

## NOTICE OF ALBANY CITY COUNCIL MEETING

There will be a meeting of the City Council in and for the City of Albany, Stearns County, Minnesota at 6:30 o'clock in the evening on Wednesday, November 18, 2015, in the Council Room at 400 Railroad Avenue for the said City.

### AGENDA

1. Convene meeting
2. Pledge of Allegiance
3. Audit Bills
4. Act on regular Council minutes of the meeting held on November 4th
5. Open Forum/Public comment
6. Jeremy Mathiasen, City Engineer – project updates
  - present pay application number one for 2015 Capital Improvements
  - present Resolution No. 2015-19 calling for a preliminary engineering report for the 5<sup>th</sup> Street Improvements (Linden Avenue to Soo Line Avenue)
7. Joe Mergen, Public Works Supervisor
8. Laurie Dingmann, Park Board and Community Education Liaison – update Council on Park Board meeting held on November 10<sup>th</sup>.
9. John R. Harlander, Street Department and Albany Township Liaison
10. Tom Kasner, Fire Department, EDA Board, and Equipment
11. Ozzie Carbajal, Police Chief
12. John Greer, Police Department and Planning Commission
13. Daron Gersch, Utility Department and Albany Golf Club (AGC)
14. Tom Schneider, Clerk/Adm. – present 2016 Personnel Policy
  - Clerk/Adm. annual performance review
15. Mayor's announcements and letters
16. Announce next meeting date and adjourn

Tom Schneider  
Clerk/Adm.

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To:	Mr. Tom Schneider and Albany City Council City of Albany	From:	Jeremy Mathiasen St. Cloud Office
File:	193801690	Date:	November 12, 2015

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**Reference: Engineering Update for 11/18/15 Council Meeting**

**Railroad Avenue Improvements**

The striping subcontractor was able to complete their work late last week which included the majority of the phase two re-striping and a few areas within phase one. With that work being completed the remaining field work is now done. We are working on final project quantities and will hopefully be presenting a proposed final payment application at your December 2<sup>nd</sup> council meeting. We are also corresponding with MnDOT to satisfy their close-out requirements.

The crack in the westbound lane at Railroad Avenue and 4<sup>th</sup> Street was an existing crack where the Contractor was able to utilize the saw and seal method. The concrete does not need to be replaced at this location.

**2015 Capital Improvements**

The utility work is now completed on this project leaving just the sewer inspection, final turf restoration, and cart path paving. The sewer inspection will be done over the winter while the other work will be completed in the spring. Payment Voucher #1 will be presented at Wednesday's council meeting for your review and approval.

**Miscellaneous**

- The sanitary sewer televising that was discussed at the last council meeting is scheduled for this coming Tuesday or Wednesday. So it is likely that we may have some feedback in time for the meeting.
- We have completed the Wastewater reissuance permit application for the MN Pollution Control Agency and have forwarded it to Public Works for their final review and submission to the MPCA. The final submission is due before December 3<sup>rd</sup>.

If anyone has any project related or general questions feel free to contact me before the meeting or anytime.

Jeremy - 529.4366 - [Jeremy.mathiasen@stantec.com](mailto:Jeremy.mathiasen@stantec.com)

## Memo



**Stantec**

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To: Tom Schneider & City Council members      From: Jeremy Mathiasen

File: 2015 Capital Improvements      Date: November 11, 2015

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**Reference: Payment Voucher #1 for Kuechle Underground Inc.**

For your consideration at your 11/18/15 council meeting is Payment Voucher No.1 for the 2015 Capital Improvements.

Payment Voucher No. 1 has been prepared for your review and includes the costs for the storm sewer sections, the residential services approved in Change Order No. 1 and the bulk of the sanitary sewer work through the golf course. The amount due as a result of **Payment Voucher No. 1 is \$265,954.26.**

At this time we are recommending approval of Payment Voucher No. 1 for Kuechle Underground Inc. Should you have any questions about the work completed to date feel free to contact me.

**STANTEC CONSULTING SERVICES INC.**

*Jeremy B. Mathiasen*

Jeremy Mathiasen  
Senior Project Manager  
Office: 320.529.4366

**One Team. Infinite Solutions.**

**PARTIAL PAYMENT  
CONTRACT VOUCHER NO. 1  
CONTRACT NO. 193802902**

**TO:** Kuechle Underground, Inc.  
10998 State Highway 55  
P.O. Box 509  
Kimball, MN 55353

**OWNER:** City of Albany, MN  
400 Railroad Avenue  
Albany, MN 56307

**Contract for:** 2015 Capital Improvements

**Completion Dates:**

**Substantial:** November 13, 2015

**Final:** June 30, 2016

**Contract Approval Date:** September 16, 2015

**For Period Ending:** November 7, 2015

<b>ORIGINAL CONTRACT AMOUNT</b>	\$ 274,117.55	<b>TOTAL AMOUNT TO DATE:</b>	\$ 279,951.85
<b>NET CHANGE ORDERS (thru No. 1)</b>	\$ 37,352.00	<b>LESS AMOUNT RETAINED (5%)</b>	\$ 13,997.59
<b>NET SUPPLEMENTAL AGREEMENTS (thru No. )</b>	\$ -	<b>AMOUNT DUE TO DATE:</b>	\$ 265,954.26
<b>NET WORK ORDERS (thru No. )</b>	\$ -	<b>LESS PREVIOUS PAYMENTS:</b>	\$ -
<b>CURRENT CONTRACT AMOUNT</b>	\$ 311,469.55	<b>NET AMOUNT DUE:</b>	\$ 265,954.26

**Owner's Approval:**

I hereby approve payment of this voucher.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_  
City of Albany

**Engineer's Recommendation:**

This Partial Payment Voucher meets the requirements of the Contract Documents and payment of the above NET AMOUNT DUE is recommended.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_  
Stantec Consulting

**CERTIFICATE FOR PARTIAL PAYMENTS**

**Contractor's Certification:**

This is to certify that, to the best of my knowledge, information and belief, the quantities and values of work performed as stated herein is a fair approximate estimate of the work performed and the materials furnished for the period covered by this voucher.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_  
Kuechle Underground, Inc

**2015 Capital Improvements  
PARTIAL PAYMENT  
CONTRACT VOUCHER NO. 1  
CONTRACT NO. 193802902**

Line No.	Item	Unit	Unit Price	Contract		Work Included on this Voucher		Work Complete - to Date	
				Quantity	Amount	Current Quantity	Current Amount	Quantity to Date	Amount to Date
<b>2015 Capital Improvements</b>									
<b>SECTION 1 - GOLF COURSE SANITARY SEWER REPLACEMENT</b>									
1	CLEAR & GRUB	TREE	\$ 500.00	5.00	\$ 2,500.00	3.00	\$ 1,500.00	3.00	\$ 1,500.00
2	REMOVE SEWER PIPE (SANITARY)	LF	1.00	108.00	\$ 108.00	108.00	108.00	108.00	108.00
3	REMOVE BITUMINOUS PAVEMENT	SY	2.90	810.00	\$ 2,349.00	761.00	2,206.90	761.00	2,206.90
4	SAWING BITUMINOUS PAVEMENT	LF	5.00	130.00	\$ 650.00	73.00	365.00	73.00	365.00
5	ABANDON MANHOLE	EA	400.00	5.00	\$ 2,000.00	5.00	2,000.00	5.00	2,000.00
6	SALVAGE PIPE CULVERT	LF	8.00	20.00	\$ 160.00		-	-	-
7	INSTALL PIPE CULVERT	LF	19.00	20.00	\$ 380.00		-	-	-
8	ADJUST FRAME & RING CASTING	EA	560.00	1.00	\$ 560.00	1.00	560.00	1.00	560.00
9	COMMON EXCAVATION (P)	CY	17.90	1,250.00	\$ 22,375.00	1,250.00	22,375.00	1,250.00	22,375.00
10	TOPSOIL BORROW (LV)	CY	29.00	450.00	\$ 13,050.00	144.00	4,176.00	144.00	4,176.00
11	GEOTEXTILE FABRIC TYPE V	SY	3.10	615.00	\$ 1,906.50	615.00	1,906.50	615.00	1,906.50
12	AGGREGATE BASE (LV) CLASS 5	CY	35.80	225.00	\$ 8,010.00	576.00	20,505.60	576.00	20,505.60
13	SALVAGED AGGREGATE (CV)	CY	22.20	100.00	\$ 2,220.00	20.00	444.00	20.00	444.00
14	PIPE BEDDING MATERIAL (LV)	CY	0.01	325.00	\$ 3.25	325.00	3.25	325.00	3.25
15	IMPROVED PIPE FOUNDATION	CY	0.01	125.00	\$ 1.25		-	-	-
16	BITUMINOUS WEARING COURSE MIXTURE	TN	100.00	135.00	\$ 13,500.00		-	-	-
17	BITUMINOUS NON WEARING COURSE MIXTURE	TN	100.00	25.00	\$ 2,500.00	28.00	2,800.00	28.00	2,800.00
18	8" PVC SANITARY SEWER PIPE, SDR 35, 8-13' DEEP	LF	60.00	852.00	\$ 51,120.00	944.00	56,640.00	944.00	56,640.00
19	8" SANITARY SEWER PIPE (DIRECTIONAL DRILLED)	LF	70.00	684.00	\$ 47,880.00	684.00	47,880.00	684.00	47,880.00
20	CONSTRUCT SANITARY MANHOLE	EA	2,500.00	6.00	\$ 15,000.00	6.00	15,000.00	6.00	15,000.00
21	SANITARY MANHOLE OVERDEPTH	LF	150.00	6.13	\$ 919.50	6.10	915.00	6.10	915.00
22	6" DUCTILE IRON FORCE MAIN	LF	66.00	10.00	\$ 660.00	10.00	660.00	10.00	660.00
23	4" PVC SANITARY SERVICE PIPE	LF	34.00	105.00	\$ 3,570.00	36.00	1,224.00	36.00	1,224.00

Line No.	Item	Unit	Unit Price	Contract		Work Included on this Voucher		Work Complete - to Date	
				Quantity	Amount	Current Quantity	Current Amount	Quantity to Date	Amount to Date
<b>2015 Capital Improvements</b>									
24	4" SANITARY SERVICE PIPE (DIRECTIONAL DRILLED)	LF	65.00	100.00	\$ 6,500.00	85.00	5,525.00	85.00	5,525.00
25	4" HDPE TRANSITION COUPLING	EA	630.00	1.00	\$ 630.00	1.00	630.00	1.00	630.00
26	8"X4" PVC WYE	EA	300.00	5.00	\$ 1,500.00	5.00	1,500.00	5.00	1,500.00
27	8" X 4" SADDLE WYE	EA	720.00	1.00	\$ 720.00	1.00	720.00	1.00	720.00
28	6" PVC SANITARY SERVICE PIPE	LF	40.00	87.00	\$ 3,480.00	-	-	-	-
29	CONNECT TO EXISTING SANITARY SEWER SERVICE	EA	260.00	4.00	\$ 1,040.00	2.00	520.00	2.00	520.00
30	CONNECT TO EXISTING MANHOLES (SAN)	EA	4,000.00	2.00	\$ 8,000.00	2.00	8,000.00	2.00	8,000.00
31	CONNECT TO EXISTING FORCE MAIN	EA	2,200.00	1.00	\$ 2,200.00	1.00	2,200.00	1.00	2,200.00
32	TELEWISE SANITARY SEWER	LF	1.50	1,536.00	\$ 2,304.00	-	-	-	-
33	WATERMAIN OFFSET	EA	3,500.00	2.00	\$ 7,000.00	-	-	-	-
34	3" POLYSTYRENE INSULATION	SY	20.00	10.00	\$ 200.00	14.20	284.00	14.20	284.00
35	EXTERNAL CHIMNEY SEAL	EA	240.00	6.00	\$ 1,440.00	6.00	1,440.00	6.00	1,440.00
36	SILT FENCE, TYPE MACHINE SLICED	LF	2.00	1,120.00	\$ 2,240.00	900.00	1,800.00	900.00	1,800.00
37	FILTER LOG TYPE STRAW BIOROLL	LF	7.00	25.00	\$ 175.00	200.00	1,400.00	200.00	1,400.00
38	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	610.00	2.00	\$ 1,220.00	-	-	-	-
39	HYDRAULIC SOIL STABILIZER TYPE 5	LB	1.50	2,500.00	\$ 3,750.00	-	-	-	-
40	TRAFFIC CONTROL	LS	2,000.00	1.00	\$ 2,000.00	1.00	2,000.00	1.00	2,000.00
41	CULVERT PROTECTION	EA	200.00	1.00	\$ 200.00	-	-	-	-
42	STREET SWEEPER (WITH PICKUP BROOM)	HR	150.00	4.00	\$ 600.00	4.00	600.00	4.00	600.00
<b>TOTAL SECTION 1</b>					<b>\$ 236,621.50</b>		<b>\$ 207,888.25</b>		<b>\$ 207,888.25</b>
<b>SECTION 2 - 54" STORM SEWER REPLACEMENT</b>									
43	REMOVE SEWER PIPE (STORM)	LF	8.00	40.00	320.00	40.00	320.00	40.00	320.00
44	54" RC PIPE SEWER DESIGN 3006 CLASS III	LF	165.00	40.00	6,600.00	40.00	6,600.00	40.00	6,600.00
45	PIPE BEDDING MATERIAL (LV)	CY	0.01	60.00	0.60	24.00	0.24	24.00	0.24
46	CONNECT TO EXISTING STORM SEWER	EA	1,800.00	1.00	1,800.00	1.00	1,800.00	1.00	1,800.00
47	CONNECT INTO EXISTING MANHOLE	EA	1,800.00	1.00	1,800.00	1.00	1,800.00	1.00	1,800.00
48	INLET PROTECTION TYPE A	EA	150.00	2.00	300.00	1.00	150.00	1.00	150.00
49	HYDRAULIC SOIL STABILIZER TYPE 5	LB	1.50	500.00	750.00	-	-	-	-
50	STREET SWEEPER (WITH PICKUP BROOM)	HR	150.00	1.00	150.00	-	-	-	-

Line No.	Item	Unit	Unit Price	Contract		Work Included on this Voucher		Work Complete - to Date		
				Quantity	Amount	Current Quantity	Current Amount	Quantity to Date	Amount to Date	
<b>2015 Capital Improvements</b>										
				<b>TOTAL SECTION 2</b>		<b>\$ 11,720.80</b>	<b>\$ 10,670.24</b>	<b>\$ 10,670.24</b>		
<b>SECTION 3 - 36" STORM SEWER REPLACEMENT</b>										
51	CLEAR AND GRUB	TREE	500.00	3.00	1,500.00	2.00	1,000.00	2.00	1,000.00	
52	REMOVE SEWER PIPE (STORM)	LF	8.00	168.00	1,344.00	168.00	1,344.00	168.00	1,344.00	
53	36" RC PIPE SEWER DESIGN 3006 CLASS III	LF	100.00	168.00	16,800.00	168.00	16,800.00	168.00	16,800.00	
54	36" RC PIPE APRON	EA	1,500.00	1.00	1,500.00	1.00	1,500.00	1.00	1,500.00	
55	PIPE BEDDING MATERIAL (LV)	CY	0.01	165.00	1.65	36.00	0.36	36.00	0.36	
56	TRASH GUARD FOR 36" PIPE APRON	EA	1,000.00	1.00	1,000.00	1.00	1,000.00	1.00	1,000.00	
57	RANDOM RIPRAP CLASS III	CY	86.00	5.00	430.00	5.00	430.00	5.00	430.00	
58	GEOTEXTILE FILTER TYPE IV	SY	5.00	10.00	50.00	10.00	50.00	10.00	50.00	
59	CONNECT INTO EXISTING MANHOLE	EA	1,800.00	1.00	1,800.00	1.00	1,800.00	1.00	1,800.00	
60	INLET PROTECTION TYPE A	EA	150.00	2.00	300.00	1.00	150.00	1.00	150.00	
61	INLET PROTECTION TYPE C	EA	150.00	2.00	300.00		-	-	-	
62	HYDRAULIC SOIL STABILIZER TYPE 5	LB	1.50	500.00	750.00		-	-	-	
				<b>TOTAL SECTION 3</b>		<b>\$ 25,775.65</b>	<b>\$ 24,074.38</b>	<b>\$ 24,074.38</b>		
<b>CHANGE ORDER NO 1 - RESIDENTIAL SERVICES</b>										
23	4" PVC SANITARY SERVICE PIPE	LF	28.00	1,154.00	32,312.00	1,143.00	32,004.00	1,143.00	32,004.00	
29	CONNECT TO EXISTING SANITARY SEWER SERVICE	EA	260.00	4.00	1,040.00	4.00	1,040.00	4.00	1,040.00	
36	SILT FENCE, TYPE MACHINE SLICED	LF	2.00	350.00	700.00	350.00	700.00	350.00	700.00	
101	4" PVC PIPE DRAIN CLEANOUT	EA	275.00	12.00	3,300.00	13.00	3,575.00	13.00	3,575.00	
				<b>TOTAL CHANGE ORDER NO. 1</b>		<b>\$ 37,352.00</b>	<b>\$ 37,319.00</b>	<b>\$ 37,319.00</b>		
				<b>TOTAL BASED BID</b>		<b>\$ 274,117.75</b>				

Line No.	Item	Unit	Unit Price	Contract		Work Included on this Voucher		Work Complete - to Date	
				Quantity	Amount	Current Quantity	Current Amount	Quantity to Date	Amount to Date
	<b>2015 Capital Improvements</b>								
<b>TOTALS</b>					<b>\$ 311,469.75</b>		<b>\$ 279,951.85</b>		<b>\$ 279,951.85</b>





**INDEPENDENT TESTING TECHNOLOGIES, INC.**  
 337 31ST AVE S  
 WAITE PARK, MINNESOTA 56387  
 PH. 320-253-4338 FAX. 320-253-4547

*OK to pay  
 Jerry Mathis*

INVOICE NO  
 32017

**INVOICE**  
 Page.1

ACCT NO: CITY OF ALBANY  
 SOLD TO: C/O STANTEC CONSULTING - DAN SALO  
 3717 23RD ST S  
 ST CLOUD MN 56301

SHIP TO: PROJECT DESCRIPTION:  
 I.T.T. PROJECT #13-057  
 SP 7323-10 RAILROAD AVENUE IMPR.  
 ALBANY, MINNESOTA

SALES NO.	PURCHASE ORDER NO.	SHIP VIA	COL	PPD	DATE SHIPPED	TERMS	INVOICE DATE
XXXX		XXXXXXXXXXXX	XX	XX	XXXXXXXXXXXX	Net 30	10/20/15

QTY. ORDERED	QTY. SHIPPED	BACK ORDERED	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
XXXX	1.0	XXXX	211	OCTOBER 1, 2015: Trip Charge- Pick Up Concrete	53.00	53.00
XXXX	2.0	XXXX	259	OCTOBER 8,K 2015: On Site Testing Coordination	85.00	170.00
XXXX	1.0	XXXX	223	Concrete- Air,Slump,Cast Cyls.	85.00	85.00
XXXX	1.0	XXXX	212	Trip Charge	53.00	53.00
XXXX	1.0	XXXX	211	OCTOBER 9, 2015: Trip Charge- Pick Up Concrete	53.00	53.00
XXXX	3.0	XXXX	224	VARIOUS DATES: Compression- Concrete Cylnders	20.00	60.00

*43100-518  
 C. R.R. Ave. Improvements*

\*\*\*THANK YOU FOR YOUR BUSINESS!\*\*\*

Finance charge of 1.5% per month will be charged on all invoices after 30 days

SALE AMOUNT	
TAXABLE TOTAL	
SALES TAX	
FREIGHT TOTAL	474.00

*Thank You*



505 Nicollet Mall  
P.O. Bo 59038  
Minneapolis, MN 55459-0038

November 9, 2015

To whom it may concern:

I am writing to inform you that Administrative Law Judge Eric L. Lipman is holding five public hearings on CenterPoint Energy's rate increase proposal. For more on the public hearings, please see the enclosed copy of our Notice of Public Hearings for CenterPoint Energy Minnesota Customers.

Please contact me if you have any questions or would like additional information about the filing. Additional information about our Rate Case is available at our website at [CenterPointEnergy.com/RateCase](http://CenterPointEnergy.com/RateCase).

Sincerely,

Christe Singleton  
District Director  
612-214-6883

Enc.  
Notice of Public Hearings for CenterPoint Energy Minnesota Customers

# RATE INCREASE NOTICE

## NOTICE OF PUBLIC HEARINGS FOR CENTERPOINT ENERGY MINNESOTA CUSTOMERS

CenterPoint Energy has asked the Minnesota Public Utilities Commission (MPUC) to increase its rates for natural gas distribution service. The requested increase is for \$54.1 million, or about 6.4 percent per year. The requested increase would add about \$5.15 to a typical residential customer's monthly bill.

CenterPoint Energy requested the rate changes described in this notice. The MPUC may either grant or deny the requested changes, in whole or in part, and may grant a lesser or greater increase than that requested for any class or classes of service.

The MPUC will likely make its decision on our rate request in the summer of 2016. If final rates are lower than interim rates, we will refund customers the difference with interest. If final rates are higher than interim rates, we will not charge customers the difference.

### PUBLIC HEARINGS

Administrative Law Judge Eric L. Lipman is holding five public hearings on the company's proposal. Any CenterPoint Energy customer or other person may attend or provide comments at the hearings. You are invited to comment on the adequacy and quality of CenterPoint Energy's service, the level of rates or other related matters. You do not need to be represented by an attorney to provide comments during the public hearings.

Date	Time	Locations
Tuesday Dec 1	1:00 p.m.	Civic Center, Mankato Room 1 Civic Center Plaza, Mankato, MN 56001
Tuesday Dec 1	7:00 p.m.	Normandale Community College Kopp Student Center – Room K1450 9700 France Ave. S., Bloomington, MN 55431
Wednesday Dec 2	1:00 p.m.	Earle Brown Conference Center Morgan Room – Lower Level 6155 Earle Brown Dr., Brooklyn Center, MN 55430
Wednesday Dec 2	6:00 p.m.	Sabathani Community Center, 3rd floor, Room J 310 E. 38th St., Minneapolis, MN 55409
Thursday Dec 3	7:00 p.m.	Central Lakes Community College, Room E203 501 W. College Dr., Brainerd, MN 56401

Bad weather? Find out if a meeting is canceled – call (toll-free) 1-855-731-6208 or 651-201-2213 or visit [mn.gov/puc](http://mn.gov/puc)

Continued ...

**RESOLUTION 2015-19  
CALLING FOR A PRELIMINARY  
ENGINEERING REPORT  
5<sup>th</sup> STREET IMPROVEMENTS  
(Linden Avenue to Soo Line Avenue)**

WHEREAS, it is proposed to undertake the following improvement: 5th Street and Utility Improvements (the "Improvement") and to assess the benefited property for all or a portion of the cost of the Improvement pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Albany, Minnesota:

That the proposed Improvement, is referred to Stantec, Inc., St. Cloud, MN, the consulting engineer for the City for study with instructions to report to the City Council with all convenient speed advising the City Council in a preliminary way as to whether the proposed Improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other Improvement; the estimated cost of the Improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the City Council this 18<sup>th</sup> day of November, 2015.

\_\_\_\_\_  
Daron Gersch, Mayor

\_\_\_\_\_  
Tom Schneider, Clerk/Adm.

( S E A L )