

CHAPTER 2: ADMINISTRATION, OPERATIONS AND ORGANIZATION

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ORDINANCE 22 PLANNING COMMISSION

Section 22.01: ESTABLISHMENT AND COMPOSITION. The City establishes a Planning Commission composed of five (5) members who shall serve staggered five (5) year terms and one (1) City Council ex-officio member.

Section 22.02: POWERS AND DUTIES. The Planning Commission shall have all the powers and duties defined or granted in Minnesota Statutes relating to planning, zoning and subdivision regulation and shall act in an advisory capacity to the City Council in all areas.

Section 22.03: ORGANIZATION. The City Council shall appoint Planning Commission members before their terms expire. New appointees shall assume office on the first day of the first month following their appointment and qualification, or on the first day of the first month following the expiration of the prior term and qualification, whichever shall occur last. All appointees to the Planning Commission shall hold office until a successor is appointed and qualified. All vacancies shall be filled in the same manner as for an expired term, but the appointment shall be only for the unexpired term. All appointed Planning Commission members shall serve with remuneration to the extent provided by the City Council, and may be reimbursed for out-of-pocket expenses incurred in performing their duties when such expenses have been authorized by the City Council before they were incurred. The Commission members shall annually elect a Chairperson, who must have been a Commission member for at least one (1) year. The City Clerk/Administrator shall serve as the Commission's Secretary. The City Council may remove any Commission member for misfeasance, malfeasance or non-feasance in office, and fill the position as any other vacancy. The Planning Commission shall hold its regular meetings as the City Council establishes.

Section 22.04: ELIGIBILITY. Planning Commission members must be City residents and a minimum age of 21.

Section 22.05: COMPENSATION. The Planning Commission's members shall be compensated as established in Appendix A.