, Sections 469.152 to 469.165, in an amount not to exceed \$130,000,000. Mr. Mathews appeared before the Council to inform the Council that the bonds are proposed to be issued for the purpose of financing all or a portion of the costs of the acquisition, construction, and equipping of a new hospital and medical services facility to be located in Redwood County, Minnesota, and the renovation, improvements, and equipping of the Corporation's existing facilities located in St. Cloud including the new medical clinic in Albany and refinancing all or a portion of the Health Care Revenue Bonds. Services 2011A (CentraCare Health System). Mr. Mathews noted that there is no obligation by the City to ever pay any debt related to the issuance of the said bonds. Acting Mayor John R. Harlander closed the public hearing at 6:35 PM. After due discussion, a motion was made by Al Amdahl who introduced the following Resolution and moved its adoption:

RESOLUTION 2018-22
APPROVING THE ISSUANCE OF BONDS BY THE
CITY OF ST. CLOUD, MINNESOTA, ON BEHALF OF
CENTRACARE HEALTH SYSTEM UNDER
MINNESOTA STATUTES, SECTIONS 469.152 TO 469.165

The motion for the foregoing Resolution was seconded by Jack Evens and after a full discussion thereon and upon a vote being taken thereon, the following voted in favor thereof: Acting Mayor John R. Harlander, Councilors Al Amdahl, Jack Evens, and Keith Heitzman, and none voted against the same whereupon the said Resolution was declared duly passed and adopted. The full text of the said Resolution is on file at the office of the City Clerk/Administrator for public inspection during regular office hours.

Mr. Mathiasen informed the Council that the Minnesota Department of Transportation (MnDOT) will be finalizing, in the next few weeks, the contract for the 2018 1st Street Reconstruction Improvements. Mr. Mathiasen noted that any final concerns about the improvement should be forwarded to him as soon as possible.

Mr. Mathiasen presented to the Council a revised grading and drainage plan submitted by Stearns Bank, 500 13th Street, and Ramler Trucking, 501 13th Street. Mr. Mathiasen noted that each will provide adequate on-site storm water storage. Mr. Schneider noted that new buildings are being constructed on each site which required revisions to the original grading and drainage plan. No action was taken by the Council.

Councilor Keith Heitzman, Albany Golf Club Liaison, presented to the Council the said Club's checkbook register for review and consideration. After due discussion, a motion was made by Keith Heitzman and seconded by Al Amdahl to approve of the check register as presented (38956-39078). All voted for the motion and it carried. Mr. Heitzman informed the Council the Club has not filled the position of General Manager and those individuals interested are to submit an application to the Club on or before November 24th.

Mr. Carbajal informed the Council he and the Patrol Officers observed traffic patterns on 7th Street at the intersections of 2nd and 3rd Avenue and no traffic issues were observed that would require immediate action to install "STOP" or "Yield" signs. Mr. Carbajal noted if any signage were to be considered, a "Yield" sign may be posted on 7th Street at the intersections of 2nd and 3rd Avenue for north and south traffic. Acting Mayor John R. Harlander, with the consensus of the Council, directed Mr. Carbajal to continue to monitor the intersections, but at this point the Council would not authorize the installation of any traffic signs.

The Council took notice of a Minnesota Lawful Gambling LG220 application for Exempt Permit submitted by the Church of Seven Dolors to conduct a raffle on January 19, 2019, at Shady's Hometown Tavern and Event Center, 451 Railroad Avenue. Mr. Schneider noted that the event is for Holy Family School's annual Snowball fundraiser and recommended approval of said application. After due discussion, a motion was made by Acting Mayor John R. Harlander and seconded by Jack Evens to approve said application. All voted for the motion and it carried.

Mr. Schneider presented to the Council amendment number one to the City's 2019 Personnel Policy. Mr. Schneider noted that the said amendment prevents peace officers to carry firearms or ammunitions if the peace officer is using a controlled substance, on or off-duty, even if the use is in accordance with Minnesota Medical Cannabis Patient Registry. Mr. Schneider noted that Mr. Carbajal reviewed the amendment and recommended approval. After due discussion, a motion was made by Keith Heitzman and seconded by Acting Mayor John R. Harlander to approve the said amendment. All voted for the motion and it carried.

The Council took notice of a liability coverage waiver form prepared by the League of Minnesota Cities Insurance Trust, the City's Insurance carrier, relating to statutory tort liability limits to the extent of the coverage purchased. Mr. Schneider noted that it's been common practice of the Council not to waive the monetary limits on municipal tort liability. After due discussion, a motion was made by Jack Evens and seconded by Al Amdahl to authorize Acting Mayor John R. Harlander to execute the aforesaid form on behalf of the City indicating that the City does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. All voted for the motion and it carried.

Mr. Schneider presented to the Council a public hearing notice the City received from the Stearns County Planning Commission on a request CJK Partnership, LLC, Albany, MN, to request approval of an Interim Use Permit to have a mining operation on 39 acres in the Agriculture 40 Zoning District in Albany Township. Mr. Schneider noted that a gravel pit near the City is very beneficial to local contractors that may need materials to re-built streets for City reconstruction improvements. No action was taken by the Council.

Acting Mayor John R. Harlander announced the next regular Council meeting for 6:30 o'clock in the evening on Wednesday, November 21, 2018 and adjourned the meeting at 7:00 PM.

Tom Schneider, Clerk/Adm.

To:	Mr. Tom Schneider and Albany City Council City of Albany	From:	Jeremy Mathiasen St. Cloud Office
File:	193801690	Date:	November 15, 2018

Reference: Engineering Update for the 11/21/18 Council Meeting

North Lake Storm Water Improvements

A final balancing change order is being presented at the council meeting. The change order accounts for project overruns, specifically on the erosion control and restoration work needed for the project. The project punch list is complete with the exception of two small items that will be completed next week (not weather dependent).

1st Street Intersection Improvements

We've resubmitted our Roundabout layout and supporting information to MnDOT for their 2nd review. We hope to hear back soon that their concerns have been addressed.

2019 Capital Improvements

The Soil boring and field topo are nearing completion. We've had a few follow up discussions with residents about project construction logistics and estimated assessments. The bulk of the final design will begin next week once the field survey is completed.

Have a great weekend!

Jeremy.mathiasen@stantec.com 320.529.4366



Owner: City of Albany - 400 Railroad Ave Albany, MN 56307	Date November 15, 2018
Contractor: Craig Bardson Excavating, Inc - 31902 Sand Lake Road, Albany, MN 56307	
Bond Company:	Bond No:

CONSTRUCTION CHANGE ORDER NO. 2
North Lake Storm Water Improvements
STANTEC PROJECT NO. 193804491

Description of Work

This Change Order provides for adjustments to this project as follows:

Final project balancing change order to address quantity overruns. The restoration work on the project exceeded the original bid quantities, as a result of a larger project staging area needed for the work, and due also to replacing some additional square footage of the adjacent bituminous trail.

No.	Item	Unit	Quantity	Price	Amount
3	REMOVE BITUMINOUS PAVEMENT	SQ YD	66.00	\$10.00	\$660.00
13	BITUMINOUS PAVEMENT REPLACEMENT 2"-4"	SQ YD	22.00	\$45.00	\$990.00
31	MN SEED MIX 25-131	SQ YD	4,270.00	\$1.10	\$4,697.00
42	FILTER LOG TYPE WOOD FIBER BLANKET, CAT IV	LIN FT	240.00	\$4.50	\$1,080.00
TOTAL CHANGE ORDER NO. 1:					\$7,427.00

Original Contract Amount	\$197,959.55
Previous Change Orders	(\$35,120.50)
This Change Order	\$7,427.00
Revised Contract Amount (including this change order)	<u>\$170,266.05</u>

CHANGE IN CONTRACT TIMES

Original Contract Times:	
Substantial Completion:	May 31, 2018
Permanent Erosion Control:	June 15, 2018
Final Completion:	June 29, 2018

Increase of this Change Order:	
Substantial Completion:	
Permanent Erosion Control:	
Final Completion:	

Contract Time with all approved Change Orders:	
Substantial Completion:	May 31, 2018
Permanent Erosion Control:	June 15, 2018
Final Completion:	June 29, 2018

Recommended for Approval by:
STANTEC

Jeremy B. Mathias

Date: 11/15/2018

Approved by Contractor:
CRAIG BARDSON EXCAVATING, INC

Approved by Owner:
CITY OF ALBANY, MN

Date

Date

cc: Owner
Contractor
Bonding Company
Stantec



November 9, 2018

Dear Water System Owner,

The Minnesota Department of Health Oral Health Program and Drinking Water Protection Section are pleased to present you with the **2017 Water Fluoridation Quality Award**. This award, created by the Centers for Disease Control and Prevention (CDC), recognizes those public water systems (PWSs) that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 12 consecutive months in a calendar year, as documented in the CDC Water Fluoridation Reporting System (WFRS).

CDC initiated the Water Fluoridation Quality Awards program to recognize outstanding performance in fluoridation management by public water systems. In Minnesota, 233 of 605 possible fluoridating community PWSs are receiving awards for 2017.

You can use your Quality Award to promote health through community water fluoridation. Receiving this award provides you with an opportunity to highlight the excellent work being done by your water system.

To assist you in promoting this achievement, an electronic copy of a press release that can be tailored for your community is available upon request at health.oral@state.mn.us

Congratulations on this outstanding effort and thank you for providing safe, dependable drinking water for your community. If you have any questions about the award or would like further information, please contact either David Rindal at (651) 201-4660 and david.rindal@state.mn.us or Clare Larkin at (651) 201-4230 and clare.larkin@state.mn.us.

Sincerely,

Prasida Khanal, MPH BDS
State Oral Health Director
Oral Health Program
Minnesota Department of Health

Daniel Symonik, PhD
Assistant Manager
Drinking Water Protection Section
Minnesota Department of Health

Protecting, Maintaining and Improving the Health of All Minnesotans

An equal opportunity employer.



2017

Water Fluoridation Quality Award

ALBANY

Minnesota

The Centers for Disease Control and Prevention commends this water system for its consistent and professional adjustment of the fluoride content to the recommended level for oral health for 12 consecutive months in 2017. High quality water fluoridation, as demonstrated by this water system, is a safe and effective method to prevent tooth decay and improve the oral health of all community residents.

Handwritten signature of Casey Hannan in blue ink.

Casey Hannan, MPH
Director Acting, Division of Oral Health
National Center for Chronic Disease Prevention and Health Promotion
Centers for Disease Control and Prevention

Handwritten signature of Kip Duchon in blue ink.

Kip Duchon, MS, PE
National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease Prevention and Health Promotion
Centers for Disease Control and Prevention



U.S. Department of
Health and Human Services
Centers for Disease
Control and Prevention