

## NOTICE OF ALBANY CITY COUNCIL MEETING

There will be a meeting of the City Council in and for the City of Albany, Stearns County, Minnesota at 6:30 o'clock in the evening on Wednesday, December 3, 2014, in the Council Room at 400 Railroad Avenue for the said City.

### AGENDA

1. Convene meeting
2. Audit Bills
3. Act on regular Council meeting minutes held on November 19th
4. Open Forum/Public comment
5. Public Hearing for proposed 2015 Budget  
-Tom Schneider, Clerk/Adm., Ozzie Carbajal, Police Chief, Joseph Mergen, Public Works Supervisor
6. Jeremy Mathiasen, City Engineer– Project updates  
-2014 Church Avenue (5<sup>th</sup> to 8<sup>th</sup> St.) Improvements  
-2013 Railroad Avenue (TH #238) Improvements
7. Joseph Mergen, Public Works Supervisor – recommendation to certify to the Stearns County Auditor the unpaid utility bills as a special assessment payable in the year 2015.
8. Laurie Dingmann, Park Board and Community Education Liaison
9. John R. Harlander, Street Department and Albany Township Liaison
10. Tom Kasner, Fire Department, EDA Board, and Equipment
11. Ozzie Carbajal, Police Chief – recommendation to consider hiring a full-time Patrol Officer
12. John Greer, Police Department and Planning Commission Liaison
13. Daron Gersch, Utility Department and Golf Club
14. Tom Schneider, Clerk/Adm.  
-reappoint Paul Wellenstein to the EDA Board  
-reappoint Scott Daninger to the Park Board
15. Announce next meeting date and adjourn

Tom Schneider  
Clerk/Adm.

# Notice of Public Hearing Proposed Property Taxes City of Albany

The Albany City Council will hold a public hearing at 6:30 PM or as soon as thereafter on Wednesday, December 3rd, at the Albany City Hall, 400 Railroad Avenue, Albany, MN 56307 to consider approving the 2015 budget and the amount of property taxes it is proposing to collect to pay for the costs of services the City will provide in 2015.

<u>2014 Levy</u>	<u>Proposed</u>	<u>2015 Levy</u>
\$675,853	\$692,759	3% increase

All Albany City residents are invited to attend the public hearing of the City Council to express their opinions on the budget and on the proposed amount of 2015 property taxes.

Tom Schneider  
Clerk/Adm.

Published in the Albany Enterprise this 19th and 26th day of November, 2014.

**CITY OF ALBANY - 2015  
ALBANY, MINNESOTA**

Proposed 12/03/14

Y.T.D  
14-Jul

	2013	2013 ACTUAL	2014	2014	2015	CHANGE
<b>ADMINISTRATION</b>						
Full-time Employees regular	\$92,750	\$90,286	\$95,000	\$47,831	\$97,850	\$2,850
Sick Pay	\$1,100	\$172	\$1,500	\$144	\$1,500	\$0
Vacation Pay	\$8,500	\$10,852	\$8,800	\$5,160	\$10,000	\$1,200
Holiday Pay	\$4,900	\$4,437	\$5,100	\$3,107	\$5,100	\$0
PERA	\$8,800	\$7,551	\$8,800	\$4,126	\$8,800	\$0
FICA	\$8,500	\$8,099	\$9,100	\$4,208	\$9,500	\$400
Employer Paid Health	\$16,500	\$14,542	\$18,000	\$8,695	\$18,000	\$0
Employer Paid H.S.A.	\$3,500	\$3,328	\$3,700	\$3,325	\$3,700	\$0
Workers Compensation	\$1,000	\$705	\$1,000	\$0	\$1,000	\$0
Office Supplies	\$4,500	\$4,171	\$5,000	\$1,537	\$4,500	(\$500)
Other Professional Services	\$1,500	\$1,400	\$1,500	\$0	\$1,500	\$0
xxxx	\$1,000	\$0	\$0	\$0	\$0	\$0
Auditing and Acct'g Service	\$23,000	\$22,985	\$24,500	\$22,500	\$24,500	\$0
Engineering fees	\$1,500	\$1,240	\$1,500	\$170	\$1,500	\$0
Legal Fees	\$10,000	\$13,230	\$10,000	\$7,092	\$14,000	\$4,000
Assessor Fees	\$13,500	\$13,841	\$14,000	\$14,030	\$14,750	\$750
Planning Commission	\$1,000	\$800	\$1,000	\$0	\$1,000	\$0
Telephone	\$4,500	\$5,984	\$5,500	\$2,460	\$5,500	\$0
General Notices and Pub. Inf.	\$5,000	\$3,447	\$5,000	\$1,424	\$5,000	\$0
General Liability Insurance	\$4,000	\$3,012	\$4,000	\$3,804	\$4,000	\$0
Electric Utilities	\$3,000	\$3,325	\$3,300	\$3,358	\$3,700	\$400
Gas Utilities	\$1,000	\$550	\$1,000	\$775	\$1,100	\$100
Repairs/Maint Buildings	\$4,000	\$6,860	\$4,500	\$1,588	\$4,500	\$0
Repairs/Maint Machinery/Equip	\$1,000	\$1,168	\$1,000	\$397	\$1,000	\$0
Dues and Subscriptions	\$10,000	\$7,685	\$10,000	\$6,519	\$10,000	\$0
Transfers to Reserve Fund	\$0	\$0	\$9,500	\$0	\$0	(\$9,500)
<b>ADMINISTRATION TOTAL</b>	<b>\$234,050</b>	<b>\$229,670</b>	<b>\$252,300</b>	<b>\$142,250</b>	<b>\$252,000</b>	<b>(\$300)</b>
						<b>-0.12%</b>

	2013	2013 ACTUAL	2014	2014	2015	CHANGE
<b>COUNCIL</b>						
Wages	\$15,000	\$12,821	\$13,000	\$0	\$14,000	\$1,000
<b>COUNCIL TOTAL</b>	<b>\$15,000</b>	<b>\$12,821</b>	<b>\$13,000</b>	<b>\$0</b>	<b>\$14,000</b>	<b>\$1,000</b>

ELECTIONS	2013	2013 ACTUAL	2014	2014	2015	CHANGE
Temporary employees	\$0	\$660	\$2,500	\$615	\$0	(\$2,500)
Training and Instruction	\$0	\$969	\$900	\$0	\$0	(\$900)
Repairs/Maint Machinery/Equip	\$0	\$0	\$2,000	\$727	\$0	(\$2,000)
<b>ELECTIONS TOTAL</b>	<b>\$0</b>	<b>\$1,529</b>	<b>\$5,400</b>	<b>\$1,542</b>	<b>\$0</b>	<b>(\$5,400)</b>
<b>POLICE DEPARTMENT</b>						
	2013	2013 ACTUAL	2014	2014	2015	CHANGE
Full time employees regular	\$199,259	\$187,957	\$198,345	\$112,359	\$197,505	(\$840)
Part time employees	\$17,145	\$39,016	\$15,500	\$8,803	\$15,500	\$0
Sick pay	\$6,000	\$12,367	\$5,500	\$5,358	\$4,800	(\$700)
vacation pay	\$10,000	\$9,868	\$9,600	\$3,975	\$8,500	(\$1,100)
Holiday pay	\$12,600	\$10,363	\$12,750	\$6,677	\$12,500	(\$250)
PERA	\$30,500	\$32,352	\$31,500	\$18,280	\$31,500	\$0
FICA	\$4,000	\$8,071	\$5,600	\$3,861	\$5,600	\$0
Health Insurance	\$51,000	\$27,446	\$38,000	\$17,040	\$35,000	(\$3,000)
Employer Paid H.S.A.	\$6,500	\$5,649	\$6,500	\$2,894	\$6,500	\$0
Workers Compensation Ins.	\$7,000	\$7,115	\$7,000	\$2,241	\$7,000	\$0
Uniform Allowance	\$2,000	\$3,822	\$3,500	\$2,234	\$3,500	\$0
Office Supplies	\$4,500	\$5,044	\$4,500	\$1,770	\$4,500	\$0
Training and Instruction	\$7,000	\$4,148	\$7,000	\$5,719	\$7,000	\$0
Motor Fuels	\$12,000	\$13,555	\$14,000	\$6,523	\$14,000	\$0
Legal Fees	\$15,000	\$15,633	\$15,000	\$8,155	\$15,000	\$0
Telephone	\$3,000	\$1,953	\$3,000	\$1,244	\$3,000	\$0
General Liability Insurance	\$3,500	\$3,512	\$3,500	\$4,523	\$3,500	\$0
Electric Utilities	\$2,000	\$2,221	\$2,200	\$1,085	\$2,200	\$0
Gas Utilities	\$1,500	\$329	\$1,000	\$507	\$1,000	\$0
Repairs/Maint. Buildings	\$2,000	\$5,841	\$2,000	\$3,488	\$2,000	\$0
Repairs/Maint. Machinery/Equip	\$7,500	\$12,768	\$7,500	\$4,934	\$7,500	\$0
Computer O/M	\$6,000	\$5,099	\$6,000	\$1,740	\$6,000	\$0
Dues and subscriptions	\$1,500	\$2,245	\$1,500	\$8,189	\$1,500	\$0
Other Misc.	\$0	\$4,229	\$0	\$121	\$0	\$0
Animal Dog Misc.	\$250	\$244	\$250	\$13	\$250	\$0
Capital Outlay	\$16,850	\$0	\$31,575	\$6,545	\$21,820	(\$9,755)
XXXX	\$0	\$0	\$0	\$0	\$0	\$0
<b>POLICE TOTAL</b>	<b>\$428,604</b>	<b>\$420,847</b>	<b>\$432,820</b>	<b>\$238,278</b>	<b>\$417,175</b>	<b>(\$15,645)</b>

-3.61%

FIRE DEPARTMENT	2013	2013 ACTUAL	2014	2014	2015	CHANGE
Wages/WC/trmg/meetings	\$70,000	\$84,800	\$70,000	\$10,382	\$80,500	\$10,500
Fire Pension Contribution	\$42,250	\$48,401	\$42,250	\$0	\$44,150	\$1,900
Supplies	\$1,000	\$1,139	\$1,000	\$219	\$1,150	\$150
Legal Fees	\$150	\$95	\$150	\$81	\$200	\$50
Telephone	\$2,300	\$2,277	\$2,300	\$1,312	\$2,300	\$0
Legal Notices Pub/dues/Subscription	\$2,400	\$2,704	\$2,400	\$265	\$2,800	\$400
General Liability Insurance	\$10,000	\$8,146	\$10,000	\$9,593	\$10,000	\$0
Electric Utilities	\$2,500	\$2,460	\$2,500	\$1,357	\$2,900	\$400
Gas Utilities	\$3,600	\$2,546	\$3,600	\$2,772	\$3,600	\$0
Repairs/Maint Buildings	\$1,500	\$4,910	\$1,500	\$2,466	\$3,000	\$1,500
Repairs/Maint Machinery/Equip	\$16,000	\$12,180	\$16,000	\$8,112	\$20,800	\$4,800
Capital Outlay	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0
xxxx	\$0	\$0	\$0	\$0	\$0	\$0
Other Equip. DNR/New	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0
<b>FIRE TOTAL</b>	<b>\$178,700</b>	<b>\$194,658</b>	<b>\$178,700</b>	<b>\$61,559</b>	<b>\$198,400</b>	<b>\$19,700</b>

11.02%

HWYS, STREETS, & ROADS	2013	2013 ACTUAL	2014	2014	2015	CHANGE
Full time employees regular	\$55,000	\$69,299	\$60,000	\$40,027	\$60,000	\$0
Sick Pay	\$1,000	\$606	\$1,000	\$271	\$1,000	\$0
Vacation Pay	\$2,700	\$2,537	\$3,000	\$1,051	\$3,000	\$0
Holiday Pay	\$1,500	\$1,360	\$1,700	\$962	\$1,700	\$0
PERA	\$4,300	\$5,189	\$4,500	\$3,071	\$5,200	\$700
FICA	\$4,700	\$5,485	\$4,900	\$2,975	\$5,500	\$600
Health Insurance	\$12,000	\$11,347	\$13,000	\$6,434	\$13,000	\$0
Employer Paid H.S.A.	\$3,500	\$2,399	\$3,000	\$1,026	\$3,000	\$0
Workers Compensation	\$3,200	\$3,867	\$3,200	\$0	\$3,900	\$700
Office Supplies	\$1,300	\$1,395	\$1,300	\$164	\$1,300	\$0
Training/Instruction/dues/fees/clothg	\$4,500	\$2,508	\$4,000	\$817	\$4,000	\$0
Motor Fuels	\$10,000	\$577	\$0	\$0	\$0	\$0
Street Maintenance Materials	\$20,000	\$56,786	\$40,000	\$31,912	\$65,000	\$25,000
Engineering fees	\$5,000	\$2,361	\$5,000	\$475	\$5,000	\$0
Telephone	\$2,000	\$492	\$1,700	\$624	\$1,500	(\$200)
General Notices and Publication	\$500	\$0	\$200	\$0	\$200	\$0
General Liability Insurance	\$7,300	\$5,103	\$7,300	\$7,304	\$7,500	\$200
Electric Utilities	\$43,000	\$44,729	\$50,000	\$21,310	\$50,000	\$0
Gas Utilities	\$5,000	\$3,659	\$3,500	\$5,016	\$5,000	\$1,500
Repairs/Maint Buildings	\$3,000	\$1,226	\$3,000	\$977	\$3,000	\$0
Repairs/Maint Machinery/Equip	\$15,000	\$30,791	\$25,000	\$22,608	\$25,000	\$0
Machinery Rentals/Hire/Engineering	\$30,000	\$18,724	\$15,000	\$21,511	\$25,000	\$10,000
Capital Outlay	\$52,000	\$52,000	\$53,000	\$0	\$62,000	\$9,000
<b>STREET TOTAL</b>	<b>\$286,500</b>	<b>\$322,380</b>	<b>\$303,300</b>	<b>\$168,535</b>	<b>\$350,800</b>	<b>\$47,500</b>

15.66%

PARK DEPARTMENT	2013	2013 ACTUAL	2014	2014	2015	CHANGE
Full time employees regular	\$15,000	\$8,719	\$14,000	\$4,023	\$13,000	(\$1,000)
Part Time employees	\$10,000	\$9,356	\$10,000	\$6,614	\$10,000	\$0
Temporary employees regular (Board)	\$500	\$0	\$500	\$0	\$0	(\$500)
Sick Pay	\$700	\$606	\$800	\$244	\$800	\$0
Vacation Pay	\$2,400	\$2,447	\$2,500	\$1,010	\$2,500	\$0
Holiday Pay	\$1,500	\$1,360	\$1,600	\$962	\$1,500	(\$100)
PERA	\$1,500	\$932	\$1,500	\$452	\$1,500	\$0
FICA	\$2,300	\$1,729	\$2,300	\$958	\$2,300	\$0
Health Insurance	\$4,000	\$2,086	\$4,000	\$976	\$4,000	\$0
Employer Paid H.S.A.	\$500	\$434	\$500	\$154	\$500	\$0
Workers Comp Insurance	\$1,000	\$840	\$1,000	\$0	\$1,000	\$0
xxxx	\$0	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$5,500	\$2,674	\$5,500	\$1,108	\$5,500	\$0
Telephone	\$500	\$408	\$500	\$243	\$500	\$0
General Notices and Publication	\$0	\$37	\$0	\$37	\$0	\$0
General Liability Insurance	\$3,500	\$3,650	\$3,600	\$4,593	\$4,600	\$1,000
Electric Utilities	\$2,700	\$1,929	\$2,700	\$1,095	\$2,300	(\$400)
Gas Utilities	\$750	\$355	\$750	\$361	\$750	\$0
Repairs/Maintenance Building	\$2,000	\$1,340	\$2,000	\$1,069	\$1,500	(\$500)
Repairs/Maint Machinery/Equip	\$6,500	\$6,460	\$6,500	\$5,116	\$6,500	\$0
Machinery Rentals/Hire	\$3,000	\$2,802	\$6,000	\$207	\$5,000	(\$1,000)
Summer Recreation	\$1,000	\$0	\$1,000	\$630	\$1,000	\$0
Capital OUTLAY Equipment	\$28,500	\$28,500	\$29,500	\$48,300	\$9,500	(\$20,000)
Dues/subscriptions/legal fees	\$1,000	\$1,731	\$1,000	\$3,901	\$2,000	\$1,000
<b>PARK TOTAL</b>	<b>\$94,350</b>	<b>\$78,395</b>	<b>\$97,750</b>	<b>\$82,253</b>	<b>\$76,250</b>	<b>(\$21,500)</b>
						<b>-21.99%</b>

LIBRARY DEPARTMENT	2013	2013 ACTUAL	2014	2014	2015	CHANGE
General Liability Insurance	\$4,800	\$4,666	\$4,900	\$0	\$4,900	\$0
Electric Utilities	\$2,500	\$3,826	\$3,700	\$0	\$3,700	\$0
Gas Utilities	\$1,200	\$693	\$750	\$0	\$750	\$0
Repairs/Maint Buildings	\$7,000	\$11,112	\$7,000	\$0	\$7,000	\$0
<b>LIBRARY TOTAL</b>	<b>\$15,500</b>	<b>\$20,297</b>	<b>\$16,350</b>	<b>\$0</b>	<b>\$16,350</b>	<b>\$0</b>
						<b>0.00%</b>

MISC	2013	2013 ACTUAL	2014	2014	2015	CHANGE
Building Official/state surcharge fees	\$30,000	\$36,913	\$30,000	\$7,584	\$30,000	\$0
xxxx	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Management Dir./siren	\$3,000	\$0	\$3,000	\$1,845	\$3,000	\$0
<b>MISC TOTAL</b>	<b>\$33,000</b>	<b>\$36,913</b>	<b>\$33,000</b>	<b>\$9,429</b>	<b>\$33,000</b>	<b>\$0</b>

ESTIMATED INCOME	2013	2013 ACTUAL	2014	2014	2015	CHANGE
Licenses and Permits	\$11,000	\$11,161	\$11,000	\$11,107	\$11,200	\$200
Apartment License fee	\$1,000	\$1,968	\$1,000	\$240	\$1,000	\$0
Building Permits	\$15,000	\$41,362	\$15,000	\$8,094	\$15,000	\$0
Animal License	\$2,900	\$2,970	\$2,900	\$2,650	\$2,900	\$0
Fire Insurance Refund	\$500	\$1,481	\$500	\$2,717	\$1,500	\$1,000
Police Other Grants/donations/SafeSob	\$4,000	\$11,257	\$4,000	\$5,033	\$0	(\$4,000)
Fire State Aid	\$15,000	\$24,151	\$15,000	\$0	\$20,000	\$5,000
Local Government Aid	\$627,315	\$627,315	\$688,867	\$0	\$697,366	\$8,499
Snow Rem. HWY 238/gas refund	\$3,500	\$8,666	\$5,000	\$10,257	\$10,000	\$5,000
Police Training Refund (PERA)-Aid	\$16,000	\$17,165	\$16,000	\$0	\$16,000	\$0
Zoning and Subdivision fees	\$2,000	\$3,541	\$2,000	\$3,015	\$2,750	\$750
Assessment Search Fees	\$700	\$900	\$750	\$420	\$750	\$0
Fire Protection Services, CIP	\$65,000	\$48,533	\$65,000	\$69,827	\$65,000	\$0
Police Accident Reports/ins refund	\$1,750	\$5,160	\$2,000	\$300	\$2,000	\$0
Fire Calls, Grants, Trng. Refund	\$20,000	\$15,456	\$20,000	\$8,832	\$20,000	\$0
Highways and Street Charge	\$5,500	\$0	\$4,500	\$3,080	\$5,000	\$500
Golf Fees (Cart License)	\$500	\$710	\$750	\$1,145	\$750	\$0
Park Fees	\$3,000	\$2,755	\$3,000	\$2,000	\$2,500	(\$500)
Fines and Forfeits	\$16,000	\$16,480	\$16,000	\$8,325	\$16,000	\$0
LMCIT Dividend/refund	\$1,750	\$3,155	\$2,500	\$210	\$2,500	\$0
Interest Earnings	\$17,000	\$17,143	\$12,000	\$1,452	\$12,000	\$0
Cable TV Revenues	\$25,000	\$28,728	\$26,000	\$28,939	\$28,000	\$2,000
xxxx	\$0	\$0	\$0	\$0	\$0	\$0
misc. revenues	\$5,000	\$10,255	\$1,500	\$0	\$1,500	\$0
<b>SUB-TOTAL INCOME</b>	<b>\$859,415</b>	<b>\$900,312</b>	<b>\$915,267</b>	<b>\$167,643</b>	<b>\$933,716</b>	<b>\$18,449</b>
<b>PROPERTY TAX</b>	<b>\$426,289</b>		<b>\$417,353</b>		<b>\$424,259</b>	<b>\$6,906</b>
<b>TOTAL INCOME</b>	<b>\$1,285,704</b>		<b>\$1,332,620</b>		<b>\$1,357,975</b>	<b>\$25,355</b>



ESTIMATED OUTLAY	2013	2013 ACTUAL	2014	2014	2015	CHANGE
Administration	\$234,050	\$229,670	\$252,300	\$142,250	\$252,000	(\$300)
Council	\$15,000	\$12,821	\$13,000	\$0	\$14,000	\$1,000
Elections	\$0	\$1,529	\$5,400	\$1,542	\$0	(\$5,400)
Police	\$428,604	\$420,847	\$432,820	\$238,278	\$417,175	(\$15,645)
Fire	\$178,700	\$194,658	\$178,700	\$61,559	\$198,400	\$19,700
HWYS, Streets & Roadway	\$286,500	\$322,380	\$303,300	\$168,535	\$350,800	\$47,500
Park	\$94,350	\$76,395	\$97,750	\$82,253	\$76,250	(\$21,500)
Library	\$15,500	\$20,297	\$16,350	\$0	\$16,350	\$0
Misc.	\$33,000	\$36,913	\$33,000	\$9,429	\$33,000	\$0
<b>TOTAL ESTIMATED OUTLAY</b>	<b>\$1,285,704</b>	<b>\$1,317,510</b>	<b>\$1,332,620</b>	<b>\$703,846</b>	<b>\$1,357,975</b>	<b>\$25,355</b>

2%

DEBT SERVICE	2013	2014	2014	2015	CHANGE
xxxx	\$0	\$0	\$0	\$0	\$0
xxxx	\$0	\$0	\$0	\$0	\$0
GO & PIR BONDS (ALL)	\$250,000	\$250,000	\$250,000	\$260,000	\$10,000
<b>DEBT SERVICE TOTAL</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$260,000</b>	<b>\$10,000</b>

4%

TAX ABATEMENT	2013	2014	2014	2015	CHANGE
Albany Fleet Store	\$0	\$8,500	\$8,500	\$8,500	\$0
<b>TAX ABATEMENT TOTAL</b>	<b>\$0</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$0</b>
<b>TOTAL LEVY</b>	<b>\$676,289</b>	<b>\$675,853</b>	<b>\$675,853</b>	<b>\$692,759</b>	<b>\$16,906</b>

Proposed 2015  
% inc/dec  
3%

WATER AND SEWER 2009-2013 AUDIT REPORT

	WATER					SEWER				
	2013	2012	2011	2010	2009	2013	2012	2011	2010	2009
<b>Revenues</b>										
Charges for Service	\$ 574,201	\$ 552,444	\$ 507,958	\$ 527,174	\$ 503,635	\$ 404,914	\$ 351,298	\$ 308,610	\$ 327,076	\$ 311,518
<b>Expenses</b>										
Personal Services	61,184	64,941	58,733	58,461	64,439	57,380	62,252	55,137	51,901	56,819
Materials, Supplies, etc.	49,108	26,755	16,970	32,971	25,814	109,719	84,004	162,883	89,563	111,843
Other services & Charges	70,946	75,648	74,693	81,020	72,198	82,035	75,181	103,700	70,438	71,321
Depreciation	235,239	234,768	234,231	220,401	213,330	134,670	133,408	126,470	127,313	124,281
Total Operating Expenses:	416,477	402,112	384,627	392,853	375,781	383,804	354,845	448,190	339,215	364,264
Net Operating Income:	\$ 157,724	\$ 150,332	\$ 123,331	\$ 134,321	\$ 127,854	\$ 21,110	\$ (3,547)	\$ (139,580)	\$ (12,139)	\$ (52,746)
<b>Non-Operating Revenue &amp; (Expenses)</b>										
Investment Income	\$ 10,942	\$ 13,319	\$ 14,139	\$ 16,095	\$ 15,829	\$ 13,253	\$ 16,137	\$ 18,077	\$ 22,938	\$ 28,666
Interest Income on Note Receivable						24,202	26,651	26,130	32,777	34,923
Interest Expense	(66,684)	(71,233)	(75,774)	(80,145)	(84,427)	(25,659)	(28,018)	(30,277)	(32,466)	(34,136)
Other Revenue	3,368	4,921	3,788	3,170	2,851	1,632	1,348	1,316	902	1,437
*Loss on Asset Disposal										
Reimbursement & Hook up fees	7,123		1,762	18,084	23,638	5,289	575	2,924	17,198	51,854
Total non-operating Revenue (Expenses)	(45,251)	(52,993)	(56,085)	(42,796)	(42,109)	18,717	16,693	18,170	41,349	82,744
Income before operating transfer	112,473	97,339	67,246	91,525	85,745	39,827	13,146	(121,410)	29,210	29,998
**Operating Transfers Out	(5,000)	(52,600)	(7,600)	(54,025)	(54,100)	(5,000)	(52,600)	(7,600)	(71,685)	(115,830)
<b>Net Income (LOSS):</b>	\$ 107,473	\$ 44,739	\$ 59,646	\$ 37,500	\$ 31,645	\$ 34,827	\$ (39,454)	\$ (129,010)	\$ (42,475)	\$ (85,832)
Payment on principal debt	\$ (273,000)	\$ (268,000)	\$ (264,000)	\$ (259,000)	\$ (255,000)	\$ (68,000)	\$ (65,000)	\$ (63,000)	\$ (61,000)	\$ (59,000)
Proceeds on debt										
Purchase of Equipment	(26,490)	(17,875)	(2,716)	(187,024)	(22,609)	(4,303)	(10,831)	(109,521)	(23,007)	(76,178)
Depreciation	235,239	234,768	234,231	220,401	235,239	134,670	133,408	126,470	127,313	124,281
Changes in accrual balances	(6,351)	3,488	4,046	(9,324)	17,323	63,222	76,266	85,626	39,897	62,007
Net increase (decrease) in cash	\$ 36,871	\$ (2,880)	\$ 31,207	\$ (197,447)	\$ 6,598	\$ 163,416	\$ 94,389	\$ (89,435)	\$ 40,728	\$ (34,722)

\*write off assets that were no longer used and/or owned by the City. This is a non-cash event for the City.

\*\*These dollars are a transfer to other funds to cover cash shortfalls in such funds.



# City Of Albany Capital Improvement Plan 2014 - 2018

**PROJECT TITLE:** Mobile Laptops **TOTAL COST:** \$4,400.00

**2015 BUDGET:** \$2,200.00

**DESCRIPTION:** Laptop computers for in patrol cars

**JUSTIFICATION:**

Currently we are using mobile computers in each of the squad cars. The computers link us to the state and local agencies.  
Laptop 602 should be replaced in 2013 with an expected rotation every four years. Laptop 601 was purchased new in 2010 and should be replaced in 2014 with an expected rotation every four years. The laptops can be purchased through Stearns County with their purchase venture agreement.

**PROJECT COSTS AND FUNDING SOURCES BY YEARS:**

Project Funding Source	2014	2015	2016	2017	2018	Total
Police Communication Equipment: Mobile Laptops						
Laptop 602	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$5,500.00
Laptop 601	\$0.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$4,400.00

<b>PROJECT STARTING DATE:</b> 2012	<b>PROJECT COSTS</b>	
	<b>Equipment and Other</b>	<b>\$9,900.00</b>
<b>PROJECT COMPLETION DATE:</b> 2014, 2018 ONGOING	<b>TOTAL</b>	<b>\$9,900.00</b>

Presented to the City Council on:  Approval  Denied  Tabled

Comments:

Approval to Purchase Date: \_\_\_\_\_ Authorized Initials: \_\_\_\_\_ Date: \_\_\_\_\_

# City Of Albany Capital Improvement Plan 2014 - 2018

**PROJECT TITLE:** Squad video system **TOTAL COST:** \$4,500.00

**2015 BUDGET:** \$1,000.00

**DESCRIPTION:** Mobile Camera in patrol vehicles

**JUSTIFICATION:**

The mobile camera has become a very important piece of equipment. Accusations against officers for misconduct both physical and verbal have been proven or disproven by reviewing the recordings from the squad video. Cases on DWI with the person performing field sobriety tests keep officers out of court and save attorney time and fees. I believe the camera is the next best thing to having a second officer on scene. We currently have a camera in unit 602 which was purchased in 2007. I purchased a new camera for unit 601 in December 2011. We should budget for replacing each camera unit approximately every eight years.

**PROJECT COSTS AND FUNDING SOURCES BY YEARS:**

Project Funding Source	2014	2015	2016	2017	2018	Total
Police Communication Equipment: Squad video system						
Camera Unit 602	\$500.00	\$500.00	\$1,000.00	\$750.00	\$500.00	\$3,250.00
Camera Unit 601	\$500.00	\$500.00	\$1,000.00	\$750.00	\$500.00	\$3,250.00

<b>PROJECT STARTING DATE:</b> 2012	<b>PROJECT COSTS</b>	
	<b>Equipment and Other</b>	\$6,500.00
<b>PROJECT COMPLETION DATE:</b> 2019 ONGOING	<b>TOTAL</b>	\$6,500.00

Presented to the City Council on:  Approval  Denied  Tabled

Comments:

Approval to Purchase Date: \_\_\_\_\_ Authorized Initials: \_\_\_\_\_ Date: \_\_\_\_\_

# City Of Albany Capital Improvement Plan 2014 - 2018

**PROJECT TITLE:** Portable Radios **TOTAL COST:** \$2,400.00

**2015 BUDGET:** \$1,980.00

**DESCRIPTION:** Portable 800 Mhz Radios

**JUSTIFICATION:**

I would like to replace our portable radios in approximately 7-9 years. The next replacement would be scheduled for 2017. We received our first 800 Mhz radios in approximately 2007. The police department purchased two other radios in 2011 from Stearns County through a special purchase program. The cost will be approximately \$2,400 per radio. Funding \$1,980 per year to cover the cost of any replacement if needed.

**PROJECT COSTS AND FUNDING SOURCES BY YEARS:**

Project Funding Source	2014	2015	2016	2017	2018	Total
Police Communication Equipment Portable Radios						
Portable FT	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$1,500.00
Portable FT	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$1,500.00
Portable FT	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$1,200.00
Portable FT	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$1,500.00
Portable PT	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$1,200.00
Portable PT	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$1,500.00
Portable PT	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$1,500.00

**PROJECT COSTS**

<b>PROJECT STARTING DATE:</b> 2012	
<b>Equipment and Other</b>	\$9,900.00
<b>TOTAL</b>	\$9,900.00

**PROJECT COMPLETION DATE:** 2018, 2022 ONGOING

Presented to the City Council on:  Approval  Denied  Tabled

Comments:

Approval to Purchase Date  Authorized Initials  Date:



# City Of Albany Capital Improvement Plan 2014 - 2018

**PROJECT TITLE:** Mobile 800 Mhz Radios **TOTAL COST:** \$5,000.00

**2015 BUDGET:** \$600.00

**DESCRIPTION:** Mobile Multi-Channel Two-Way Radios

**JUSTIFICATION:**

The radios give us the ability to communicate with law enforcement, fire, ambulance, rescue and other emergency agencies along with public works. Next to the officers' weapon, this piece of equipment is very important to the officers' safety. Without good radios, we place our officers' in grave danger if they should need help. As with all technology, it is important to update this equipment on a regular basis. We should be replacing our mobile radios every 8 years.

**PROJECT COSTS AND FUNDING SOURCES BY YEARS:**

Project Funding Source	2014	2015	2016	2017	2018	Total
Police Communication Equipment Mobile Radios						
Unit 601	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$1,500.00
Unit 602	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$1,500.00
	600.00					

<b>PROJECT STARTING DATE:</b> 2012	<b>PROJECT COSTS</b>	
	<b>Equipment and Other</b>	<b>\$3,000.00</b>
<b>PROJECT COMPLETION DATE:</b> 2019, ONGOING	<b>TOTAL</b>	<b>\$3,000.00</b>

Presented to the City Council on:  Approval  Denied  Tabled

Comments:

Approval to Purchase Date: \_\_\_\_\_ Authorized Initials: \_\_\_\_\_ Date: \_\_\_\_\_



# City Of Albany Capital Improvement Plan 2014 - 2018

**PROJECT TITLE:** Tasers **TOTAL COST:** \$1,500.00

**2015 BUDGET:** \$720.00

**DESCRIPTION:** X26 Taser

**JUSTIFICATION:**

Currently the police department operates 5 X26 Tasers. The Tasers non-lethal means to gain control and compliance of persons who wants to fight or due harm to themselves or us. The Taser does not take the place of firearms but gives the officers' another tool at their disposal. Tasers should be replaced every 5 years.

Three X26 Tasers which were purchased in 2003, were taken out of service in 2012. Taser X26 serial #X00-247205 should be replaced in 2013. Two X26 Tasers (units 5 and 6) purchased in 2012 should be replaced in 2017. Two X26 Tasers (unit 7 and 8) purchase late in 2012 should be replaced in 2018.

**PROJECT COSTS AND FUNDING SOURCES BY YEARS:**

Project Funding Source	2014	2015	2016	2017	2018	Total
Police Communication Equipment						
Mobile Radios						
Taser unit 1 Serial # X00-247205	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Taser unit 2 Serial #X00-651021	\$630.00	\$180.00	\$180.00	\$180.00	\$180.00	\$1,530.00
Taser unit 3 Serial #X00-651022	\$630.00	\$180.00	\$180.00	\$180.00	\$180.00	\$1,530.00
Taser unit 4 Serial #X00-692672	\$0.00	\$180.00	\$180.00	\$180.00	\$180.00	\$900.00
Taser unit 5 Serial #X00-692575	\$0.00	\$180.00	\$180.00	\$180.00	\$180.00	\$900.00

**PROJECT STARTING DATE:** 2012 **PROJECT COSTS**

**PROJECT COMPLETION DATE:** 2012, 2014 ONGOING **Equipment and Other** \$4,860.00

**TOTAL** **\$4,860.00**

Presented to the City Council on: Approval Denied Tabled

Comments:

Approval to Purchase Date Authorized Initials Date:

# City Of Albany Capital Improvement Plan 2014 - 2018

**PROJECT TITLE:** Squad Cars **TOTAL COST:** \$35,000.00

**2015 BUDGET:** \$13,000.00 **EXPENSE CODE**

**DESCRIPTION:** Radio Mobile Patrol (RMP) vehicles

**JUSTIFICATION:**

The police department currently operates one Dodge Charger squad car and one 2012 Chevrolet Tahoe PPV. The RMPs are a vital piece of equipment for our officers'. The RMPs are the officers' mobile office. The officers' respond to all emergency calls in the RMP and patrol routine around the City of Albany in the RMPs. The officers' carry paperwork, medical equipment and tactical gear to complete tasks they are required to perform. The police department has replaced the 2006 Charger with a 2013 Charger.

**PROJECT COSTS AND FUNDING SOURCES BY YEARS:**

Project Funding Source	Years Prior	2014	2015	2016	2017	2018	Total
Police Equipment RMP							
2012 Chevrolet Tahoe	\$5,090.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$40,090.00
2013 DodgeCharger	\$0.00	\$11,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$35,000.00

**PROJECT STARTING DATE:** 2012 **PROJECT COSTS**

**PROJECT COMPLETION DATE:** 2014, ONGOING **Equipment and Other** \$75,090.00

**TOTAL** \$75,090.00

Presented to the City Council on: Approval Denied Tabled

Comments:

Approval to Purchase Date Authorized Initials Date:

# City Of Albany Capital Improvement Plan 2014 - 2018

**PROJECT TITLE:** Office Computers **TOTAL COST:** \$1,200.00

**2015 BUDGET:** \$1,100.00

**DESCRIPTION:** Office Computers

**JUSTIFICATION:**

Currently we operate 4 desk top computers within the police department. One computer is located in the Chief's office, two are located in the common area used by patrol officers' and one computer is used by Kristie Watson. Kristie's computer is currently hooked up to the State of Minnesota and contains programs that are supported by Stearns County IT department. This computer needs to have the highest level of security to meet FBI and BCA security standards. It should be updated every 3 years to stay compliant. In 2012 the computer in the Chief's office was replaced including software. One computer in the common area used by patrol officers was updated with current Microsoft Office software. Unit one computer was not replaced but money was used to add a network server which is shared with City Hall. This allows for a more efficient storage of files and allows officers to access their files on two computers. The Chief's computer has access to all servers within the police department. To complete the server security, we would need to add a second drive to the server to prevent loss of files.

**PROJECT COSTS AND FUNDING SOURCES BY YEARS:**

Project Funding Source	Years Prior	2014	2015	2016	2017	2018	Total
Police Equipment RMP							
Dannielle	\$1,600.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$3,600.00
Chief's	\$300.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$1,300.00
Office Unit One	\$300.00	\$1,000.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,100.00
Office Unit Two	\$0.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$1,000.00
	\$0.00	\$50.00	\$50.00	\$5.00	\$50.00	\$50.00	\$205.00
	\$0.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$250.00

**PROJECT STARTING DATE:** 2012 **PROJECT COSTS**

**PROJECT COMPLETION DATE:** 2012, 2013 ONGOING **Equipment and Other** \$8,455.00

**Presented to the City Council on:** **TOTAL** \$8,455.00

Presented to the City Council on:  Approval  Denied  Tabled

Comments:

Approval to Purchase Date  Authorized Initials  Date:

# City Of Albany

**PROJECT TITLE:** Bullet Proof Vests **TOTAL COST:** \$3,000.00

**2015 BUDGET:** \$600.00

**DESCRIPTION:** Office Computers

**JUSTIFICATION:**

Bullet proof vests are a vital piece of equipment that officers wear on a daily basis to help keep them safe. The average cost of a vest is approximately \$1000.00 dollars but the state will reimburse each officer up to \$600.00 of every vest. I will instruct each officer that they are allowed up to \$800.00 and if the vest is more it will be deducted from there uniform allowance.

**PROJECT COSTS AND FUNDING SOURCES BY YEARS:**

Project Funding Source	2014	2015	2016	2017	2018	2019	Total
Police Equipment RMP							
6601	\$100.00	\$100.00	\$200.00	\$200.00	\$100.00	\$100.00	\$800.00
6602	\$100.00	\$100.00	\$200.00	\$200.00	\$100.00	\$100.00	\$800.00
6603	\$100.00	\$100.00	\$200.00	\$200.00	\$100.00	\$100.00	\$800.00
6604	\$100.00	\$100.00	\$200.00	\$200.00	\$100.00	\$100.00	\$800.00
6605	\$100.00	\$100.00	\$200.00	\$200.00	\$100.00	\$100.00	\$800.00
6607	\$100.00	\$100.00	\$200.00	\$200.00	\$100.00	\$100.00	\$800.00
6609			200.00	200.00	200.00	200.00	800.00
	600.00						

<b>PROJECT STARTING DATE:</b> 2014	<b>PROJECT COSTS</b>	
	<b>Equipment and Other</b>	\$5,600.00
<b>PROJECT COMPLETION DATE:</b> 2015 ONGOING	<b>TOTAL</b>	\$5,600.00
Presented to the City Council on:	Approval <input type="checkbox"/>	Denied <input type="checkbox"/> Tabled <input type="checkbox"/>

**How to Use Classification Rates:**

Example: Suppose your home is valued at \$150,000 and your local tax rate is 1.35 (135% of tax capacity)

**Your Home's Market Value EXCLUSION**

Exclusion is equal to 40% of market value, to a maximum of \$30,400; phased out by 9% of market value above \$76,000.

Exclusion = (40% times \$76,000), minus 9% of \$74,000

Or \$30,400 minus \$6,660 = **\$23,740**

**Your Home's Tax Capacity** = (\$150,000 minus \$23,740 = \$126,260), times 1% home class rate = \$1,262.560

**Your Property Tax** = (Tax Capacity times Tax Rate)

\$1,263 times 135% = **\$1,705.05**