

PACKET

NOTICE OF ALBANY CITY COUNCIL MEETING

There will be a meeting of the City Council in and for the City of Albany, Stearns County, Minnesota at 6:30 o'clock in the evening on Wednesday, August 3, 2016, in the Council Room at 400 Railroad Avenue for the said City.

AGENDA

1. Convene meeting
2. Pledge of Allegiance
3. Audit Bills
4. Act on regular Council minutes of the meeting held on July 20th
5. Open Forum/Public comment
6. Public Hearing – proposed amendment to Ordinance 80 Zoning Opting-out of the requirements of MN Statutes, Sections 462.3593
7. Rod Gerads, 116 Schwinghammer Dr., request minor subdivision of Lot 3, Block 7, Whispering Oaks at Two River Subdivision.
8. Jason Bergmann, Mother of Mercy Foundation – request for Temporary On-Sale Liquor License for Rock the Prairie Concert
9. Jeremy Mathiasen, City Engineer
 - present Change Order Number One for the 2016 CIP Improvements
 - present Pay Application No. 3 to Larson Excavating Contractors, Inc.
 - discuss MnDOT Stand-Alone Noise Barrier Program.
 - Project Updates
10. Joe Mergen, Public Works Supervisor –present list of unpaid water bills and recommendation to discontinue service pursuant to Ordinance 30.
11. Laurie Dingmann, Park Board and Community Education Liaison
12. John R. Harlander, Street Department and Albany Township Liaison
13. Tom Kasner, Fire Department, EDA Board, and Equipment
14. Ozzie Carbajal, Police Chief
15. John Greer, Police Department
16. Tom Schneider, Clerk/Adm. – present petition to vacate drainage and utility easement in Whispering Oaks at Two River subdivision for the purpose of constructing new home.
 - present quotes for security window for Administration offices
17. Acting Mayor's announcements and letters
18. Announce next meeting date and adjourn

Tom Schneider
Clerk/Adm.

**NOTICE
CITY OF ALBANY
ALBANY, MINNESOTA**

Notice is hereby given that the City Council of the City of Albany will hold a public hearing at 6:30 o'clock in the evening or as soon as possible thereafter on Wednesday, August 3, 2016, at the City Administration Building, 400 Railroad Avenue, for the said City.

The purpose of the public hearing is to consider an amendment to Zoning Ordinance 80, Opting-out of the requirements of Minnesota Statutes, Section 462.3593 which permit and regulate temporary family health care dwellings. The proposed amendment is on file at the office of the City Clerk/Administrator to be reviewed during normal office hours.

Anyone wishing to comment will be heard at the public hearing and written comments may be forwarded to the office of the City Clerk/Administrator before the time of the public hearing.

Tom Schneider
Clerk/Adm.

Published in the Albany Enterprise this 20th day of July, 2016.

**CITY OF ALBANY
AMENDMENT TO ORDINANCE 80 ZONING
OPTING-OUT OF THE REQUIREMENTS OF
MINNESOTA STATUTES, SECTION 462.3593**

WHEREAS, on May 12, 2016, Governor Dayton signed into law the creation and regulation of temporary family health care dwellings, codified at Minn. Stat. § 462.3593, which permit and regulate temporary family health care dwellings;

WHEREAS, subdivision 9 of Minn. Stat. §462.3593 allows cities to “opt out” of those regulations;

THE CITY COUNCIL OF THE CITY OF ALBANY, ORDAINS as follows:

1. That Ordinance 80 Zoning is hereby amended by the addition of Section 80.14A. which shall read follows:

“80.14A OPT-OUT OF MINNESOTA STATUTES, SECTION 462.3593:

Subd. 1: Pursuant to authority granted by Minnesota Statutes, Section 462.3593, subdivision 9, the City of Albany opts-out of the requirements of Minn. Stat. §462.3593, which defines and regulates Temporary Family Health Care Dwellings.”

2. This Ordinance shall be effective immediately upon its passage and publication.

This Amendment was approved by the majority of the City Council of Albany on this 3rd day of August, 2016.

John Greer, Acting Mayor

Tom Schneider, Clerk/Administrator

(S E A L)

This amendment was published in the *Albany Enterprise* on August 10, 2016

To: Mr. Tom Schneider and
Albany City Council
City of Albany

From: Jeremy Mathiasen
St. Cloud Office

File: 193801690

Date: July 29, 2016

Reference: Engineering Update for the 8/03/16 Council Meeting

2015 Capital Improvements

The final bituminous paving was completed last week so once we get the golf course parking lot re-stripped we should be ready to close the project out. The Contractor is reviewing final quantities with subcontractors and we are making a final review of the project punch list. Final project acceptance and final payment are expected to be at your first meeting in September.

5th Street Roadway and Utility Improvements

With two weeks remaining until the substantial completion date the project is nearly on schedule despite a number of rain days and the wet days following. The project is prepped and ready for the concrete subcontractor to arrive early the week of August 1st, when they'll set up string line for the new curb, pour the curb and gutter and also the concrete driveway aprons.

Following a few days of cure time for the concrete curb and gutter, Larson Excavating can complete the rest of the aggregate base work and prepare for the first lift of bituminous pavement.

Although the work is progressing and may be completed by original substantial completion date, the Contractor is requesting an additional two weeks be added to the schedule to account for the significant amount of wet weather experienced to date. We are supportive of this extension because of the wet days but also because of the long hours that they've put in over the last three months to get the project to where it is. For your consideration, Change Order No. 2 will be presented at your meeting to incorporate a two week extension.

Miscellaneous

- This week we assisted in completing an exhibit and legal description for an easement vacation in Whispering Oaks for lots 6 and 7, Block 1.
- We also met with Jean Pundsack and MnDOT this week to discuss the sidewalks along Railroad Avenue and the ADA requirements that guided the project design. Jean recently fell while tending to one of the flower pots near the intersection of Railroad Avenue and 3rd Street. Jean's concern is that it may not be obvious to pedestrians that the narrow concrete boulevard area between the ADA portion of the sidewalk (flatter area) and the top of curb may vary in slope. She is hopeful that there may be a way to educate residents and pedestrians using the downtown sidewalks. We discussed the potential of placing information in the Enterprise or posting some information at City Hall/Library. MnDOT is also discussing how they might be able to help spread the word.



Owner: City of Albany - 400 Railroad Ave Albany, MN 56307	Date: July 29, 2016
Contractor: Larson Excavating - 41354 Co Rd 9 Holdingford, MN 56340	
Bond Company: Granite Re, Inc.	Bond No: GRMN39133A

CONSTRUCTION CHANGE ORDER NO. 2
2016 Street & Utility Improvements
STANTEC PROJECT NO. 193803392

Description of Work

This Change Order provides for adjustments to this project as follows:

This change order adds two weeks to the Substantial and the Permanent Erosion Control completion dates from the original agreement. The Contractor is requesting the extension due to a number of significant rain days and wet days following the rain events that slowed work tasks. There is no direct financial impact as a result of this Change Order.

No.	Item	Unit	Quantity	Price	Amount
-	None	-	-	-	-
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Original Contract Amount	\$1,136,817.61
Previous Change Orders	\$45,894.84
This Change Order	\$0.00
Revised Contract Amount (including this change order)	<u>\$1,182,712.45</u>

CHANGE IN CONTRACT TIMES

Original Contract Times:	
Substantial Completion:	August 12, 2016
Permanent Erosion Control:	September 16, 2016
Final Completion:	June 30, 2017

Increase of this Change Order:	
Substantial Completion:	Two Weeks
Permanent Erosion Control:	Two Weeks
Final Completion:	No Change

Contract Time with all approved Change Orders:	
Substantial Completion:	August 26, 2016
Permanent Erosion Control:	September 30, 2016
Final Completion:	June 30, 2017

Recommended for Approval by:
STANTEC

Jeremy B. Mathias

Date: 8/3/2016

Approved by Contractor:
LARSON EXCAVATING CONTRACTORS INC.

Approved by Owner:
CITY OF ALBANY, MN

Date

Date

- cc: Owner
- Contractor
- Bonding Company
- Stantec

Memo



Tom Schneider &
City Council members

From: Jeremy Mathiasen

File: 2016 Capital Improvements

Date: July, 29 2016

Reference: Payment Voucher No. 3 for Larson Excavating Contractors Inc.

For your consideration at your 8/3/16 council meeting is Payment Voucher No. 3 for the 2016 Capital Improvements.

Payment Voucher No. 3 has been prepared for your review and generally includes the final water main work along Meyer Avenue, the subgrade work north of 3rd Street with geotextile fabric and drain tile, and the first lift of aggregate base installation over the whole project to prepare for the curb and gutter. The amount due as a result of **Payment Voucher No. 3 is \$136,603.80.**

At this time we are recommending approval of Payment Voucher No. 3 for Larson Excavating Contractors Inc. Should you have any questions about the work completed to date feel free to contact me.

STANTEC CONSULTING SERVICES INC.

Jeremy B. Mathiasen

Jeremy Mathiasen
Senior Project Manager
Office: 320.529.4366

One Team. Infinite Solutions.



Owner: City of Albany, P. O. Box 370, Albany, MN 56307-0370	Date: July 28, 2016
For Period: 6/26/2016 thru 7/23/2016	Request No: 3
Contractor: Larson Excavating Contractors, Inc., 41354 Co. Rd. 9, Holdingford, MN 56340	

CONTRACTOR'S REQUEST FOR PAYMENT
2016 STREET AND UTILITY IMPROVEMENTS
STANTEC PROJECT NO. 193803392

SUMMARY

1	Original Contract Amount		\$	<u>1,136,817.61</u>
2	Change Order - Addition	\$	<u>45,894.84</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>1,182,712.45</u>
5	Value Completed to Date		\$	<u>710,810.26</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>710,810.26</u>
8	Less Retainage 5%		\$	<u>35,540.51</u>
9	Subtotal		\$	<u>675,269.74</u>
10	Less Amount Paid Previously		\$	<u>538,665.94</u>
11	Liquidated damages -		\$	<u> </u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>3</u>		\$	<u>136,603.80</u>

Recommended for Approval by:
STANTEC

Jerry B. Mathias

Approved by Contractor:
LARSON EXCAVATING CONTRACTORS, INC.

Approved by Owner:
CITY OF ALBANY

Specified Contract Completion Date: 8/12/16

Date: _____

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID:							
1	CLEAR AND GRUB	TREE	4	200.00		12.0	\$2,400.00
2	ABANDON PIPE SEWER (SANITARY)	LIN FT	340	1.00			\$0.00
3	REMOVE WATER MAIN	LIN FT	3184	0.01		3,184.0	\$31.84
4	REMOVE HYDRANT ASSEMBLY	EACH	2	10.00		2.0	\$20.00
5	REMOVE GATE VALVE & BOX	EACH	6	10.00		6.0	\$60.00
6	REMOVE MANHOLE (SANITARY)	EACH	8	100.00		8.0	\$800.00
7	REMOVE CURB AND GUTTER	LIN FT	7235	0.01		7,236.0	\$72.36
8	REMOVE CONCRETE WALK	SQ YD	60.6	0.01		61.0	\$0.61
9	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	1399.6	0.01		1400	\$14.00
10	RECLAIM BITUMINOUS ROADWAY PAVEMENT	SQ YD	14141	1.02		14141	\$14,423.82
11	REMOVE BITUMINOUS PAVEMENT	SQ YD	282	2.00		141	\$282.00
12	SAWING BITUMINOUS PAVEMENT	LIN FT	240	3.00	516	516	\$1,548.00
13	TRAFFIC CONTROL	LUMP SUM	1	7245.00	0.1	0.8	\$5,796.00
14	SALVAGE MAIL BOX SUPPORT	EACH	20	25.00		21	\$525.00
15	SALVAGE & REINSTALL CONCRETE DRIVEWAY PAVEMENT	SQ FT	200	10.00			\$0.00
16	INSTALL MAIL BOX SUPPORT	EACH	20	25.00			\$0.00
17	POND EXCAVATION (P)	CU YD	8440	7.00		7906	\$55,342.00
18	COMMON EXCAVATION (P)	CU YD	10354	5.00	7909	10278	\$51,390.00
19	SUBGRADE EXCAVATION (EV)	CU YD	750	8.00		592	\$4,736.00
20	SELECT GRANULAR BORROW (LV)	CU YD	8721	5.00	6525	8894	\$44,470.00
21	SALVAGED AGGREGATE (CV)	CU YD	1000	5.00	1000	1000	\$5,000.00
22	GEOTEXTILE FABRIC TYPE V	SQ YD	19014	0.50	13049	16602	\$8,301.00
23	AGGREGATE BASE (LV) CLASS 5 (ROADWAY)	CU YD	5677	14.07	1025.35	1025.35	\$14,426.67
24	AGGREGATE BASE (LV) CLASS 5 (DRIVEWAY)	CU YD	240	14.07			\$0.00
25	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	TON	1505	60.42			\$0.00
26	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,C)	TON	2006	55.47			\$0.00
27	5" CONCRETE WALK	SQ FT	60	9.09			\$0.00
28	TRUNCATED DOMES	SQ FT	12	50.50			\$0.00
29	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	7185	11.60			\$0.00
30	7" CONCRETE VALLEY GUTTER & APRONS	SQ YD	93	72.72			\$0.00
31	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	1540	44.42			\$0.00
32	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	115	24.89		115	\$2,862.35
33	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	265	26.35		273	\$7,193.55
34	18" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	502	28.41	300	595	\$16,903.95
35	21" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	480	31.10		408	\$12,688.80
36	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	131	32.83		8	\$262.64
37	15" RC PIPE APRON	EACH	1	657.23		1	\$657.23
38	21" RC PIPE APRON	EACH	1	968.01		1	\$968.01
39	24" RC PIPE APRON	EACH	1	1232.45			\$0.00
40	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	EACH	5	1505.96		5	\$7,529.80
41	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-402C	EACH	9	2412.65		10	\$24,126.50
42	CONSTRUCT DRAINAGE STRUCTURE DESIGN 54-402C	EACH	1	3244.77		1	\$3,244.77
43	SEDIMENTATION CONTROL STRUCTURE	EACH	1	4313.43		1	\$4,313.43
44	CONNECT TO EXISTING STORM SEWER	EACH	2	1000.00		2	\$2,000.00
45	RANDOM RIPRAP CLASS III	TON	60	60.00		15	\$900.00
46	GEOTEXTILE FILTER TYPE IV	SQ YD	20	1.00		10	\$10.00
47	4" PERF PE PIPE DRAIN	LIN FT	7015	3.60	5846	7486	\$26,949.60
48	4" DRAIN TILE RISER W/ COVER	EACH	36	167.81	28	31	\$5,202.11
49	8" PVC SANITARY SEWER PIPE, SDR 35, 8-13' DEEP	LIN FT	2456	33.73		2526	\$85,201.98
50	8" PVC SANITARY SEWER PIPE, SDR 35, 13-18' DEEP	LIN FT	225	38.73		225	\$8,714.25
51	CONSTRUCT SANITARY MANHOLE	EACH	8	2631.43		8	\$21,051.44
52	SANITARY MANHOLE OVERDEPTH	LIN FT	17.8	79.48		17.59	\$1,398.05
53	CONSTRUCT 8" OUTSIDE DROP	EACH	1	2069.70		1	\$2,069.70
54	8" EXCESS DROP CONNECTION DEPTH	LIN FT	7.3	243.56		7.3	\$1,777.99
55	4" PVC SANITARY SERVICE PIPE	LIN FT	1258	12.33		1135	\$13,994.55
56	8"X4" PVC WYE	EACH	37	234.70		38	\$8,918.60
57	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	37	119.50		36	\$4,302.00
58	CONNECT TO EXISTING SANITARY SEWER	EACH	4	581.24		4	\$2,324.96
59	SANITARY SEWER BY-PASS PUMPING	LUMP SUM	1	12500.00		1	\$12,500.00
60	TELEVISION SANITARY SEWER	LIN FT	2681	1.44			\$0.00
61	6" PVC WATERMAIN	LIN FT	52	25.70		83	\$2,133.10
62	8" PVC WATERMAIN	LIN FT	3542	25.27	236	3517	\$88,874.59
63	6" GATE VALVE AND BOX	EACH	5	1307.94		6	\$7,847.64
64	8" GATE VALVE AND BOX	EACH	12	1781.30	1	11	\$19,594.30
65	5" HYDRANT	EACH	5	3928.11		6	\$23,568.66
66	FITTINGS	POUND	1188	6.41		1216	\$7,794.56
67	8" WATER MAIN OFFSET	EACH	1	2500.00		1	\$2,500.00
68	1" CORPORATION STOP	EACH	37	169.15		37	\$6,258.55
69	1" CURB STOP & BOX	EACH	37	275.31		37	\$10,186.47
70	1" TYPE K COPPER PIPE	LIN FT	1235	14.12		1326	\$18,723.12
71	CONNECT TO EXISTING WATER MAIN	EACH	8	716.64		6	\$4,299.84
72	CONNECT TO EXISTING WATER SERVICE	EACH	33	113.99		37	\$4,217.63
73	3" POLYSTYRENE INSULATION	SQ YD	32	40.33		48.58	\$1,959.23

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
74	SILT FENCE, TYPE MACHINE SLICED	LIN FT	1381	2.00		1741	\$3,482.00
75	FILTER LOG TYPE WOOD FIBER BIOROLL	LIN FT	120	2.00			\$0.00
76	TURF STABILIZATION MAT	SQ YD	15	81.60			\$0.00
77	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	4	400.00		3	\$1,200.00
78	FLOTATION SILT CURTAIN	EACH	255	10.00		250	\$2,500.00
79	STORM DRAIN INLET PROTECTION	EACH	20	25.00		4	\$100.00
80	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	20	75.00	18.5	45	\$3,375.00
	TOTAL BASE BID:						<u>\$696,320.26</u>
CHANGE ORDER NO. 1							
81	SELECT TOPSOIL BORROW (LV)	CU YD	2000	10.00		629	\$6,290.00
82	HYDRAULIC SOIL STABILIZER TYPE 5, INCL. SEED (RESIDENTIAL TURF) & FERTILIZER	SQ YD	11400	1.22			\$0.00
83	SEED & FERTILIZER (WET)	SQ YD	2140	1.28			\$0.00
84	SEED & FERTILIZER (GENERAL ROADSIDE)	SQ YD	2400	1.22		3280	\$4,001.60
85	EROSION CONTROL BLANKET, CAT. 3	SQ YD	2400	1.28		3280	\$4,198.40
86	HYDRAULIC SOIL STABILIZER TYPE 5 (TEMP STABILIZATION)	POUND	5324	0.61			\$0.00
	TOTAL CHANGE ORDER NO. 1						<u>\$14,490.00</u>
	TOTAL BASE BID						\$696,320.26
	TOTAL CHANGE ORDER NO. 1						<u>\$14,490.00</u>
	TOTAL WORK COMPLETED TO DATE						<u>\$710,810.26</u>

PROJECT PAYMENT STATUS

OWNER CITY OF ALBANY
 STANTEC PROJECT NO. 193803392
 CONTRACTOR LARSON EXCAVATING CONTRACTORS, INC.

CHANGE ORDERS

No.	Date	Description	Amount
1	4/19/2016	CHANGE ORDER TO INCLUDE RESTORATION WORK FOR THE BOULEVARDS AND AROUND THE POND.	\$45,894.84
Total Change Orders			\$45,894.84

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	04/25/2016	05/21/2016	242,646.34	12,770.86	255,417.20
2	05/22/2016	06/25/2016	296,019.60	28,350.84	567,016.78
3	06/26/2016	07/23/2016	136,603.80	35,540.51	710,810.26

Material on Hand

Total Payment to Date		\$675,269.74	Original Contract	\$1,136,817.61
Retainage Pay No.	3	35,540.51	Change Orders	\$45,894.84
Total Amount Earned		\$710,810.26	Revised Contract	\$1,182,712.45

MnDOT GREATER MN STAND-ALONE NOISE BARRIER PROGRAM



8 March 2016



CERTIFICATE OF COMPLIANCE

The undersigned, being the duly qualified and acting City Clerk/Administrator of the City of Albany, Minnesota, does hereby certify that at a meeting of the Albany City Council held on August 3, 2016, such Council did review and approve an application submitted by Rod Gerads, 114 Schwinghammer Drive, Albany, MN 56307, for an administrative subdivision of certain real property located in the City of Albany, with such subdivided property described in Exhibit A.

The undersigned further certifies that the City of Albany, through its Council, determined that the administrative subdivision is in compliance with all relevant state statutes, ordinances and subdivision regulations of the City of Albany, Minnesota.

Dated this 3rd day of August, 2016.

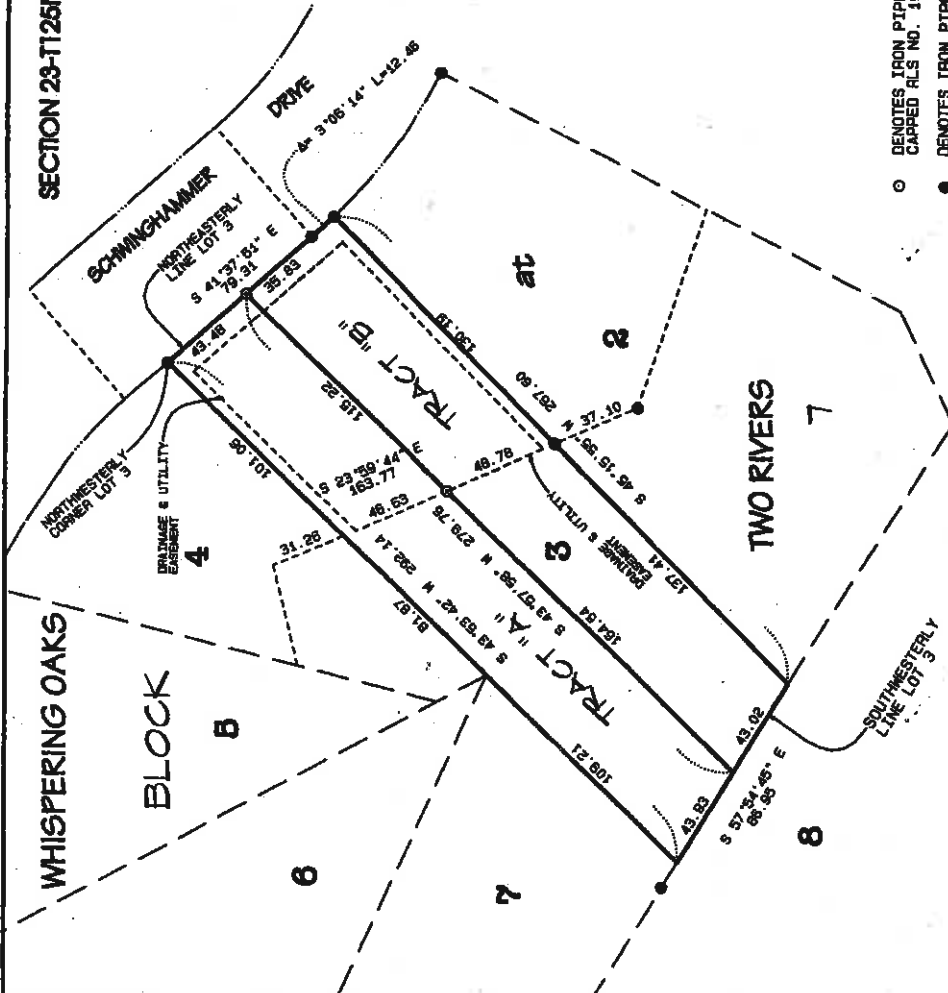
John Greer, Acting Mayor

Tom Schneider, Clerk/Adm.

(S E A L)

EXHIBIT A

SECTION 23-TT25N-R31W



Proposed Legal Descriptions.

TRACT "A"

That part of Lot 3, Block 7, WHISPERING OAKS AT TWO RIVERS, according to the plat bearing along the northeasterly line of said Lot 3, a distance of 43.48 feet to the northeast corner of said Lot 3, thence South 41° 37' 51" East, a distance of 110.22 feet to the intersection with the southeasterly line of said Lot 3 and said line there terminating. Containing 12346.09 Square Feet, more or less.

Subject to all easements and right of ways on record.

TRACT "B"

That part of Lot 3, Block 7, WHISPERING OAKS AT TWO RIVERS, according to the plat bearing along the northeasterly line of said Lot 3, a distance of 43.48 feet to the northeast corner of said Lot 3, thence South 41° 37' 51" East, a distance of 110.22 feet to the intersection with the southeasterly line of said Lot 3 and said line there terminating. Containing 12336.40 Square Feet, more or less.

Subject to all easements and right of ways on record.

I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

7/27/16
 DATE *Robert E. Engelmeyer*
 Rodney F. Engelmeyer, Land Surveyor
 Minnesota Registration No. 19848

- DENOTES IRON PIPE PLACED THIS SURVEY CAPPED RLS NO. 19848
- DENOTES IRON PIPE FOUND THIS SURVEY



THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM THIS SURVEY IS REFERRED AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR PERSON UNLESS SO INDICATED BY THE SURVEYOR. THE SURVEYOR HAS DEVELOPED AND MADE THIS DRAWING UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED. THE SURVEYOR'S SITE VISITATIONS AND OR MEASUREMENTS WERE MADE AT THE TIME OF THE SURVEY AND ARE NOT SHOWN ON THIS SURVEY UNLESS SO INDICATED BY THE SURVEYOR. UPON RECEIPT OF A CURRENT TITLE OPINION OR ATTORNEY'S TITLE COMMITMENT THIS SURVEY WAS RECORDED WITHOUT THE BENEFIT OF A TITLE COMMITMENT. NO SEARCH FOR EASEMENTS RECORDED OR UNRECORDED WAS MADE BY THE SURVEYOR. CALL SPONSOR ONE BEFORE BUILDING. NO UNDERGROUND OR OVERHEAD UTILITIES WERE LOCATED DURING THIS SURVEY.

Engelmeyer Land Services, LLC	
PREPARED FOR: RODERICK GERARDS	
Certificate of Survey	
cc: GERARDS-R-16, PRO	Job No: 57-16
Date: 07/27/2016	P-1-653 FB: 173-43
41701 COUNTY RD. 367 PO BOX 124 MELROSE, MN 56362 PHONE: (320) 256-7298 FAX: (320) 256-5151 email: engel@sur@mls1.net	

PETITION FOR VACATION
OF DRAINAGE AND UTILITY EASEMENT
IN THE CITY OF ALBANY

To the City Council of the City of Albany, Minnesota:

The undersigned, a majority of owners of property as set forth opposite their respective names, respectfully petition the City Council to vacate an existing 5.00 foot drainage and utility easement over, under and across the westerly 5.00 feet of Lot 6, Block 1, WHISPERING OAKS AT TWO RIVER, according to the recorded plat thereof, Stearns County, Minnesota, as measured at right angles to, contiguous and parallel with the westerly line of said Lot 6 and the easterly 5.00 feet of Lot 7, said Block 1, as measured at right angles to, contiguous and parallel with the easterly line of said Lot 7, less and except the northerly 10.00 feet of said Lots 6 and 7, as measured at right angles to, contiguous and parallel with the northerly line of said Lots 6 and 7 and the southerly 10.00 feet of said Lots 6 and 7, as measured at right angles to, contiguous, and parallel with the southerly line of said Lots 6 and 7 as depicted in the attached Exhibit "A".

Name(s)

Legal Description

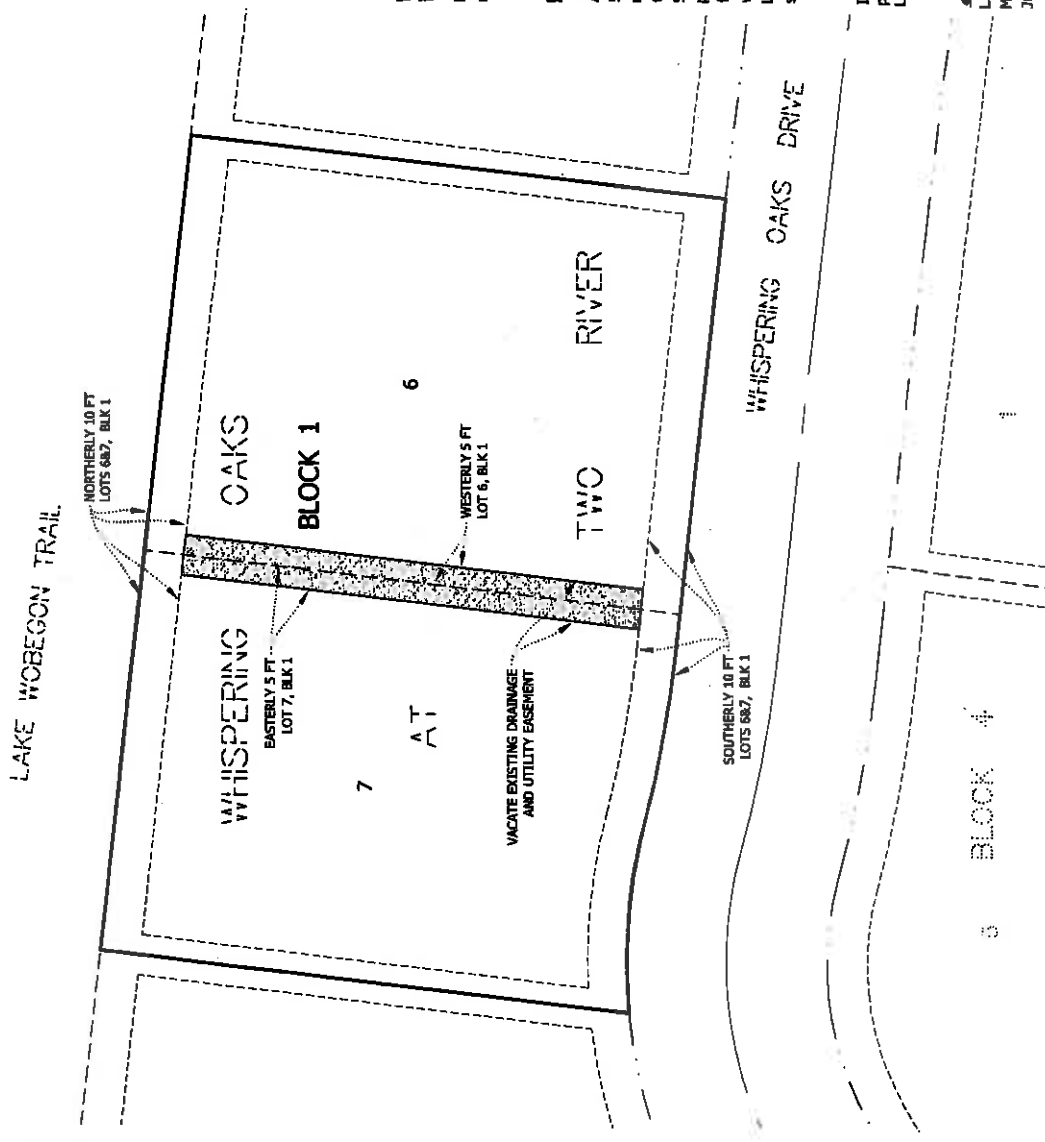
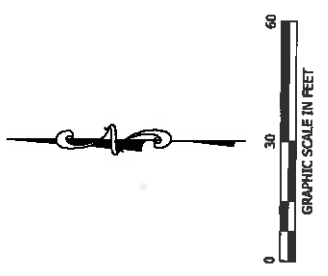
_____	_____	Lot 6, Block 1, Whispering Oaks at Two River
Cory Schiffler	Lisa Schiffler	
_____	_____	Lot 7, Block 1, Whispering Oaks at Two River
Cory Schiffler	Lisa Schiffler	

The petitioner(s) agree to pay for all out of pocket costs incurred by the City of Albany.

Received this _____ day of _____, 2016.

Tom Schneider, Clerk/Adm.

Certificate of Easement Vacation



PROPOSED LEGAL DESCRIPTION FOR LOTS 6 & 7, BLOCK 1

Lots 6 and 7, Block 1, WHISPERING OAKS AT TWO RIVER, according to the recorded plat thereof, Stearns County, Minnesota.

EASEMENT VACATION DESCRIPTION

A 5.00 foot drainage and utility easement over, under and across the westerly 5.00 feet of Lot 6, Block 1, WHISPERING OAKS AT TWO RIVER, according to the recorded plat thereof, Stearns County, Minnesota, as measured at right angles to, contiguous and parallel with the westerly line of said Lot 6 and the easterly 5.00 feet of Lot 7, said Block 1, as measured at right angles to, contiguous and parallel with the easterly line of said Lot 7, less and except the northerly 10.00 feet of said Lots 6 and 7, as measured at right angles to, contiguous and parallel with the northerly line of said Lots 6 and 7 and the southerly 10.00 feet of said Lots 6 and 7, as measured at right angles to, contiguous, and parallel with the southerly line of said Lots 6 and 7.

I hereby certify that this CERTIFICATE OF EASEMENT VACATION was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Linda H. Brown
 Linda H. Brown, Professional Land Surveyor
 Minnesota License Number 23682
 July 26, 2016

Stantec

St. Cloud Office
 3717 23rd Street South
 Saint Cloud, MN 56301
 Phone: 320-251-4253
 Fax: 320-251-4252
 Website: www.stantec.com

DATE:	7/26/2016
APPROVED BY:	LHB
CHECKED BY:	
DESIGNED BY:	
DRAWN BY:	MM
SURVEY BY:	

CITY OF ALBANY
 EASEMENT VACATION
 LOTS 6 & 7, BLOCK 1
 WHISPERING OAKS AT TWO RIVER

PROJECT NUMBER	193801690/66
SHEET NUMBER	193801690
SHEET NUMBER	V606



EAST SIDE GLASS

305 Franklin Ave NE
St. Cloud, MN 56304
Phone: (320)251-1900
Fax: (320)251-9471
www.eastsideglass-mn.com

Quote: 33959

Date: 07/18/2016

Customer

CITY OF ALBANY

Csr: DAVE F Tech: PO Terms: C.O.D

Qty Part / Description

1 COMMERCIAL PROJECT- SEE ATTACHED SKETCH
PRICE ONE
LEVEL 3 SLIDING WINDOW AT THE HANDI-CAP SIDE OF THE OPENING, FIXED BR
LEVEL 3 GLASS AT THE UPPER PART OF THE OPENING.
2" X 4 1/2" SUB FRAME FOR SLIDER AND THE FIXED PANEL OF GLASS.
1 7/16 X 4" FRAMING FOR THE LEVEL 3 SLIDING WINDOW.
CLEAR ANODIZED ALUMINUM FINISH.

FURNISH AND INSTALL.....\$9,050.00

PRICE TWO - OPTIONAL
FIXED LEVEL 3 GLASS FOR THE FULL OPENING, AT THE HANDI-CAP OPENING
FURNISH ONLY A LEVEL 3 PASS TRAY.
5" LEVEL 3 SPEAK HOLE COVER.

FURNISH ONLY.....\$7,200.00

NOTE - THE 2" X 4 1/2" ALUMINUM IS NOT BALLISTIC RATED.

Thank you for the opportunity to quote. Quote Valid For 60 Days.

Signature _____ Date _____

<u>Total</u>	<u>Payments</u>	<u>Balance</u>
0.00	0.00	0.00

Store Copy

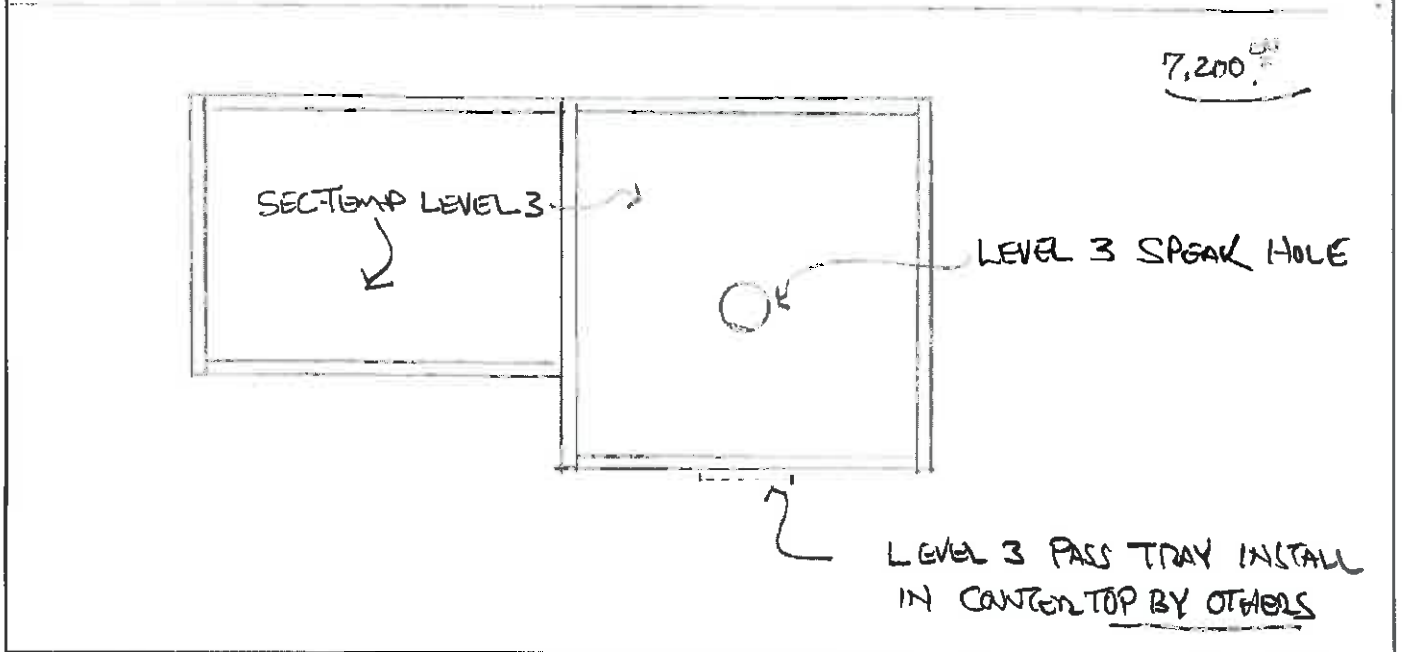
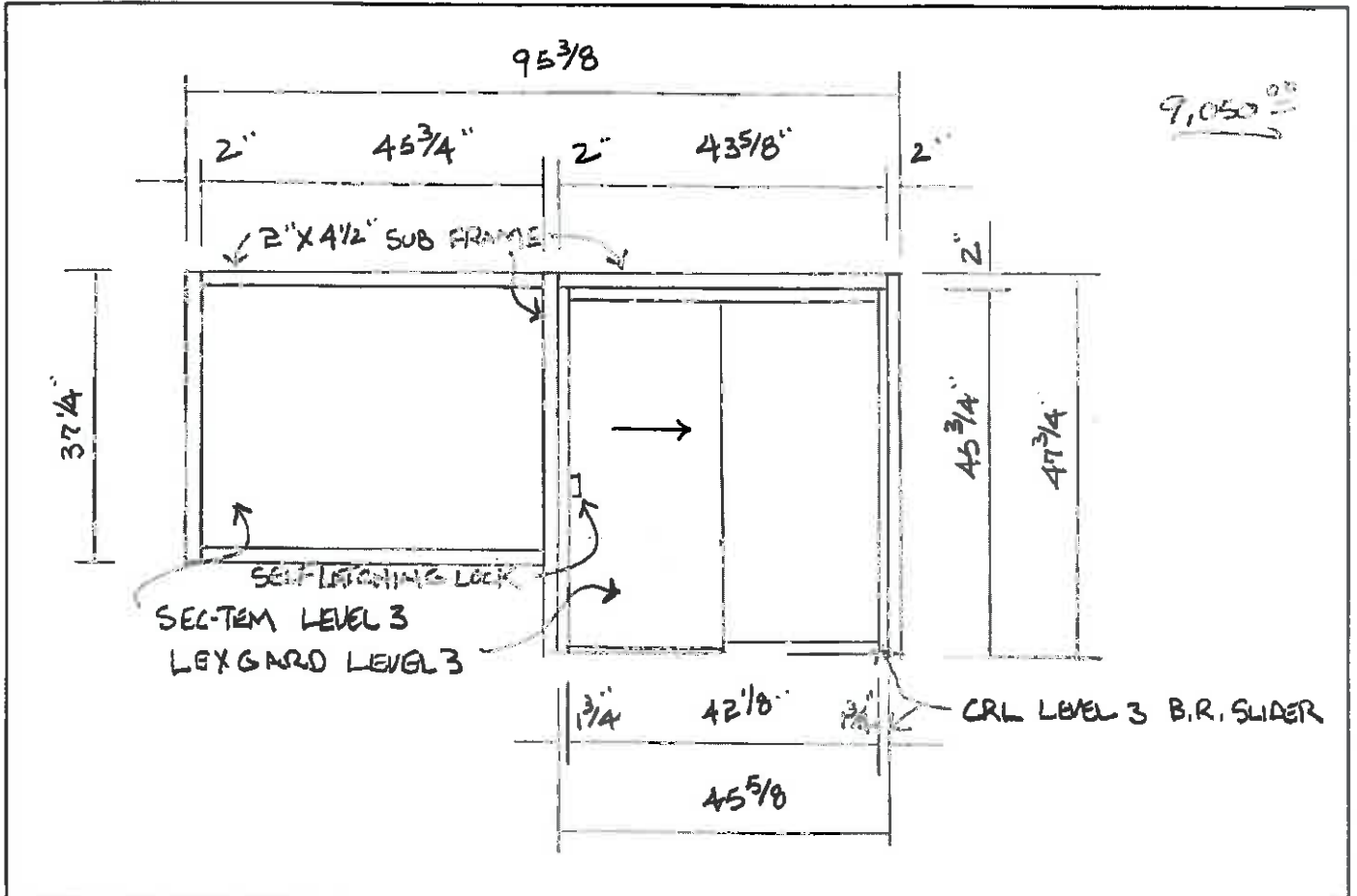
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EAST SIDE GLASS CO.
SINCE 1953
305 FRANKLIN AVE NE
ST. CLOUD, MN 56304
(320)251-1900 FAX: (320)251-9471

JOB CITY OF ALBANY ADMIN BLDG
SHEET NO. _____ OF _____
CALCULATED BY DAVE DATE 7-15-16
CHECKED BY _____ DATE _____
SCALE 1/2"



Proposal

Contract

HEARTLAND GLASS

Quality clear through.

401 Sundial Drive Waite Park, MN 56387 Phone (320) 259-1679 Fax (320) 259-4566

June 1, 2016

TO: City of Albany
Attn: Tom Schneider
320-845-4244
320-845-2346 fax
tschneider@ci.albany.mn.us

We propose to furnish and install, tax included.
As described below, for: **400 Railroad Avenue**
Located at: **Albany, MN 56307**
For the sum of: **See Below**

This proposal includes:

Option #1.....\$8,262.00

For level III bullet resistant glass fixed/horizontal slider system mounted on existing counter top. (1) 4' section of fixed glass and (1) 4' section with 2' slider and 2' fixed panel. Includes (1) speak hole for sound transmission. Includes (1) deal tray (to be installed in counter top by others). To remove the speak hole – deduct \$128.00.

*This is the same system installed at the City of Waite Park.

Option #2.....\$1,300.00

For level II bullet resistant glass in existing hollow metal frame at Police window.

Option #3.....\$2,700.00

For security film installed on (14) windows and reflective film installed on (6) windows.

Option #4.....\$2,400.00

For 1/4" clear laminated glass fixed/horizontal slider system mounted on existing counter top. (1) 4' section of fixed glass and (1) 4' section with 2' slider and 2' fixed panel. Includes (1) deal tray (to be installed in counter top by others). *This is not a bullet resistant or security assembly.

EXCLUSIONS: Excludes installation of deal tray, temporary enclosures, and final cleaning of glass and aluminum.

The proposal stated above, together with the terms and conditions stated on the reverse side hereof, shall become the governing contract upon execution by both parties in the appropriate spaces provided below.

Accepted _____
for contract Contractor, Owner, Tenant or Agent

Date: _____

Accepted _____
for contract Heartland Glass

Date: _____

HEARTLAND GLASS

Ryan J Torgerson For Proposal

*This proposal is conditioned upon negotiating and signing a mutually acceptable contract.
Proposal subject to change without notice until signed for contract by both parties.*