

Pursuant to due call and notice thereof a meeting of the Planning Commission in and for the City of Albany, Stearns County, Minnesota, was called to order by Chairman John Harlander at 6:00 o'clock in the evening on Thursday, May 3, 2012 in the Council Room at 400 Railroad Avenue for the said City.

Other Planning Commission members present for the meeting were: Will Seiler, Joseph Wedel, and Todd Horton. Joseph Gilk was absent. Councilor John Greer, Planning Commission Liaison, was absent for the meeting.

Chairman John Harlander called for any additions or corrections to the minutes of April 2nd. Mr. Schneider informed the Commission that the Council added a contingency to the variance request by Justin Koopmeiners, 220 10th Street, that he secures an Easement for Maintenance Purposes from Mr. Koglin before the execution of the Building Permit for his new garage. A motion was made by Will Seiler and seconded by Todd Horton to include in the April 2nd minutes the aforementioned contingency. All voted for the motion and it carried.

Mr. Schneider informed the Commission that the City's Economic Development Authority Board (EDA) approved a new commercial rehabilitation program for mainstreet businesses called TIF Special Authority Commercial Rehabilitation Program. Mr. Schneider noted that the intent of the funding is to make improvements to enhance the appearance of downtown and to create or retain jobs in the State of Minnesota, including construction jobs. Mr. Schneider informed the Board that Ordinance 80.21, Exterior Material Requirements, outline the acceptable materials within the C1 and C2 Zoning Districts; whereby a request has been made by a business owner to erect a standing seam metal awning on his building. Mr. Schneider noted that 80.21, subd. 4 provide for architectural design alternatives, but approval must be considered by the Planning Commission and City Council. After due discussion, a motion was made by Joseph Wedel and seconded by Will Seiler to approve a standing seam metal awning as an acceptable exterior material for an awning. All voted for the motion and it carried.

Chairman John Harlander adjourned the meeting at 6:15 PM.

Tom Schneider
Clerk/Adm.