

NOTICE OF THE ALBANY AREA FIRE BOARD MEETING

There will be a meeting of the Albany Area Fire Board in and for the City of Albany, Stearns County, Minnesota at 6:30 o'clock in the evening on Thursday, July 25, 2019, at the Albany Fire Hall, at 221 4th Street, for the said City.

AGENDA

1. Act on minutes of meeting held February 19, 2019
2. Steve Frericks, Treasurer – update on outstanding invoices related to Fire and Rescue Calls.
3. Greg Muellner, Secretary – update on number of calls to date.
4. Gary Winkels, Fire Chief
 - update apparatus & equipment replacement schedule
 - discuss vehicle accident billing policy
 - Present proposed 2020 Budget
 - Update on FEMA application
 - 18th Annual Blattner's Family Foundation Golf Tournament to be held on Monday, August 5th (Albany & Avon Fire Departments)

Tom Schneider
Clerk/Adm.

Pursuant to due call and notice thereof a regular meeting of the Albany Area Fire Board was called to order by Chairman Tom Kasner at 6:30 o'clock in the evening on Thursday, July 25, 2019, at the Albany Fire Hall, 221 4th Street.

Board members present were:	Fire Chief	Gary Winkels
	City of Albany	Tom Kasner
	Town of Farming	Dan Stommes
	Town of Albany	John Greer
Board members absent were:	Town of Krain	Scot Laing

Others members of the Fire Department present were: Derrick Dirkes, Assistant Fire Chief, and Greg Muellner, Secretary. Tom Schneider, Clerk/Adm. was also present for the meeting.

Chairman Tom Kasner called for any additions or corrections to the minutes of February 19th and hearing none declared them approved.

Mr. Winkels presented to the Board the number of fire/rescue calls that were billed out to date and collections have been going well. Mr. Winkels also presented the following information to date:

- 2019 Dance net revenue: \$14,652
- General fund checkbook: \$19,891
- General fund savings: \$88,634

Mr. Muellner, Secretary, informed the Board there were 120 calls to date for services compared to 123 a year ago during the same time period.

Mr. Winkels informed the Board there are no changes to the Fire Apparatus and Equipment Replacement Schedule. Mr. Winkels noted he and other firemen visited Rosenbauer, LLC, Lyon, South Dakota, a fire truck manufacturer, to learn about new technology and apparatus options for a new aerial or ladder truck. Mr. Winkels noted no decisions were made at this time, but only researching truck options and will keep the Board posted as information is gathered.

Mr. Winkels informed the Board a representative from the Insurance Services Organization (ISO) recently visited the City for their Public Protection Classification (PPC) survey conducted a few weeks ago. Mr. Winkels noted the survey is an analysis of the structural fire suppression delivery system provided by the fire department resulting in a classification which plays an important role in the underwriting process at insurance companies (premiums) for all properties within the fire district. Mr. Winkels also noted the following:

- The lower the ISO Classification, the lower insurance premium.
- Current ISO Public Protection Classification is five (5).
- Properties over five (5) miles from a recognized fire station would receive a class ten (10).
- The final ISO report will be mailed to the City within the next month or so.

Mr. Winkels questioned if the Board should consider an amendment to the departments billing policy; whereby automobile accidents would become a billable charge. Mr. Winkel noted property owners within the fire district may not be billed even in the event they are at fault; whereby many other nearby departments charge each vehicle owner for automobile accidents. Mr. Schneider informed the Board he supports an amendment which would increase revenues for the department. Mr. Stommes noted the insurance company for each vehicle can determine who is at fault and payment thereof for services provided by the department. Mr. Stommes also noted residents within the fire district should be billed if they are found to be at fault. After due discussion, a motion was made by Dan Stommes and seconded by

John Greer to direct staff to prepare an amendment to the department's billing policy to bill each vehicle owner for automobile accidents for services provided by the department. All voted for the motion and it carried. Chairman Tom Kasner noted the proposed amendment will be presented to the Board at the February meeting.

The Board took notice of the following proposed 2020 Albany Fire Department Budget:

<u>ITEM</u>	<u>2019</u>	<u>2020</u>
Part-time employee wages	\$75,000	\$77,500
Training and Instruction	\$5,000	\$6,500
Workers Compensation	\$15,000	\$10,000
Relief	\$50,000	\$50,000
Office Supplies	\$1,000	\$1,500
Legal Fees	\$150	\$150
Telephone	\$2,300	\$2,300
Legal Notices Publications/Dues	\$3,500	\$3,500
General Liability Insurance	\$10,000	\$10,000
Electric Utilities	\$2,900	\$3,000
Gas Utilities	\$2,000	\$2,500
Repairs/Maint Building	\$3,800	\$6,000
Repairs/Maint Equipment o/m	\$30,000	\$31,000
Capital Investment Fund	\$28,318	\$28,982
Other Equipment/New	\$2,000	\$5,000
Total:	\$230,788	\$237,932

Mr. Winkels noted the proposed increase is 3.10%. Mr. Schneider noted estimated revenues are nearly \$100,000 annually. After due discussion, a motion was made by Scot Laing and seconded by Dan Stommes to approve the 2020 Budget in the amount of \$237,932. All voted for the motion and it carried.

Mr. Winkels updated the Board on the following:

- FEMA grant applications: 1) air packs, 2) Fire Prevention
- Mn Department of Natural Resources (DNR) 50/50 grant-\$10,000
- Review Relief Association years of service funding
- Annual Blattner Family Golf Tournament for the Albany and Avon Fire Departments is on Monday, August 5th at the Albany Golf Club.

Mr. Dirkes informed the Board the charitable gambling funds paid nearly \$45,000 to date to the future truck equipment fund, Nomex hoods, and safety eyes for each garage door opening at the Fire Hall.

Chairman Tom Kasner adjourned the meeting at 7:15 PM.

Tom Schneider
Clerk/Adm.

