

NOTICE OF ALBANY CITY COUNCIL MEETING

There will be a meeting of the City Council in and for the City of Albany, Stearns County, Minnesota at 6:30 o'clock in the evening on Wednesday, October 5, 2016, in the Council Room at 400 Railroad Avenue for the said City.

AGENDA

1. Convene meeting
2. Pledge of Allegiance
3. Audit Bills
4. Act on regular Council minutes of the meeting held on September 21st
5. Open Forum/Public comment
6. Jeremy Mathiasen, City Engineer -Project Updates
7. Joe Mergen, Public Works Supervisor -present list of unpaid water bills and recommendation to discontinue service pursuant to Ordinance 30
8. Laurie Dingmann, Park Board and Community Education Liaison
9. John R. Harlander, Street Department and Albany Township Liaison
10. Tom Kasner, Fire Department, EDA Board, and Equipment
11. Ozzie Carbajal, Police Chief
12. John Greer, Police Department and Planning Commission
13. Tom Schneider, Clerk/Adm. – present letter from Department of Employment and Economic Development (DEED) informing City that former Albany Antique Center, 740 Railroad Avenue Grant Project is closed.
-present petition request by Matt Imdieke to vacate drainage and utility easement and roadway Lots 6-13, Block 6 and Lots 11-16, Block 7. Schedule a public hearing
14. Mayor's announcements and letters
15. Announce next meeting date and adjourn

Tom Schneider
Clerk/Adm.

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|-------|--|-------|--------------------------------------|
| To: | Mr. Tom Schneider and Albany City Council City of Albany | From: | Jeremy Mathiasen St. Cloud Office |
| File: | 193801690 | Date: | September 30, 2016 |

Reference: Engineering Update for the 10/5/16 Council Meeting

2015 Capital Improvements

We're currently working on project closeout with the Contractor and settling on final project quantities. The Contractor has three items remaining on their punch list.

5th Street Roadway and Utility Improvements

Seeding work has been completed and the Contractor is monitoring turf establishment. Other punch list items are being addressed before the end of the construction season.

2016 TH 238 Roadway Improvements

A letter was sent to Claudia Dumont and Todd Grater from MnDOT's project team following the last council meeting. The letter discussed the City's intention to secure a widened shoulder along the west side of TH 238 along North Lake. The letter asked for written confirmation from MnDOT that this lane configuration will be included in the final construction documents.

If you have any specific project questions for me before the council meeting feel free to give me a call or shoot me an email.

Jeremy

Jeremy.mathiasen@stantec.com

320.529.4366



Minnesota Department of Transportation

District 3

3725 12th Street North, St. Cloud, MN 56303

Direct (320)223-6530

September 30, 2016

Mr. Tom Schneider, City Administrator
City of Albany
P.O. Box 370
Albany, MN 56307

Re: SP 7323-11 (TH 238) in Albany

Dear Mr. Schneider:

As requested, I'm sending two plan sheets to you that show the proposed lane widths on TH 238 near North Lake. The sheet titled Typical Sections in the lower right corner shows the lane and shoulder widths for paving purposes. The sheet titled Misc. Details has a box labeled "Paving Widths and Striping Adjustments"; this plan detail shows that the lanes near North Lake will be striped at 10 and 11 feet wide, and shows a 3 foot shoulder on the east side of TH 238, and a 5 foot shoulder on the west side, along the lake.

These plans sheets are included in the plan set that was submitted to our central office in St. Paul and will be used for the construction letting.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Claudia Dumont".

Claudia Dumont
MnDOT Project Manager

Cc: Jeremy Mathiason, City Engineer
Stantec
3717 23rd Street South, St. Cloud, MN 56301-5094



September 22, 2016

The Honorable Daron Gersch, Mayor
City of Albany
400 Railroad Avenue, P.O. Box 370
Albany, MN 56307

**RE: Grant Name: Albany Antique Center
Grant Number: CCGP-12-0008-Z-FY12**

Dear Mayor Gersch:

I am pleased to inform you that on the basis of a staff review of the project's documentation, we are changing the status of the above-named grant to "Closed". I have enclosed a copy of the Grant Adjustment Notice implementing this change.

Congratulations on the successful completion of this project. We appreciate the efforts of the City of Albany, and the outstanding job of administering this Contamination Cleanup grant.

Please let me know if we can be of further assistance in your community development activities.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristin Lukes". The signature is fluid and cursive.

Kristin Lukes
Director, Brownfields and Redevelopment Unit

Enclosure

cc: Tom Schneider

Economic Development Division

1st National Bank Building ■ 332 Minnesota Street, Suite E200 ■ Saint Paul, MN 55101-1351 USA ■ www.mn.gov/deed

Toll Free: 800-657-3858 ■ Phone: 651-259-7114 ■ Fax: 651-296-5287 ■ TTY: 651-296-3900

AN EQUAL OPPORTUNITY EMPLOYER AND SERVICE PROVIDER

GRANT ADJUSTMENT NOTICE
State of Minnesota
Department of Employment and Economic Development
Brownfields and Redevelopment Unit

Grant #: CCGP-12-0008-Z-FY12

Adjustment #: 3

Grantee: City of Albany

Project Title: Albany Antique Center

THE FOLLOWING ADJUSTMENT IN THE ABOVE GRANT PROJECT IS APPROVED

A. The status of the grant is now Closed
The former status was Closed Pending Final Report

B. The budget amounts for this grant are changed as follows:

C. Other (Narrative)

Prepared by: Ian Kushner

Date: 09/22/2016

Approved by: Kristin Lukes

Date: 9/23/16