

**NOTICE OF ALBANY
CITY COUNCIL MEETING**

There will be a regular meeting of the City Council in and for the City of Albany, Stearns County, Minnesota at 6:30 o'clock in the evening on Wednesday, September 21, 2022, in the Council Room at 400 Railroad Avenue for the said City.

AGENDA

1. Convene meeting
2. Pledge of Allegiance
3. Audit Bills
4. Act on regular Council minutes of the meeting held on September 7th
5. Open Forum/Public comment (3 to 5 minutes max.)
6. Molly Thompson, City Auditor (Schlenner Wenner, Co.) – present 2021 Comprehensive Audited Financial Statements of the government activities, the business-type activities, and each major fund of the City of Albany
7. Jeremy Mathiasen, City Engineer – present the following:
 - Resolution 2022-33 receiving preliminary engineering report and calling for a public hearing on a local improvement project (Forest Avenue, 2nd Street, 3rd Street, 4th Street, 5th Street roadways, adjacent alleys and utility improvements.
 - Pay application number 3 for the 1st Street and Railroad Avenue Intersection Impr.
 - Project updates
8. Tom Schneider, Clerk/Adm. – present preliminary 2023 Budget and recommendation to certify to the Stearns County Auditor the 2022 property tax levy for payable 2023 property taxes
 - Police Chief Ozzie Carbajal
 - Joe Mergen, Public Works Supervisor
9. Reports of Boards and Department Heads
 - Keith Heitzman, Albany Golf Club Liaison – present club check book register and club activities
 - Joe Mergen, Public Works Supervisor – update council on price increase for 2023 pickup from Albany Chrysler Center for public works department
 - Police Chief Ozzie Carbajal, Police Department
 - Tom Schneider, Clerk/Adm. – present the following update:
 - Stearns County Ditch 28 Redetermination of Benefits and Damages
10. Mayor's announcements and letters
11. Mayor to announce next regular Council meeting date (October 5th) and adjourn

Tom Schneider
Clerk/Adm.

Pursuant to due call and notice thereof a regular meeting of the Council in and for the City of Albany, Stearns County, Minnesota, was called to order by Mayor Tom Kasner at 6:30 o'clock in the evening on Wednesday, September 7, 2022, in the Council Room at 400 Railroad Avenue for the said City.

Other Council members present were: Councilors Keith Heitzman, John R. Harlander, Adam Rushmeyer, and Al Amdahl. None were absent for the meeting.

Other's present were: Tom Schneider, Clerk/Adm., Joe Mergen, Public Works Supervisor, Jeremy Mathiasen, City Engineer with Stantec, Inc., St. Cloud, MN, Jason Murray, the city's financial consultant, with the firm of David Drown Associates, Police Chief Ozzie Carbajal, Mark Osendorf, Community Relations and Economic Development with XCEL Energy, Brad Sylliassen, Director, Design, and Construction with XCEL Energy, Gary Winkels, Albany Fire Chief, and Tim Hennagir, Staff Writer, the Star Post. The following high school students were present for the meeting: Logan Goebel, Luke Barrow, Connor Karki, Cameron Smith, Cole Theising, Cole Panek.

The council recited the Pledge of Allegiance.

The council took notice of approval of payment of bills. After due discussion, a motion was made by Keith Heitzman and seconded by Al Amdahl to approve/authorize payroll (3354-3380), electronic payments (900026-900035), transfers, and the payment of the following bills: Check Numbers 72090 to 72121. All voted for the motion and it carried.

Mayor Tom Kasner called for any corrections or additions to the minutes of the regular meeting of the council held on August 17th and hearing none declared them approved.

Open forum/public comments: Dalton Herzog, 160 3rd St., appeared before the council on behalf of the West Stearns CEO program, requesting a financial contribution to support the programs goals and objectives. Mr. Herzog noted the students in Albany, Melrose, and Sauk Centre participate in the program that develops real-life skills in building relationships with local community businesses funded by donations from several businesses and municipalities. Mr. Herzog also noted the leadership at the Albany Area Schools support the program. Mr. Amdahl noted the school district already offers similar courses connecting students with local businesses. Mr. Heitzman questioned if students pay a fee to participate in the said program. Mr. Schneider noted if the council considers a financial contribution, the funds would need to be approved by the Economic Development Authority (EDA). Mayor Tom Kasner informed Mr. Herzog the EDA may consider his request at their next meeting and thanked him for providing information about the said program.

Jean Pundsack, 211 Railroad Avenue, appeared before the council to inform the council Stantec Consulting Services, Inc., the city engineering firm, denied her request to be reimbursed for damage to her vehicle in the amount of \$700+/- and requested the city reimburse her for the repairs. Ms. Pundsack noted the installation of the concrete curb in the center of the alley and lack of adequate bituminous in the alley caused her to accidentally drive her vehicle into a lilac hedge while backing out of her garage which caused damage to her vehicle. After due discussion, Mayor Tom Kasner informed Ms. Pundsack, the driver of the vehicle, the city is not reimbursing her for any repairs.

Mr. Osendorf appeared before the council to inform the council XCEL Energy has made the decision to construct a new service facility in the city of Belgrade to consolidate older facilities which are no longer adequate for their service vehicles. Mr. Osendorf informed the council there should be no changes to service and/or response time to the community. Mr. Winkels noted the fire department has experienced delays in service at various emergency scenes and questioned how the response time can be improved if service vehicles are no longer stationed in the city. Mr. Sylliassen informed the council the decision was difficult to relocate the service vehicles, but Belgrade is centrally located for their service territory. Mr. Sylliassen noted public and employee safety will not be sacrificed and service levels to first responders and fire departments is not going to change. Mr. Sylliassen noted XCEL has service vehicles in St. Cloud that can also be dispatched to assist the city and if any issues arise, he should be contacted

immediately. Mayor Tom Kasner informed the council and public present for the meeting; the city has been very fortunate to have had XCEL service vehicles stationed in the city for the past thirty (30) years and thanked Mr. Osendorf and Mr. Sylliasen for attending the meeting to clarify XCEL's decision to relocate service vehicles to the city of Belgrade.

Mr. Murray appeared before the council to discuss financing the proposed 2023 Forest Avenue reconstruction improvements (est. \$2.6 million), debt management, and utility fund revenue analysis. Mr. Murray presented a revised Bond Summary Report which showed a three (3%) percent utility revenue and seven (7%) percent bond levy increase if the city moves forward with the aforesaid improvement. Mr. Murray noted the city should not incur any additional debt for a few years and noted the summary is monitored on an annual basis. Mr. Murray informed the council based on his review of the aforesaid summary; the council will be able to fund the proposed 2023 Forest Avenue Reconstruction Improvements. Mr. Mathiasen informed the council the preliminary engineering report may be completed next week and if so, the report will be presented to the council at the September 21st council meeting.

Mr. Mathiasen presented to the council Payment Voucher No. 4 for the 2022 Capital Improvement Project. Mr. Mathiasen noted the payment voucher includes storm sewer, street subgrade, and base materials, concrete items and bituminous non-wearing course quantities. After due discussion and upon recommendation from the city engineer, a motion was made by John R. Harlander and seconded by Adam Rushmeyer to approve Payment Voucher No. 4 to Breitbach Construction Company, Elrosa, MN, in the amount of \$524,870.06. All voted for the motion and it carried.

Pursuant to due notice, Mayor Tom Kasner called the public hearing into session at 7:20 o'clock in the evening on a request by RS Tooling, LLC, 461 Huskie Drive, Albany, MN, to vacate the drainage and utility easement as dedicated in ALBANY BUSINESS AND INDUSTRIAL PARK, according to the recorded plat thereof, Stearns County, Minnesota, bounded as follows:

EASEMENT VACATION DESCRIPTION

- On the north by a line measured 5.00 feet northerly of, as measured at a right angle to and parallel with the South line of Lot 4, Block 3, said ALBANY BUSINESS AND INDUSTRIAL PARK.
- On the east by a line measured 10.00 feet westerly of, as measured at a right angle to and parallel with the easterly lines of Lots 4 and 5, Block 3, said ALBANY BUSINESS AND INDUSTRIAL PARK.
- On the south by a line measured 5.00 feet southerly of, as measured at a right angle to and parallel with said South line of Lot 4.
- One the west by a line measured 5.00 feet easterly of, as measured at a right angle to and parallel with the West lines of said Lots 4 and 5.

Mr. Schneider noted a public notice was published in the Star Post on August 17th and August 24th and no written comments were received. Mr. Schneider informed the Council the utility companies were given notice and no utilities are located within the proposed described easement to be vacated. Mr. Schneider also noted the purpose of the request is to construct a new industrial building. Mayor Tom Kasner closed the public hearing at 7:25 PM. After due discussion, a motion was made by Keith Heitzman and seconded by Al Amdahl to approve the following: 1) vacate the public drainage and utility easement as per the aforesaid legal description, 2) authorize Mayor Tom Kasner to execute a Notice of Completion of the said vacation, and 3) approve certificate of compliance to combine both aforesaid lots into one lot. All voted for the motion and it carried.

Mr. Schneider informed the council the 2021 comprehensive financial audit of the city operations has not been finalized, but will be completed next week and the city auditor will present the final audit at the September 21st council meeting. Mr. Schneider also noted the 2023 property tax levy can be approved at the September 21st Council meeting which will be forwarded to Stearns County on or before September 30th. Mr. Schneider also noted the public hearing for the proposed 2023 Budget and levy will be considered at the December 7th council meeting.

Mr. Schneider presented to the Council the preliminary 2023 Budget which included the following departments: Administration, Police, Fire, Street, Park, Library, Elections, Water, and Sewer. Mr. Schneider presented a general levy increase of 14.86% and an 10% debt service levy increase. Mr. Schneider noted the preliminary 2023 tax capacity rate is estimated to be 42.97%, a decrease of 0.38% and noted the following highlights:

- Local Government Aid will increase \$18,183.
- PEIP Health Insurance benefits and city related contribution.
- Employee hourly rate increase.
- \$20,000 for future pickleball court improvement in North Park.
- Debt Service levy increase (10%) to fund existing debt and proposed 2023 Forest Avenue Reconstruction Improvements, but will be adjusted as per the Bond Summary Report.
- 4% increase water and sewer rates beginning Jan. 1, 2022.
- Future capital equipment purchases and fund balance.
- Contract agreement managed information technology (IT) services

Mr. Mergen informed the council he ordered a new 2022 pickup from the Albany Chrysler Center as per the city's capital equipment replacement schedule for the Public Works Department, whereby the new vehicle will replace a 2011 Dodge Ram.

Police Chief Carbajal appeared before the council to recommend part-time Patrol Officer JoAnna Bigler be promoted to full-time status. Chief Carbajal noted Ms. Bigler has been with the department for several years and is fully trained in department policies and procedures. After due discussion and upon the recommendation by Chief Carbajal, a motion was made by John R. Harlander and seconded by Adam Rushmeyer to promote JoAnna Bigler as a full-time Patrol Officer in the Albany Police Department. All voted for the motion and it carried.

Mr. Schneider informed the council he, Police Chief Ozzie Carbajal, Sergeant Matt Gannon, and Heather Cruz, Administration/Police Assistant, met with representatives from Xtona, an information technology (IT) service vendor and Albany Mutual Telephone Association, to discuss the city's computer security system, computer server/storage, monthly software fees, continuity, and other services. Mr. Schneider also noted the cost to provide the service ranges from \$1,263 to \$1,600 per month, an increase from the current vendor, but more services will be provided to assure compliance. After due discussion, a motion was made by Al Amdahl and seconded by Adam Rushmeyer to contract with Xtona as the information technology (IT) services. All voted for the motion and it carried.

Mayor Tom Kasner announced the next regular council meeting for 6:30 o'clock in the evening on Wednesday, September 21, 2022, and adjourned the meeting at 7:55 PM.

Tom Schneider
Clerk/Adm.

RESOLUTION 2022-33
RECEIVING PRELIMINARY ENGINEERING REPORT AND CALLING
PUBLIC HEARING ON A LOCAL
IMPROVEMENT PROJECT

WHEREAS, the City Council (the "City Council") of the City of Albany, Stearns County, Minnesota (the "City"), deems it necessary and expedient that the City undertake the following improvement Forest Avenue, 2nd Street, 3rd Street, 4th Street, 5th Street Roadways, adjacent alleys and Utility Improvements (the "Improvement") as described in and in accordance with the preliminary plans and report (the "Report") prepared by Stantec Consulting Services Inc., the engineer for the City (the "Engineer"); and

WHEREAS, the City Council has been advised by the Engineer that the Improvement, at the estimated total project cost of (To be updated at the Council meeting) is feasible and should best be made as proposed. or as so amended by the Council, and the Report to this effect has heretofore been received by the City Council, and filed with the Administrator/Clerk-Treasurer; and

WHEREAS, the City Council will consider the Improvement in accordance with the Report and the assessment of abutting property for all or a portion of the cost of the Improvement, pursuant to Minnesota Statutes, Chapter 429 (the "Act"); and

WHEREAS, the City Council wishes to have detailed information on the cost of the Improvement prior to holding the improvement public hearing required by the Act; and

WHEREAS, the City Council will hold a public hearing on the Improvement, and the Administrator/Clerk-Treasurer must give notice of such hearing in accordance with the Act.

NOW THEREFORE, BE IT RESOLVED by the City Council, as follows:

1. The Report and recommendation of the Engineer contained in the Report are accepted.
2. A public hearing will be held on Wednesday, October 19, 2022, in the City Hall, Albany, Minnesota at 6:30 p.m. or as soon as thereafter to consider the Improvement.
3. a. The Administrator/Clerk-Treasurer or his designee is directed to cause published and mailed notice of the public hearing on the proposed Improvement to be given in substantially the form set forth on Exhibit A attached hereto.

- b. The notice shall be published twice in the official newspaper of the City. The publications must be one week apart, and at least three days must elapse between the last publication and the hearing.
 - c. The notice must also be mailed not less than ten days before the hearing. The Administrator/Clerk-Treasurer is directed to mail notice of the hearing to the owner of each parcel of land within the area proposed to be assessed. For the purpose of giving such mailed notice, owners shall be those shown to be such on the records of the Stearns County Auditor.
 - d. If a property is not listed on the records of the Stearns County Auditor, the Administrator/Clerk-Treasurer should ascertain such ownership by any practicable means and give mailed notice to such owners.
4. The construction contract may not be awarded until the public hearing scheduled herein has been held and the Improvement ordered by the City Council, all as required by the Act.

Adopted: September 21, 2022.

Tom Kasner, Mayor

Tom Schneider, Clerk/Adm.

(S E A L)

EXHIBIT A

NOTICE OF PUBLIC HEARING

City of Albany, Minnesota

Date, time and place:	Notice is given that the City Council of the City of Albany, Minnesota (the "City"), will meet on Wednesday, October 19, 2022, at 6:30 p.m. or as soon as thereafter at the City Hall, 400 Railroad Ave, Albany, Minnesota to consider the Improvement referred to below.
General nature of the Improvement:	The Forest Avenue, 2 nd Street, 3 rd Street, 4 th Street, 5 th Street, adjacent Alley Improvements will consist of a full Street and Utility reconstruction (the "Improvement").
Estimated cost of the proposed Improvement:	The total estimated cost of the Improvement is (TBD).
Area proposed to be assessed:	The area proposed to be assessed consists of every lot, piece or parcel of land abutting and benefited by the Improvement.
Written or oral objections:	Such persons as desire to be heard with reference to the Improvement will be heard at this meeting. Written and oral objections will be considered.
Materials available at hearing:	A reasonable estimate of the impact of the assessment will be available at the hearing, including a reasonable estimate of the total amount to be assessed and a description of the methodology used to calculate individual assessments for affected parcels.
Legal Authority:	The City Council proposes to proceed under the authority granted in Minnesota Statutes, Sections 429.011 to 429.111.

Published in the Star Post October 5th, 2022 and October 12th, 2022.

To:	Mr. Tom Schneider Albany City Hall	From:	Jeremy Mathiasen St. Cloud, MN
File:	193805175	Date:	September 16, 2022

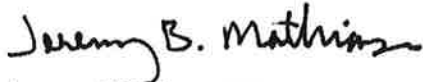
Reference: Albany (TH 238) 1st Street Improvements – Payment Application No.3

For your consideration at your September 21st Council meeting is Payment Voucher No. 3 for the Albany (TH 238) 1st Street Improvement Project.

Payment Voucher No. 3 has been prepared for your review and generally includes the seeding, signage and striping work completed. The amount due, minus the retainage, for **Payment Voucher No. 3 is \$49,821.97.**

Stantec is recommending approval of Payment Voucher No. 3 for Craig Bardson Excavating, Inc. Should you have any questions about the work completed to date, feel free to contact me.

Stantec Consulting Services Inc.



Jeremy Mathiasen PE
Senior Associate

Phone: 320 266 5232
Jeremy.Mathiasen@stantec.com

Attachment: Payment Voucher No.3



Owner: City of Albany, 400 Railroad Ave., Albany, MN 56307	Date: September 15, 2022
For Period: 7/23/2022 to 9/10/2022	Request No: 3
Contractor: Craig Bardson Excavating Albany, MN 56307	

CONTRACTOR'S REQUEST FOR PAYMENT

Albany TH 238 / 1st Street and 8th Street / Shamrock Lane Sidewalk Improvements
STANTEC PROJECT NO. 193805175

SUMMARY

1	Original Contract Amount		\$	<u>616,632.06</u>
2	Additional Work	\$	<u>53,713.41</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>670,345.47</u>
5	Value Completed to Date		\$	<u>657,538.56</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>657,538.56</u>
8	Less Retainage 5%		\$	<u>32,876.92</u>
9	Subtotal		\$	<u>624,661.64</u>
10	Less Amount Paid Previously		\$	<u>574,839.67</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>3</u>		\$	<u><u>49,821.97</u></u>

Recommended for Approval by:
STANTEC

Jeremy B. Mathias

Approved by Contractor:
CRAIG BARDSON EXCAVATING, INC.

Approved by Owner:
CITY OF ALBANY

Specified Contract Completion Date:
8/12/22 (Substantial) 9/30/22 (Final)

Date:

Line No.	Item	Unit	Unit Price	Contract		Work Included on this Voucher		Work Complete - to Date	
				Quantity	Amount	Current Quantity	Current Amount	Quantity to Date	Amount to Date
TH 238 (1st St) & 8th St/Shamrock Ln Improvements									
1	MOBILIZATION	LS	29,000.00	1	29,000.00	0.15	4350.00	1	29,000.00
2	MAINT AND RESTORATION OF HAUL ROADS	LS	12,000.00	1	12,000.00		0.00	1	12,000.00
3	CLEARING	TREE	150.00	1	150.00		0.00	2	300.00
4	GRUBBING	TREE	150.00	1	150.00		0.00	2	300.00
5	PAVEMENT MARKING REMOVAL	SQ FT	2.05	68	139.40	56	114.80	56	114.80
6	REMOVE MANHOLE OR CATCH BASIN	EACH	1,025.00	5	5,125.00		0.00	5	5,125.00
7	REMOVE CURB STOP & BOX	EACH	1,025.00	1	1,025.00		0.00	0	0.00
8	SALVAGE LIGHTING UNIT	EACH	755.65	1	755.65		0.00	2	1,511.30
9	SALVAGE SIGN TYPE C	EACH	25.63	8	205.04		0.00	8	205.04
10	SALVAGE SIGN TYPE SPECIAL	EACH	25.63	2	51.26		0.00	1	25.63
11	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	4.90	156	764.40		0.00	268	1,313.20
12	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	2.72	632	1,719.04		0.00	864	2,350.08
13	REMOVE SEWER PIPE (STORM)	LIN FT	28.70	147	4,218.90		0.00	109	3,128.30
14	REMOVE CURB AND GUTTER (P)	LIN FT	2.00	630	1,260.00	15	30.00	691	1,382.00
15	SALVAGE RETAINING WALL	LIN FT	14.00	65	910.00		0.00	39	546.00
16	REMOVE WATER SERVICE PIPE	LIN FT	30.75	23	707.25		0.00	0	0.00
17	REMOVE CONCRETE PAVEMENT (P)	SQ YD	9.80	229	2,244.20		0.00	229	2,244.20
18	REMOVE BITUMINOUS PAVEMENT (P)	SQ YD	2.60	1,608	4,180.80	156	405.60	1,636	4,253.60
19	REMOVE CONCRETE WALK (P)	SQ YD	3.50	353	1,235.50		0.00	330	1,155.00
20	EXCAVATION - COMMON (P)	CU YD	17.50	2,287	40,022.50		0.00	2,287	40,022.50
21	SELECT GRANULAR EMBANKMENT (CV) (P)	CU YD	18.62	1,346	25,062.52	75	1,396.50	993	18,489.66
22	GEOTEXTILE FABRIC TYPE 9	SQ YD	2.05	1,845	3,782.25		0.00	1,522	3,120.10
23	AGGREGATE BASE CLASS 6 (P)	TON	21.90	932	20,410.80		0.00	893	19,556.70
24	DOWEL BAR	EACH	15.38	1,007	15,487.66		0.00	1,079	16,595.02
25	CONCRETE PAVEMENT 7.0"	SQ YD	87.64	1,565	137,156.60		0.00	1,601.9	140,390.52
26	SUPPLEMENTAL PAVEMENT REINFORCEMENT	POUND	3.08	1,230	3,788.40		0.00	1,209	3,723.72
27	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	20.50	32	656.00		0.00	23	471.50
28	TYPE SP 12.5 NON WEARING COURSE MIXTURE (4,B)	TON	241.31	41	9,893.71		0.00	52.77	12,733.93
29	TYPE SP 12.5 WEARING COURSE MIXTURE (4,E)	TON	198.65	29	5,760.85		0.00	33.93	6,740.19
30	INSTALL RETAINING WALL	LIN FT	150.00	65	9,750.00		0.00	39	5,850.00
31	12" RC PIPE CULVERT DES 3006 CL V	LIN FT	71.75	31	2,224.25		0.00	26	1,865.50
32	15" RC PIPE CULVERT DES 3006 CL V	LIN FT	63.55	176	11,184.80		0.00	160	10,168.00
33	24" RC PIPE CULVERT DES 3006 CL V	LIN FT	102.50	8	820.00		0.00	16	1,640.00
34	4" PERF TP PIPE DRAIN	LIN FT	5.70	279	1,590.30		0.00	323	1,841.10
35	CONNECT TO EXISTING PIPE DRAIN	EACH	100.00	2	200.00		0.00	2	200.00
36	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	512.50	1	512.50		0.00	1	512.50
37	CONNECT TO EXISTING STORM SEWER	EACH	820.00	5	4,100.00		0.00	5	4,100.00
38	4" PVC SANITARY SERVICE PIPE	LIN FT	49.20	84	4,231.20		0.00	73	3,591.60
39	ADJUST VALVE BOX	EACH	512.50	5	2,562.50		0.00	5	2,562.50
40	1" CORPORATION STOP	EACH	820.00	1	820.00		0.00	1	820.00
41	1" CURB STOP AND BOX	EACH	1,230.00	1	1,230.00		0.00	1	1,230.00
42	1" TYPE K COPPER PIPE	LF	41.00	58	2,378.00		0.00	38	1,558.00
43	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	2,050.00	3	6,150.00		0.00	3	6,150.00
44	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	3,895.00	7	27,265.00		0.00	7	27,265.00
45	CONSTRUCT DRAINAGE STRUCTURE DESIGN 54-4020	EACH	4,920.00	1	4,920.00		0.00	1	4,920.00
46	CASTING ASSEMBLY	EACH	1,230.00	11	13,530.00		0.00	11	13,530.00
47	6" CONCRETE WALK	SQ FT	8.20	8,123	66,608.60		0.00	8,173	67,018.60
48	DRILL AND GROUT REINFORCEMENT BAR (EPOXY COATED)	EACH	20.50	74	1,517.00		0.00	67	1,373.50
49	CONCRETE CURB AND GUTTER DESIGN B424	LIN FT	43.05	340	14,637.00		0.00	338	14,550.90
50	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	32.80	193	6,330.40		0.00	261.5	8,577.20
51	CONCRETE CURB AND GUTTER DESIGN B624	LIN FT	32.80	477	15,645.60		0.00	536.5	17,597.20
52	CONCRETE CURB DESIGN V6	LIN FT	39.98	32	1,279.36		0.00	35	1,399.30
53	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	87.64	202	17,703.28		0.00	193.45	16,953.96
54	TRUNCATED DOMES	SQ FT	51.25	158	8,097.50		0.00	158	8,097.50
55	LIGHTING UNIT TYPE SPECIAL	EACH	9,972.01	1	9,972.01		0.00	0	0.00
56	LIGHT FOUNDATION DESIGN E MODIFIED	EACH	1,405.31	2	2,810.62		0.00	3	4,215.93
57	1.25" NON-METALLIC CONDUIT	LIN FT	5.32	200	1,064.00		0.00	917	4,878.44
58	UNDERGROUND WIRE 1 COND NO 6	LIN FT	2.24	300	672.00		0.00	2885	6,462.40
59	INSTALL LIGHTING UNIT	EACH	1,567.31	1	1,567.31		0.00	2	3,134.62
60	TRAFFIC CONTROL	LS	11,172.50	1	11,172.50	0.25	2,793.13	1	11,172.50
61	INSTALL SIGN	EACH	153.75	25	3,843.75	24	3,690.00	24	3,690.00
62	SIGN	SQ FT	61.50	49	3,013.50	49	3,013.50	49	3,013.50
63	STORM DRAIN INLET PROTECTION	EACH	87.13	20	1,742.60		0.00	17	1,481.21
64	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	300.00	2	600.00		0.00	0	0.00
65	CULVERT END CONTROL	EACH	240.88	1	240.88		0.00	1	240.88
66	SILT FENCE; TYPE MS	LIN FT	2.05	648	1,328.40		0.00	687	1,408.35
67	FERTILIZER TYPE 1	POUND	1.28	213	272.64	213	272.64	213	272.64
68	SEEDING	ACRE	563.75	0.53	298.79	0.53	298.79	0.53	298.79
69	SEED MIXTURE 25-121	POUND	6.15	106	651.90	106	651.90	106	651.90
70	HYDRAULIC BONDED FIBER MATRIX	POUND	1.79	1,583	2,833.57	1,583	2,833.57	1,583	2,833.57
71	4" SOLID LINE MULTI-COMPONENT GROUND IN	LIN FT	6.72	1,409	9,468.48	1,375	9,240.00	1,375	9,240.00
72	4" BROKEN LINE MULTI-COMPONENT GROUND IN	LIN FT	4.61	73	336.53		0.00	0	0.00
73	4" DOTTED LINE MULTI-COMPONENT GROUND IN	LIN FT	4.61	50	230.50	78	359.58	78	359.58
74	12" SOLID LINE PREFORM THERMO GROUND IN ESR	LIN FT	23.06	60	1,383.60		0.00	0	0.00
75	PAVEMENT MESSAGE PREFORM THERMOPLASTIC GROUND IN	SQ FT	31.78	16	508.48	16	508.48	16	508.48
76	CROSSWALK MARKING - MULTI-COMPONENT (WET REFLECTIVE)	SQ FT	13.49	702	9469.98		0.00	0	0.00
Totals					616,632.06		29,958.48		604,033.13

REQUIRED ADDITIONAL WORK

77	ADDITIONAL TRAFFIC CONTROL	LUMP SUM	10,963.68	1	10,963.68	-0.01897	-207.98	0.98103	10,755.70
78	STREET LIGHTING & CONDUIT	LUMP SUM	16,134.30	1	16,134.30		0.00	1	16,134.30
79	STORM SEWER FIELD REVISIONS	LUMP SUM	3,921.75	1	3,921.8		0.00	1	3,921.75
80	8" SSOLID LINE PREFORM THERMO GR IN	LIN FT	37.38	60	2,242.8	60	2,242.80	60	2,242.80
81	CROSSWALK MARKING MULTI-COMPONENT IN ESR	SQ FT	23.67	864	20,450.9	864	20,450.88	864	20,450.88
			Totals		53,713.41		22,485.70		53,505.43

PROJECT PAYMENT STATUS

OWNER CITY OF ALBANY
STANTEC PROJECT NO. 193805175
CONTRACTOR CRAIG BARDSON EXCAVATING, INC.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	06/06/2022	06/24/2022	258,371.41	13,598.49	271,969.90
2	06/25/2022	07/22/2022	316,468.26	30,254.71	605,094.38
3	07/23/2022	09/10/2022	49,821.97	32,876.92	657,538.56

Material on Hand

Total Payment to Date		\$574,839.67	Original Contract	\$616,632.06
Retainage Pay No. 3		32,876.92	Additional Work	\$53,713.41
Total Amount Earned		\$657,538.56		

To:	Mr. Tom Schneider and Albany City Council City of Albany	From:	Jeremy Mathiasen St. Cloud Office
File:	193801690	Date:	September 16, 2022

Reference: Engineering Update for the 9/21/22 Council Meeting

2022 Capital Improvement Project

The Contractor's schedule was shifted this week due to some rain the week before. The Concrete crew arrived back on site this Wednesday instead of Monday and then will end up pushing the paving back few days next week, again depending on weather. As of today, the alley wear course paving and the base course paving on the last block of Midland is scheduled for next Thursday the 22nd. The Contractors will also be working on the topsoil backfilling and final grading before seeding. The Seeding contractor is tentatively scheduled to be on site the week of the 26th.

1st Street/TH 238 Improvements

Payment voucher no. 3 is included in the packets for your review. The payment voucher covers the project seeding, signage, striping, and other miscellaneous items. A final payment voucher will follow the installation of the last streetlight later this year.

Golfview Lift Station Improvements

Delivery of materials and project work is still scheduled for early October.

Forest Avenue Improvements – Feasibility Study

At the meeting on Wednesday, we will have a short presentation of the Forest Avenue project feasibility report, and Council can consider setting a public information hearing.

Feel free to contact me at any time with project related questions.

Jeremy.mathiasen@stantec.com 320.266.5232



320-845-4244
P. O. Box 370
Albany, Minnesota 56307

DATE: September 16, 2022
TO: Mayor and council
FROM: Tom Schneider, Clerk/Adm.
RE: Changes to "preliminary" 2023 budget
from September 7th presentation

The following changes will be presented at the September 21st council meeting:

- Total proposed levy: \$1,278,424
 - An increase of \$22,500

- Proposed levy increase percentage: 16.92%
 - An increase of 2.06%

- Proposed "City" tax capacity rate: 43.74%
 - An increase of 0.77%

- Changes are related to:
 - Hire Administration Office Assistant (part-time)
 - Outsource payroll.
 - Increase to Administration Dept. \$32,500
 - Decrease to Street Dept. (\$10,000)

CITY OF ALBANY
2023 BUDGET - Sept. 21st ✓

Estimated Income	2020	2021	2022	2023	Change
Income (LGA ,charges, etc.)	\$1,067,101	\$979,201	\$1,087,286	\$1,109,519	\$22,233
Property Tax	\$598,681	\$656,428	\$642,413	\$786,924	\$144,511
Total Income	\$1,665,782	\$1,635,629	\$1,729,699	\$1,896,443	\$166,744

Department Expenses	2020	2021	2022		Change
Administration	\$284,300	\$288,300	\$304,600	\$397,550	\$92,950
Council	\$16,000	\$16,000	\$18,000	\$18,000	\$0
Elections	\$8,500	\$4,000	\$14,500	\$4,000	(\$10,500)
Police	\$500,450	\$512,628	\$494,303	\$607,645	\$113,342
Fire	\$237,932	\$245,101	\$252,896	\$261,418	\$8,522
Streets	\$458,750	\$414,550	\$458,050	\$435,090	(\$22,960)
Park	\$108,050	\$98,750	\$138,250	\$122,840	(\$15,410)
Library	\$17,300	\$17,300	\$17,100	\$17,900	\$800
Misc.	\$34,500	\$39,000	\$32,000	\$32,000	\$0
Total Expenses	\$1,665,782	\$1,635,629	\$1,729,699	\$1,896,443	\$166,744

10%

Debt Service Levy					
PIR Bonds	\$278,100	\$347,000	\$385,000	\$423,500	\$38,500
Total Debt Service	\$278,100	\$347,000	\$385,000	\$423,500	\$38,500

10%

Tax Abatement Levy					
Wells Concrete	\$65,000	\$65,000	\$66,000	\$68,000	\$2,000
Total Tax Abatement	\$65,000	\$65,000	\$66,000	\$68,000	\$2,000

Total Levy	\$941,781	\$1,068,428	\$1,093,413	\$1,278,424	\$185,011
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% Levy Increase 2023 >>>> 16.92%

2022 Tax Capacity Rate: 43.35%

Proposed initial 2023 City Tax Capacity Rate: 43.74%

CITY OF ALBANY
2023 BUDGET - Sept. 7th ✓

Estimated Income	2020	2021	2022	2023	Change
Income (LGA ,charges, etc.)	\$1,067,101	\$979,201	\$1,087,286	\$1,109,519	\$22,233
Property Tax	\$598,681	\$656,428	\$642,413	\$764,424	\$122,011
Total Income	\$1,665,782	\$1,635,629	\$1,729,699	\$1,873,943	\$144,244

Department Expenses	2020	2021	2022		Change
Administration	\$284,300	\$288,300	\$304,600	\$365,050	\$60,450
Council	\$16,000	\$16,000	\$18,000	\$18,000	\$0
Elections	\$8,500	\$4,000	\$14,500	\$4,000	(\$10,500)
Police	\$500,450	\$512,628	\$494,303	\$607,645	\$113,342
Fire	\$237,932	\$245,101	\$252,896	\$261,418	\$8,522
Streets	\$458,750	\$414,550	\$458,050	\$445,090	(\$12,960)
Park	\$108,050	\$98,750	\$138,250	\$122,840	(\$15,410)
Library	\$17,300	\$17,300	\$17,100	\$17,900	\$800
Misc.	\$34,500	\$39,000	\$32,000	\$32,000	\$0
Total Expenses	\$1,665,782	\$1,635,629	\$1,729,699	\$1,873,943	\$144,244

8%

Debt Service Levy

PIR Bonds	\$278,100	\$347,000	\$385,000	\$423,500	\$38,500
Total Debt Service	\$278,100	\$347,000	\$385,000	\$423,500	\$38,500

10%

Tax Abatement Levy

Wells Concrete	\$65,000	\$65,000	\$66,000	\$68,000	\$2,000
Total Tax Abatement	\$65,000	\$65,000	\$66,000	\$68,000	\$2,000

Total Levy	\$941,781	\$1,068,428	\$1,093,413	\$1,255,924	\$162,511
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% Levy Increase 2023 >>>> 14.86%

2022 Tax Capacity Rate: 43.35%

Proposed initial 2023 City Tax Capacity Rate: 42.97%

City of Albany
 Debt Transactions
 2010-2021

	Beginning of Year Balance	Debt Issued	Debt Principal Paid	End of Year Balance	Change
2010	14,387,164	4,800,688	(3,270,803)	15,917,049	
2011	15,917,049	-	(2,569,976)	13,347,073	(2,569,976)
2012	13,347,073	-	(1,297,573)	12,049,500	(1,297,573)
2013	12,049,500	1,200,000	(1,717,784)	11,531,716	(517,784)
2014	11,531,716	835,000	(1,268,790)	11,097,926	(433,790)
2015	11,097,926	1,460,000	(3,190,644)	9,367,282	(1,730,644)
2016	9,367,282	2,164,000	(2,233,408)	9,297,874	(69,408)
2017	9,297,874	-	(990,000)	8,307,874	(990,000)
2018	8,307,874	-	(1,045,000)	7,262,874	(1,045,000)
2019	7,262,874	2,225,000	(955,000)	8,532,874	1,270,000
2020	8,532,874	1,773,000	(900,000)	9,405,874	873,000
2021	9,405,874	2,962,000	(2,095,000)	10,272,874	867,000

CITY OF ALBANY
WATER AND SEWER CASH BALANCES

Water Fund:	Pooled			Total	Change
	Checking #10100	Savings #10405	Investments #10400		
2021	\$ (774,100)	\$ 1,504,772	\$ -	\$ 730,672	\$ 315,874
2020	(983,500)	1,398,298	-	414,798	(198,816)
2019	(667,177)	1,280,791	-	613,614	65,611
2018	(703,737)	1,251,740	-	548,003	(48,617)
2017	(696,593)	1,293,213	-	596,620	216,520
2016	(670,706)	1,050,806	-	380,100	40,130
2015	(704,112)	1,044,082	-	339,970	246,348
2014	(766,246)	859,868	-	93,622	(889,868)
2013	(427,430)	1,410,920	-	983,490	36,871
2012	(453,360)	1,399,979	-	946,619	(2,880)
2011	(437,161)	1,386,660	-	949,499	

Sewer Fund:	Pooled			Total	Change
	Checking #10100	Savings #10405	Investments #10400		
2021	\$ 527,778	\$ 1,538,094		\$ 2,065,872	\$ 276,155
2020	356,930	1,432,787	-	1,789,717	203,461
2019	293,753	1,088,393	204,110	1,586,256	136,562
2018	260,086	1,189,608	-	1,449,694	43,742
2017	109,371	1,296,581	-	1,405,952	221,376
2016	48,636	1,135,940	-	1,184,576	141,847
2015	(215,419)	1,258,148	-	1,042,729	(163,748)
2014	(217,915)	1,424,392	-	1,206,477	(225,049)
2013	(277,996)	1,709,522	-	1,431,526	163,416
2012	(428,159)	1,696,269	-	1,268,110	94,389
2011	(506,411)	1,680,132	-	1,173,721	

SEWER FUND

<u>Revenue Account Description</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Insurance Refund	642	276	-	548	1,473
Pension Revenue	20	362	95	117	80
Special Assessments	-	68,459	-	-	-
Interest Earnings	7,741	7,688	9,993	20,771	4,973
Interest Income on Note Receivable	15,175	12,344	9,416	6,385	3,247
Sewer Sales	214,461	216,873	225,352	229,828	287,275
Flat Charge	101,225	104,005	106,193	109,468	114,646
BOD	90,768	67,863	59,393	84,893	94,145
TSS	31,006	24,379	22,509	28,073	34,719
PO	59,311	52,820	36,682	40,491	30,894
SWR CONSTR REIM	-	149,450	420	-	38,115
Sewer Connect/Reconnect Fee	19,006	11,696	14,620	4,386	10,234
Swr Penalty	8,311	9,118	8,609	4,392	2,088
Sewer Supply Reim	-	2,577	628	4,773	-
KRAFT SLUDGE REM PRJCT REIM	-	-	-	-	-
Kraft WWTF Reim	-	-	-	-	-
Storm Water Drainage Fee	22,093	22,230	22,386	22,361	22,484
Total:	569,759	750,140	516,296	556,486	644,373
<u>Expense Account Description</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Transfers Out	10,000	80,884	72,427	75,000	75,000
Interest	15,234	12,447	9,560	6,567	3,470
Full-Time Employees Regular	49,109	48,449	48,785	52,859	47,485
Part-Time Employees	322	699	106	-	-
Sick Pay	920	1,144	2,330	2,621	3,626
Vacation Pay	3,671	3,985	2,381	436	(3,861)
Holiday Pay	1,686	1,812	1,887	1,936	1,842
Pension Expense	3,900	321	(6,107)	(3,581)	(3,717)
PERA	4,077	4,126	3,972	4,381	3,981
FICA	4,693	4,031	3,925	4,509	3,769
Employer Paid HSA	1,365	1,380	710	-	225
Employer Paid Health	5,977	10,351	6,615	4,743	2,161
Worker's Comp Insurance Prem	2,109	1,775	1,204	1,549	945
Office Supplies (GENERAL)	943	1,541	3,406	1,590	923
Computer Supplies	-	-	1,123	500	-
Training and Instruction	598	964	630	23	-
Operating Supplies (GENERAL)	110,403	81,216	83,803	73,112	76,375
Auditing and Acct'g Services	80	173	238	-	395
Engineering Fees	10,592	10,719	8,190	3,018	8,354
Legal Fees	-	-	-	292	557
Telephone	1,096	718	1,283	1,021	673
General Liability Ins	6,134	5,552	5,435	5,509	5,905
Electric Utilities	71,591	67,573	57,361	86,307	95,606
Gas Utilities	874	1,108	1,127	982	965
Repairs/Maint Buildings	150	2,006	349	1,738	11
Repairs/Maint Machinery/Equip	32,861	26,801	42,574	23,393	41,872
Depreciation (GENERAL)	168,854	175,033	192,278	190,529	189,100
Testing	4,968	1,644	10,349	8,142	7,658
Machinery Rentals/Hire/Eng	3	75	375	806	181
Dues/Subsc/Fees	6,022	7,622	6,880	8,996	9,657
Contributed Capital In	-	(18,069)	-	-	-
Total:	518,232	536,080	563,196	556,978	573,158
NET INCOME (LOSS)	51,527	214,060	(46,900)	(492)	71,215

(Outflows)

Debt Payments	(78,000)	(80,000)	(83,000)	(86,000)	(89,000)
Purchase of Capital Assets	(59,745)	(325,733)	-	-	(24,333)
Receipts on/(Advances to) Other Funds	50,000	25,000	-	25,000	50,000

WATER FUND

<u>Revenue Account Description</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Insurance Refund	1,842	1,512	-	1,941	5,257
Pension Revenue	20	351	98	138	91
Special Assessments	-	107,076	-	-	-
Interest Earnings	7,407	8,527	6,771	23,418	5,306
Water Sales	1,618	587	1,136	7,201	9,236
Water	272,665	278,190	284,031	356,105	405,086
INDUSTRIAL Water	200,824	190,007	154,545	146,565	141,970
Water Access	171,533	176,693	181,428	188,624	194,912
Water Meter Reim.	3,978	2,310	3,963	2,037	1,449
Water Meter Fee - Water Bills	-	-	-	47,944	58,022
Water Connect/Reconnect Fee	19,056	10,367	14,687	4,486	10,510
Water Penalty	8,337	9,311	8,584	5,472	3,640
WTR CONSTR REIM	-	69	-	11,119	2,732
WATER SUPPLY REIM	1,179	985	1,115	1,390	82
Total:	688,459	785,985	656,358	796,440	838,293
<u>Expense Account Description</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Transfers In	(1,205)	(997)	(997)	(904)	(881)
Transfers Out	10,000	51,707	67,426	75,000	75,000
Interest	46,730	41,672	36,516	31,261	25,909
Full-Time Employees Regular	47,932	48,283	50,561	64,713	47,693
Part-Time Employees	429	140	129	-	-
Sick Pay	920	1,144	2,330	2,621	3,626
Vacation Pay	2,841	4,009	2,484	736	(1,958)
Holiday Pay	1,686	1,812	1,887	1,862	1,842
Pension Expense	2,376	(3,983)	(3,103)	2,051	(6,058)
PERA	4,080	4,066	4,040	5,275	4,009
FICA	4,617	3,945	4,036	5,467	3,811
Employer H.S.A. Contrib.	1,426	1,432	547	-	225
Employer Paid Health	6,267	10,465	5,024	4,267	1,993
Worker's Comp Insurance Prem	1,907	1,052	747	1,381	2,419
Office Supplies (GENERAL)	935	1,556	3,406	1,596	927
Computer Supplies	-	-	1,174	500	-
Training and Instruction	681	340	368	10	100
Operating Supplies (GENERAL)	30,636	29,375	31,023	36,462	27,378
Repair/Maint Supply (GENERAL)	-	-	-	64	-
Auditing and Acct'g Services	80	262	238	-	-
Engineering Fees	426	545	2,231	1,602	632
Legal Fees	-	-	-	-	557
Telephone	2,093	1,695	2,311	1,930	1,795
General Notices and Pub Info	542	906	932	852	228
General Liability Ins	17,805	17,752	18,363	19,521	21,170
Electric Utilities	30,591	30,638	28,662	24,148	16,279
Gas Utilities	1,696	2,155	3,167	3,867	3,578
Water Sales Tax	-	-	-	11	-
Repairs/Maint Buildings	737	4,955	8,436	832	659
Repairs/Maint Machinery/Equip	25,222	33,597	38,102	39,785	27,312
Depreciation (GENERAL)	231,091	219,340	228,092	222,922	228,889
Testing	4,854	7,529	2,024	790	1,470
Machinery Rentals/Hire/Eng	-	156	162	180	145
Miscellaneous (GENERAL)	5,990	6,027	6,102	(1,462)	-
Dues/Subsc/Fees	6,042	7,262	5,736	21,076	18,076
Contributed Capital In	-	(24,855)	-	-	-
Gain (Loss) on Assets	-	15,457	-	-	-
Total:	489,427	519,439	552,156	568,416	506,825
NET INCOME (LOSS)	199,032	266,546	104,202	228,024	331,468

(Outflows)

Debt Payments	(256,000)	(261,000)	(266,000)	(271,000)	(276,000)
Purchase of Equipment, etc.	-	(228,078)	(1,083)	(379,403)	-
Receipts on/(Advances to) Other Funds	50,000	25,000	-	25,000	50,000

WATER AND SEWER 2016-2020 AUDIT REPORT

	WATER					SEWER				
	2021	2020	2019	2018	2017	2021	2020	2019	2018	2017
Revenues										
Charges for Service	\$ 815,680	\$ 764,420	\$ 630,839	\$ 655,842	\$ 656,156	\$ 586,251	\$ 497,145	\$ 458,738	\$ 475,058	\$ 505,082
Expenses										
Wages and Benefits	57,602	88,373	68,682	72,365	74,481	56,456	69,453	65,808	78,073	77,829
Materials and Supplies	29,064	38,002	50,509	42,253	38,979	136,485	115,756	148,765	119,788	155,795
Other services & Charges	91,242	113,762	101,928	102,497	89,351	112,647	99,673	74,472	87,924	90,593
Depreciation	228,889	222,922	228,092	219,340	231,091	189,100	190,529	192,278	175,033	168,854
Total Operating Expenses:	406,797	463,059	449,211	436,455	433,902	494,688	475,411	481,323	460,818	493,071
Net Operating Income:	\$ 408,883	\$ 301,361	\$ 181,628	\$ 219,387	\$ 222,254	\$ 91,563	\$ 21,734	\$ (22,585)	\$ 14,240	\$ 12,011
Non-Operating Revenue & (Expenses)										
Special Assessments	\$ 91	\$ 138	\$ 98	\$ 107,076	\$ 20	\$ 80	\$ 117	\$ 515	\$ 68,459	\$ 20
Intergovernmental Revenue	-	-	-	(15,457)	-	-	-	-	149,812	-
Loss on Disposal of Capital Assets	-	-	-	-	-	-	-	-	-	-
Investment Income	5,306	23,418	6,771	8,527	7,407	8,220	20,771	9,993	7,688	7,741
Interest Income on Note Receivable	-	-	-	-	-	-	-	-	-	-
Interest Expense	(25,909)	(31,261)	(36,516)	(41,672)	(46,730)	(3,470)	(6,567)	(9,560)	(12,447)	(15,234)
Other Revenue	5,257	1,941	1,512	1,842	1,842	1,473	22,909	22,386	22,506	22,735
Reimbursement & Hook up fees	11,959	6,523	18,650	12,677	23,034	48,349	9,159	15,248	14,273	19,006
Total non-operating Revenue (Expenses)	(3,296)	759	(10,997)	73,014	(14,427)	54,652	52,774	47,998	262,635	49,443
Income before operating transfer	405,587	302,120	170,631	292,401	207,827	146,215	74,508	25,413	276,875	61,454
**Net Operating Transfers	(74,119)	(74,096)	(66,429)	(50,710)	(8,795)	(75,000)	(75,000)	(72,427)	(80,884)	(10,000)
Capital Contribution From Other Fund	-	-	-	24,855	-	-	-	-	18,069	-
Net Income (LOSS):	\$ 331,468	\$ 228,024	\$ 104,202	\$ 266,546	\$ 199,032	\$ 71,215	\$ (492)	\$ (47,014)	\$ 214,060	\$ 51,454
Payment on principal debt	\$ (276,000)	\$ (271,000)	\$ (266,000)	\$ (261,000)	\$ (256,000)	\$ (89,000)	\$ (86,000)	\$ (83,000)	\$ (80,000)	\$ (78,000)
Receipts from/(Advances to) Other Fund	50,000	25,000	-	25,000	50,000	50,000	25,000	-	25,000	50,000
Purchase of Capital Assets	-	(379,403)	(1,083)	(228,078)	-	(24,333)	-	-	(325,733)	(59,745)
Capital Assets Transferred From Other Funds	-	-	-	(24,855)	-	-	-	-	(18,069)	-
Depreciation	228,889	222,922	228,092	219,340	231,091	189,100	190,529	192,278	175,033	168,854
Loss on Disposal of Capital Assets	-	-	-	15,457	-	-	-	-	-	-
Changes in accrual balances	(18,483)	(24,359)	400	(61,027)	(7,603)	79,173	74,424	74,299	53,451	88,813
Net Increase (decrease) in cash	\$ 315,874	\$ (198,816)	\$ 65,611	\$ (48,617)	\$ 216,520	\$ 276,155	\$ 203,461	\$ 136,563	\$ 43,742	\$ 221,376

**These dollars are a transfer to or from other funds to cover cash shortfalls in such funds.

Note: Numbers are linked to the TB.

Change in Assets and Liabilities from PF-SCF 2:	(25,022)	Change in Assets and Liabilities from PF-SCF 2:	(17,931)
Change in accrued interest per-linked	(2,254)	Change in accrued interest per-linked	(1,294)
Change in special assessment from 0205-05	8,793	Change in special assessment per w/p 0205.05	5,622
	(18,483)	Change in note receivable per-linked	92,776
			79,173

Account	Description	FINAL 12/31/2021	FINAL 12/31/2020	1st PP-FINAL 12/31/2019	2nd PP-FINAL 12/31/2018	4 Year Average
Group : [101] General Fund						Preparer Note: For in case any new at
Subgroup : [11000] Cash and Cash Equivalents						
101-10100	Cash	338,603.00	128,273.00	(122,702.00)	69,429.00	103,400.75
101-10400	Investments at Cost	44,215.00	42,917.00	347,975.00	36,499.00	117,901.50
101-10405	Savings	970,276.00	1,192,601.00	1,078,413.00	1,151,770.00	1,098,265.00
101-10406	SAVINGS - K-9	0.00	0.00	0.00	0.00	0.00
Subtotal [11000]	Cash and Cash Equivalents	1,353,094.00	1,363,791.00	1,303,686.00	1,257,698.00	1,319,567.25
Subgroup : [13000] Taxes Receivable, net						
101-10500	Taxes Receivable-Current	32,009.00	6,463.00	2,913.00	1,831.00	10,804.00
101-10501	TAXES RECEIVABLE-DELIQUENTS	25,250.00	23,739.00	15,826.00	8,639.00	18,363.50
Subtotal [13000]	Taxes Receivable, net	57,259.00	30,202.00	18,739.00	10,470.00	29,167.50
Subgroup : [13500] Assessments Receivable						
101-12100	Special Assess Rec-Current	26,274.00	31,722.00	36,328.00	47,431.00	35,438.75
Subtotal [13500]	Assessments Receivable	26,274.00	31,722.00	36,328.00	47,431.00	35,438.75
Subgroup : [14000] Due From Other Funds						
101-13100	Due From Other Funds	117,194.00	0.00	0.00	0.00	29,298.50
Subtotal [14000]	Due From Other Funds	117,194.00	0.00	0.00	0.00	29,298.50
Subgroup : [14500] Advance to Other Funds						
101-11501	N/R-ALBANY GOLF CLUB	4,198.00	4,720.00	5,226.00	5,457.00	4,900.25
101-11503	NOTE REC-AGC-	0.00	0.00	10,201.00	20,300.00	7,625.25
101-11504	ASSESSMENT RECEIVABLE -AGC	0.00	12,650.00	25,175.00	37,576.00	18,850.25
101-11505	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00	0.00
101-11506	N/R-AGC-2020 Mower	9,647.00	12,800.00	0.00	0.00	5,611.75
101-11507	N/R-AGC-2020 Land for Tee Box	14,144.00	15,645.00	0.00	0.00	7,447.25
CONTRA SW-LTF C	Contra Long Term Portion due from funds (GOVT	0.00	0.00	0.00	0.00	0.00
SW-00101	Long Term Portion due from funds (GOV)	0.00	0.00	0.00	0.00	0.00
Subtotal [14500]	Advance to Other Funds	27,989.00	45,815.00	40,602.00	63,333.00	44,434.75
Subgroup : [14950] Other Receivables						
101-11500	Accounts Receivable	33,419.00	105,476.00	36,745.00	39,798.00	53,859.50
101-11502	Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00
Subtotal [14950]	Other Receivables	33,419.00	105,476.00	36,745.00	39,798.00	53,859.50
Subgroup : [16000] Prepaid Expenses						
101-15500	Prepaid Items	32,105.00	63,253.00	57,639.00	55,132.00	52,032.25
Subtotal [16000]	Prepaid Expenses	32,105.00	63,253.00	57,639.00	55,132.00	52,032.25
Subgroup : [21100] Accounts Payable						
101-20200	Accounts Payable	(96,956.00)	(85,867.00)	(22,880.00)	(29,160.00)	(58,715.75)
101-20201	A/P-INSURANCE	0.00	0.00	0.00	0.00	0.00
101-20850	Sales Tax Payable	(70.00)	(29.00)	(42.00)	(24.00)	(41.25)
101-21800	Retainage Payable	0.00	0.00	(6,770.00)	0.00	(1,692.50)
Subtotal [21100]	Accounts Payable	(97,026.00)	(85,896.00)	(29,692.00)	(29,184.00)	(60,449.50)
Subgroup : [21150] Accrued Salaries						
101-21600	Accrued Wages & Salaries Payab	(5,269.00)	(1,801.00)	(25,754.00)	(36,681.00)	(17,376.25)
101-21715	H.S.A. CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
Subtotal [21150]	Accrued Salaries	(5,269.00)	(1,801.00)	(25,754.00)	(36,681.00)	(17,376.25)
Subgroup : [21200] Due To Other Funds						
101-20700	Due to Other Funds	0.00	0.00	0.00	0.00	0.00
101-20800	Due to Other Governments	0.00	0.00	0.00	0.00	0.00
Subtotal [21200]	Due To Other Funds	0.00	0.00	0.00	0.00	0.00
Subgroup : [21250] Advances from Other Funds						
101-20900	Advance From Other Funds	(200,000.00)	(300,000.00)	(350,000.00)	(350,000.00)	(300,000.00)
Subtotal [21250]	Advances from Other Funds	(200,000.00)	(300,000.00)	(350,000.00)	(350,000.00)	(300,000.00)
Subgroup : [21300] Deferred Revenues						

101-22202	Deferred Revenue-Receivable	(10,080.00)	(10,968.00)	0.00	0.00	(5,262.00)
Subtotal [21300]	Deferred Revenues	(10,080.00)	(10,968.00)	0.00	0.00	(5,262.00)
Subgroup : [21350] Deferred Inflows - Property Taxes						
101-22201	DEFERRED REV- Bus. Loans	(25,250.00)	(23,739.00)	(15,826.00)	(8,639.00)	(18,363.50)
Subtotal [21350]	Deferred Inflows - Property Taxes	(25,250.00)	(23,739.00)	(15,826.00)	(8,639.00)	(18,363.50)
Subgroup : [21400] Deferred Inflows - Special Assessments						
101-22200	Deferred Revenues	(26,274.00)	(31,722.00)	(36,328.00)	(47,431.00)	(35,438.75)
Subtotal [21400]	Deferred Inflows - Special Assessments	(26,274.00)	(31,722.00)	(36,328.00)	(47,431.00)	(35,438.75)
Subgroup : [36500] Unreserved						
101-25300	Unreserved Fund Balance	(1,186,133.00)	(1,036,139.00)	(1,001,927.00)	(772,894.00)	(999,273.25)
Subtotal [36500]	Unreserved	(1,186,133.00)	(1,036,139.00)	(1,001,927.00)	(772,894.00)	(999,273.25)
Subgroup : [41000] Property Taxes for General Purposes						
101-31000	General Property Taxes	(718,843.00)	(658,248.00)	(617,381.00)	(479,232.00)	(618,426.00)
101-41000-900	Property Tax Abatements	65,353.00	64,773.00	72,804.00	0.00	50,732.50
Subtotal [41000]	Property Taxes for General Purposes	(653,490.00)	(593,475.00)	(544,577.00)	(479,232.00)	(567,693.50)
Subgroup : [42000] Special Assessments						
101-36100	Special Assessments	(6,579.00)	(20,240.00)	(12,455.00)	(6,567.00)	(11,460.25)
Subtotal [42000]	Special Assessments	(6,579.00)	(20,240.00)	(12,455.00)	(6,567.00)	(11,460.25)
Subgroup : [43000] Licenses and Permits						
101-32000	Licenses and Permits	(12,376.00)	(4,300.00)	(14,466.00)	(9,161.00)	(10,075.75)
101-32180	Other Licenses/Permits	0.00	0.00	0.00	0.00	0.00
101-32181	APT LICENSE FEE	(822.00)	(937.00)	(1,873.00)	(1,256.00)	(1,222.00)
101-32210	Building Permits	(30,362.00)	(35,231.00)	(58,919.00)	(51,716.00)	(44,057.00)
101-32211	DTED HOUSING GRANT	0.00	0.00	0.00	0.00	0.00
101-32240	Animal Licenses	(1,510.00)	(1,218.00)	(1,550.00)	(2,252.00)	(1,632.50)
101-34103	Zoning and Subdivision Fees	(3,172.00)	(973.00)	(3,293.00)	(23,605.00)	(7,760.75)
101-34107	Assessment Search Fees	(1,575.00)	(1,395.00)	(930.00)	(660.00)	(1,140.00)
101-34300	Highways and Street Charges	(5,466.00)	(6,052.00)	(6,254.00)	(11,879.00)	(7,412.75)
101-34710	Golf Fees	(100.00)	(910.00)	(860.00)	(1,320.00)	(797.50)
101-34740	Park & Rec Concessions	(1,655.00)	(546.00)	0.00	(368.00)	(642.25)
101-34780	Park Fees	(4,660.00)	(2,645.00)	(4,000.00)	(4,300.00)	(3,901.25)
Subtotal [43000]	Licenses and Permits	(61,696.00)	(54,207.00)	(92,145.00)	(106,517.00)	(78,641.75)
Subgroup : [44000] Intergovernmental						
101-33100	Federal Grants and Aids	(151,137.00)	0.00	0.00	0.00	(37,784.25)
101-33101	POLICE OTHER GRANTS	(1,775.00)	(914.00)	0.00	0.00	(672.25)
101-33107	FIRE OTHER GRANTS	(124,417.00)	(2,100.00)	(4,750.00)	0.00	(32,816.75)
101-33108	Police Supply Reimb.	0.00	(3,100.00)	(365.00)	(444.00)	(977.25)
101-33111	TZD REIMB	(2,089.00)	(4,270.00)	62.00	(920.00)	(1,804.25)
101-33400	State Grants and Aids	(49,536.00)	0.00	0.00	0.00	(12,384.00)
101-33401	Local Government Aid	(747,881.00)	(739,436.00)	(717,752.00)	(738,779.00)	(735,962.00)
101-33404	SNOW REM HWY	(2,160.00)	(920.00)	(9,611.00)	(6,969.00)	(4,915.00)
101-33405	PERA RATE INCR AID	0.00	0.00	(793.00)	(793.00)	(396.50)
101-33406	POLICE STATE AID	(40,919.00)	(33,079.00)	(36,638.00)	(34,800.00)	(36,359.00)
101-33407	FIRE STATE AID	(31,109.00)	(31,254.00)	(27,110.00)	(29,290.00)	(29,690.75)
101-33408	MV CREDIT TIF	(29.00)	0.00	0.00	(328.00)	(89.25)
101-33416	Police Training Rfnd	0.00	(7,527.00)	(5,965.00)	(6,298.00)	(4,947.50)
101-39010	County Grants	0.00	0.00	0.00	(21,525.00)	(5,381.25)
Subtotal [44000]	Intergovernmental	(1,151,052.00)	(822,600.00)	(802,922.00)	(840,146.00)	(904,180.00)
Subgroup : [45000] Charges for Services						
101-34202	Special Fire Protection Svcs	0.00	(133,277.00)	(62,189.00)	(80,547.00)	(69,003.25)
101-34203	Police Accident Reports	(550.00)	(164.00)	(2,553.00)	(641.00)	(977.00)
101-34208	Fire Calls Hwy	(10,615.00)	(29,693.00)	(25,232.00)	(36,236.00)	(25,444.00)
101-39005	Police SRO Fees	(30,000.00)	(21,218.00)	(20,600.00)	(20,000.00)	(22,954.50)
Subtotal [45000]	Charges for Services	(41,165.00)	(184,352.00)	(110,574.00)	(137,424.00)	(118,378.75)
Subgroup : [46000] Fine and Forfeits						
101-35000	Fines and Forfeits	(19,549.00)	(5,334.00)	(8,160.00)	(11,019.00)	(11,015.50)
Subtotal [46000]	Fine and Forfeits	(19,549.00)	(5,334.00)	(8,160.00)	(11,019.00)	(11,015.50)
Subgroup : [46500] Investment Earnings						

101-36210	Interest Earnings	(10,820.00)	(20,345.00)	(23,975.00)	(15,280.00)	(17,605.00)
Subtotal [46500]	Investment Earnings	(10,820.00)	(20,345.00)	(23,975.00)	(15,280.00)	(17,605.00)

Subgroup : [47000] Miscellaneous Revenue

101-33410	POLICE INS REFUND	(2,179.00)	(765.00)	0.00	(265.00)	(802.25)
101-34209	STREET LMC INS DIVIDEND	(1,705.00)	(707.00)	0.00	(334.00)	(686.50)
101-34210	FIRE INS REFUND	(1,892.00)	(731.00)	0.00	(409.00)	(758.00)
101-34299	MN GAS REFUND	(20.00)	(526.00)	(419.00)	(369.00)	(333.50)
101-36200	Miscellaneous Revenues	3,545.00	(34,225.00)	(9,254.00)	(12,721.00)	(13,163.75)
101-36201	ADM LMCIT DIVIDEND	(2,069.00)	(778.00)	0.00	(379.00)	(806.50)
101-36238	HEALTH & WELLNESS REIMB.	0.00	0.00	(432.00)	(1,564.00)	(499.00)
101-37261	SURPLUS PROPERTY	(73.00)	(16,522.00)	(21.00)	(1,597.00)	(4,553.25)
Subtotal [47000]	Miscellaneous Revenue	(4,393.00)	(54,254.00)	(10,126.00)	(17,638.00)	(21,602.75)

Subgroup : [47002] Miscellaneous Revenue - Donations

101-34781	Park Donations	(33,254.00)	(12,628.00)	0.00	0.00	(11,470.50)
101-36230	Donations-General Fund	(143,508.00)	(96,332.00)	(47,222.00)	(38,902.00)	(81,491.00)
101-36231	LIONS DONATIONS	(43,500.00)	(9,118.00)	(11,658.00)	(5,700.00)	(17,494.00)
101-36232	JAYCEES DONATIONS	(66,500.00)	(22,500.00)	(6,000.00)	(645.00)	(23,911.25)
101-36233	FIRE DEPT DONATIONS	(529,590.00)	(112,178.00)	(77,930.00)	(131,432.00)	(212,782.50)
101-36236	POLICE DONATIONS	(31,724.00)	(5,821.00)	(5,410.00)	(32,428.00)	(18,845.75)
Subtotal [47002]	Miscellaneous Revenue - Donations	(848,076.00)	(258,577.00)	(148,220.00)	(209,107.00)	(365,995.00)

Subgroup : [51000] General Government

101-41000-200	Office Supplies (GENERAL)	2,481.00	1,766.00	4,080.00	3,134.00	2,865.25
101-41000-207	Computer Supplies	0.00	495.00	546.00	540.00	395.25
101-41000-208	Training and Instruction	0.00	0.00	167.00	0.00	41.75
101-41000-301	Auditing and Acct g Services	31,435.00	28,265.00	29,130.00	30,220.00	29,762.50
101-41000-303	Engineering Fees	1,084.00	936.00	0.00	1,936.00	989.00
101-41000-304	Legal Fees	6,499.00	12,453.00	12,807.00	12,995.00	11,188.50
101-41000-311	Assessor fees	14,031.00	14,055.00	14,057.00	14,028.00	14,042.75
101-41000-321	Telephone	3,720.00	3,896.00	4,014.00	3,930.00	3,890.00
101-41000-352	Publication	3,443.00	2,125.00	4,726.00	2,325.00	3,154.75
101-41000-361	General Liability Ins	4,289.00	4,078.00	4,141.00	4,302.00	4,202.50
101-41000-381	Electric Utilities	1,560.00	1,994.00	1,825.00	2,508.00	1,971.75
101-41000-383	Gas Utilities	387.00	493.00	598.00	596.00	518.50
101-41000-401	Repairs/Maint Buildings	7,970.00	(385.00)	11,197.00	3,307.00	5,522.25
101-41000-404	Repairs/Maint Machinery/Equip	2,233.00	6,423.00	204.00	221.00	2,270.25
101-41000-430	Miscellaneous (GENERAL)	20.00	2,509.00	1,520.00	0.00	1,012.25
101-41000-433	Dues/Subsc/Fees	12,646.00	15,356.00	12,135.00	11,970.00	13,026.75
101-41000-490	GAMBLING	10,000.00	0.00	5,000.00	8,359.00	5,839.75
101-41410-104	Temporary Employees Regular	0.00	9,910.00	0.00	1,962.00	2,968.00
101-41410-208	Training and Instruction	0.00	0.00	0.00	39.00	9.75
101-41410-404	Repairs/Maint Machinery/Equip	1,800.00	3,887.00	1,846.00	4,354.00	2,971.75
101-42500-103	Part-Time Employees	1,000.00	1,500.00	2,000.00	2,000.00	1,625.00
101-42500-121	PERA	0.00	89.00	0.00	0.00	22.25
101-42500-122	FICA	0.00	83.00	153.00	154.00	97.50
101-42500-381	Electric Utilities	0.00	17.00	100.00	103.00	55.00
Subtotal [51000]	General Government	104,598.00	109,945.00	110,246.00	108,983.00	108,443.00

Subgroup : [51001] General Government - Clerk

101-41000-101	Full-Time Employees Regular	112,829.00	103,061.00	103,455.00	105,887.00	106,308.00
101-41000-106	PAID TIME OFF	8,005.00	10,180.00	12,102.00	1,640.00	7,981.75
101-41000-107	Vacation Pay	0.00	0.00	0.00	11,253.00	2,813.25
101-41000-108	Holiday Pay	6,265.00	6,755.00	5,790.00	5,654.00	6,116.00
101-41000-109	HEALTH & WELLNESS	0.00	0.00	424.00	1,636.00	515.00
101-41000-121	PERA	9,624.00	9,532.00	9,374.00	9,247.00	9,444.25
101-41000-122	FICA	8,729.00	9,265.00	8,929.00	8,756.00	8,919.75
101-41000-127	H. S. A. CONTRIBUTIONS	9,779.00	4,101.00	3,701.00	3,344.00	5,231.25
101-41000-131	Employer Paid Health	15,532.00	19,662.00	28,553.00	22,876.00	21,155.75
101-41000-151	Worker s Comp Insurance Prem	987.00	1,162.00	1,046.00	1,047.00	1,060.50
101-41000-160	Retirement Payout	29,869.00	19,003.00	0.00	0.00	12,218.00
Subtotal [51001]	General Government - Clerk	201,619.00	182,721.00	171,374.00	171,340.00	181,763.50

Subgroup : [51002] General Government - Council

101-41110-110	ON CALL/OTHER	14,350.00	15,105.00	15,125.00	13,475.00	14,513.75
101-41110-122	FICA	1,037.00	1,156.00	1,156.00	1,037.00	1,096.50
101-41910-101	Full-Time Employees Regular	170.00	385.00	925.00	520.00	500.00

101-41910-102	Temporary employees	13.00	0.00	0.00	0.00	3.25
101-41910-122	FICA	0.00	29.00	71.00	40.00	35.00
Subtotal [51002]	General Government - Council	15,570.00	16,675.00	17,277.00	15,072.00	16,148.50
Subgroup : [52000] Public Safety - Police Wages						
101-42110-101	Full-Time Employees Regular	222,411.00	240,229.00	244,252.00	237,387.00	236,069.75
101-42110-102	Over-time Employees	0.00	706.00	0.00	0.00	176.50
101-42110-103	Part-Time Employees	56,463.00	51,867.00	28,141.00	23,131.00	39,900.50
101-42110-106	PAID TIME OFF	5,387.00	18,211.00	9,599.00	4,412.00	9,402.25
101-42110-107	vacation pay	0.00	0.00	0.00	11,943.00	2,985.75
101-42110-108	Holiday Pay	11,879.00	13,895.00	10,419.00	11,247.00	11,860.00
101-42110-110	ON CALL/OTHER	4,100.00	1,473.00	930.00	848.00	1,837.75
101-42110-111	Toward Zero Deaths	1,202.00	797.00	422.00	373.00	698.50
101-42110-121	PERA	47,729.00	50,121.00	48,130.00	44,295.00	47,568.75
101-42110-122	FICA	8,826.00	11,680.00	9,906.00	9,341.00	9,938.25
101-42110-127	H. S. A. CONTRIBUTIONS	13,993.00	9,227.00	9,258.00	8,131.00	10,152.25
101-42110-131	Employer Paid Health	26,213.00	32,585.00	29,506.00	25,117.00	28,355.25
101-42110-151	Worker s Comp Insurance Prem	16,090.00	13,428.00	12,066.00	12,999.00	13,645.75
Subtotal [52000]	Public Safety - Police Wages	414,293.00	444,219.00	402,629.00	389,224.00	412,591.25
Subgroup : [52001] Public Safety - Police						
101-42110-170	Uniform Allowance	3,009.00	6,327.00	4,031.00	2,571.00	3,984.50
101-42110-200	Office Supplies (GENERAL)	2,183.00	4,281.00	4,053.00	3,092.00	3,402.25
101-42110-208	Training and Instruction	4,656.00	4,436.00	7,452.00	10,562.00	6,776.50
101-42110-212	Motor Fuels	8,761.00	6,898.00	7,674.00	8,033.00	7,841.50
101-42110-304	Legal Fees	1,493.00	347.00	11,873.00	10,788.00	6,125.25
101-42110-321	Telephone	3,032.00	3,160.00	3,901.00	3,010.00	3,275.75
101-42110-352	Publication	0.00	0.00	41.00	0.00	10.25
101-42110-361	General Liability Ins	8,719.00	7,747.00	7,312.00	5,611.00	7,347.25
101-42110-381	Electric Utilities	1,114.00	1,448.00	1,251.00	1,721.00	1,383.50
101-42110-383	Gas Utilities	337.00	338.00	410.00	409.00	373.50
101-42110-401	Repairs/Maint Buildings	5,088.00	12,392.00	5,028.00	4,686.00	6,798.50
101-42110-404	Repairs/Maint Machinery/Equip	9,937.00	22,640.00	13,162.00	14,402.00	15,035.25
101-42110-406	Computer O/M	9,448.00	8,632.00	7,691.00	4,236.00	7,501.25
101-42110-433	Dues/Subsc/Fees	23,086.00	16,981.00	8,517.00	6,917.00	13,875.25
101-42110-440	Animal Dog Misc.	0.00	0.00	483.00	295.00	194.50
Subtotal [52001]	Public Safety - Police	80,861.00	95,627.00	82,879.00	76,333.00	83,925.00
Subgroup : [52002] Public Safety - Fire Wages						
101-42280-103	Part-Time Employees	52,551.00	50,769.00	53,772.00	64,761.00	55,463.25
101-42280-121	PERA	93.00	90.00	85.00	87.00	88.75
101-42280-122	FICA	3,888.00	3,980.00	4,196.00	5,075.00	4,284.75
101-42280-124	Fire Pension Contributions	55,358.00	55,504.00	51,360.00	53,539.00	53,940.25
101-42280-151	Worker s Comp Insurance Prem	9,558.00	8,342.00	8,811.00	7,792.00	8,625.75
Subtotal [52002]	Public Safety - Fire Wages	121,448.00	118,685.00	118,224.00	131,254.00	122,402.75
Subgroup : [52003] Public Safety - Fire						
101-42280-200	Office Supplies (GENERAL)	608.00	758.00	644.00	997.00	751.75
101-42280-208	Training and Instruction	14,794.00	8,475.00	6,920.00	10,266.00	10,113.75
101-42280-215	Shop Supplies	6,385.00	0.00	0.00	0.00	1,596.25
101-42280-304	Legal Fees	0.00	95.00	0.00	173.00	67.00
101-42280-321	Telephone	1,487.00	1,698.00	1,932.00	1,920.00	1,759.25
101-42280-361	General Liability Ins	7,585.00	7,305.00	7,249.00	8,130.00	7,567.25
101-42280-381	Electric Utilities	2,963.00	2,411.00	2,308.00	2,748.00	2,607.50
101-42280-383	Gas Utilities	1,631.00	2,018.00	2,096.00	2,094.00	1,959.75
101-42280-401	Repairs/Maint Buildings	4,377.00	6,979.00	10,465.00	6,441.00	7,065.50
101-42280-404	Repairs/Maint Machinery/Equip	37,055.00	44,802.00	27,132.00	22,636.00	32,906.25
101-42280-433	Dues/Subsc/Fees	5,956.00	2,339.00	4,732.00	2,525.00	3,888.00
101-42280-490	GAMBLING	(7,054.00)	7,554.00	5,420.00	9,457.00	3,844.25
101-42280-550	Motor Vehicles	1,953.00	1,070.00	1,358.00	1,945.00	1,581.50
101-42280-999	Payments to Affiliates	92,851.00	28,982.00	28,138.00	27,318.00	44,322.25
Subtotal [52003]	Public Safety - Fire	170,591.00	114,486.00	98,394.00	96,650.00	120,030.25
Subgroup : [53000] Public Works						
101-43100-200	Office Supplies (GENERAL)	690.00	937.00	1,381.00	850.00	964.50
101-43100-207	Computer Supplies	0.00	0.00	312.00	0.00	78.00
101-43100-208	Training and Instruction	0.00	398.00	0.00	20.00	104.50
101-43100-210	Operating Supplies (GENERAL)	20.00	0.00	227.00	435.00	170.50

101-43100-212	Motor Fuels	10,405.00	5,996.00	8,216.00	7,487.00	8,026.00
101-43100-224	Street Maint Materials	37,615.00	99,214.00	136,027.00	52,696.00	81,388.00
101-43100-303	Engineering Fees	1,103.00	3,164.00	12,804.00	6,313.00	5,846.00
101-43100-304	Legal Fees	288.00	0.00	263.00	0.00	137.75
101-43100-321	Telephone	1,236.00	1,498.00	1,407.00	1,618.00	1,439.75
101-43100-352	Publication	162.00	130.00	76.00	104.00	118.00
101-43100-361	General Liability Ins	6,841.00	7,001.00	6,600.00	6,716.00	6,789.50
101-43100-381	Electric Utilities	51,462.00	35,236.00	39,427.00	41,534.00	41,914.75
101-43100-383	Gas Utilities	2,622.00	2,710.00	3,704.00	3,727.00	3,190.75
101-43100-401	Repairs/Maint Buildings	4,525.00	3,921.00	7,552.00	(2,997.00)	3,250.25
101-43100-404	Repairs/Maint Machinery/Equip	12,154.00	22,016.00	17,918.00	18,077.00	17,541.25
101-43100-416	Machinery Rentals/Hire/Eng	20,950.00	1,044.00	42,170.00	28,955.00	23,279.75
101-43100-417	SNOW REMOVAL	4,591.00	11,594.00	0.00	0.00	4,046.25
101-43100-433	Dues/Subsc/Fees	6,245.00	5,167.00	3,856.00	3,197.00	4,616.25
101-43100-439	Clothing Allowance	1,164.00	1,212.00	1,216.00	1,268.00	1,215.00
Subtotal [53000]	Public Works	162,073.00	201,238.00	283,156.00	170,000.00	204,116.75

Subgroup : [53001] Public Works Personal Services

101-43100-101	Full-Time Employees Regular	72,966.00	79,101.00	91,412.00	77,260.00	80,184.75
101-43100-102	Over-time Employees	0.00	836.00	315.00	0.00	287.75
101-43100-103	Part-Time Employees	0.00	0.00	999.00	1,100.00	524.75
101-43100-106	PAID TIME OFF	3,572.00	2,658.00	2,330.00	1,144.00	2,426.00
101-43100-107	Vacation Pay	0.00	0.00	0.00	3,189.00	797.25
101-43100-108	Holiday Pay	1,842.00	1,972.00	1,815.00	1,812.00	1,860.25
101-43100-121	PERA	6,560.00	6,946.00	8,584.00	6,094.00	7,046.00
101-43100-122	FICA	6,257.00	7,285.00	8,357.00	6,130.00	7,007.25
101-43100-127	H. S. A. CONTRIBUTIONS	7,140.00	6,617.00	4,376.00	1,842.00	4,993.75
101-43100-131	Employer Paid Health	7,675.00	13,932.00	16,899.00	14,577.00	13,270.75
101-43100-151	Worker s Comp Insurance Prem	4,121.00	4,957.00	4,686.00	4,147.00	4,477.75
Subtotal [53001]	Public Works Personal Services	110,133.00	124,304.00	139,773.00	117,295.00	122,876.25

Subgroup : [54000] Building Inspector

101-42400-310	OTHER PROFESSIONAL SERVICES	20,947.00	28,769.00	49,127.00	43,463.00	35,576.50
101-42400-438	State Surcharge	0.00	2,127.00	3,206.00	3,129.00	2,115.50
Subtotal [54000]	Building Inspector	20,947.00	30,896.00	52,333.00	46,592.00	37,692.00

Subgroup : [55000] Library

101-45500-121	PERA	339.00	290.00	305.00	377.00	327.75
101-45500-122	FICA	325.00	314.00	311.00	388.00	334.50
101-45500-361	General Liability Ins	4,030.00	3,732.00	3,485.00	3,357.00	3,651.00
101-45500-381	Electric Utilities	3,268.00	2,450.00	2,138.00	2,974.00	2,707.50
101-45500-383	Gas Utilities	680.00	658.00	701.00	710.00	687.25
101-45500-401	Repairs/Maint Buildings	11,905.00	6,015.00	6,503.00	6,372.00	7,698.75
Subtotal [55000]	Library	20,547.00	13,459.00	13,443.00	14,178.00	15,406.75

Subgroup : [57000] Culture and Recreation

101-45200-200	Office Supplies (GENERAL)	615.00	740.00	781.00	865.00	750.25
101-45200-210	Operating Supplies (GENERAL)	2,494.00	1,137.00	1,225.00	1,861.00	1,679.25
101-45200-212	Motor Fuels	2,430.00	2,826.00	4,819.00	4,563.00	3,659.50
101-45200-303	Engineering Fees	380.00	0.00	0.00	0.00	95.00
101-45200-321	Telephone	110.00	394.00	427.00	423.00	338.50
101-45200-361	General Liability Ins	5,840.00	5,479.00	5,475.00	5,431.00	5,556.25
101-45200-381	Electric Utilities	1,363.00	1,770.00	1,746.00	2,604.00	1,870.75
101-45200-383	Gas Utilities	312.00	336.00	393.00	377.00	354.50
101-45200-401	Repairs/Maint Buildings	2,071.00	1,144.00	703.00	1,058.00	1,244.00
101-45200-402	Repairs/Maint Structures	14,787.00	10,336.00	0.00	0.00	6,280.75
101-45200-404	Repairs/Maint Machinery/Equip	7,315.00	4,226.00	7,145.00	15,330.00	8,504.00
101-45200-416	Machinery Rentals/Hire/Eng	9,703.00	303.00	1,373.00	1,340.00	3,179.75
101-45200-419	Summer Recreation	1,140.00	100.00	900.00	890.00	757.50
101-45200-433	Dues/Subsc/Fees	3,798.00	5,631.00	3,317.00	3,785.00	4,132.75
Subtotal [57000]	Culture and Recreation	52,358.00	34,422.00	28,304.00	38,527.00	38,402.75

Subgroup : [57001] Culture and Recreation Personal Services

101-45200-101	Full-Time Employees Regular	20,403.00	8,477.00	11,447.00	12,891.00	13,304.50
101-45200-103	Part-Time Employees	6,706.00	11,518.00	12,663.00	12,069.00	10,739.00
101-45200-106	PAID TIME OFF	3,572.00	2,658.00	2,401.00	1,144.00	2,443.75
101-45200-107	Vacation Pay	0.00	0.00	0.00	3,189.00	797.25
101-45200-108	Holiday Pay	1,842.00	1,862.00	1,887.00	1,812.00	1,850.75

101-45200-121	PERA	1,855.00	787.00	1,110.00	1,357.00	1,277.25
101-45200-122	FICA	2,281.00	1,861.00	2,152.00	2,341.00	2,158.75
101-45200-127	H. S. A. CONTRIBUTIONS	225.00	0.00	164.00	431.00	205.00
101-45200-131	Employer Paid Health	1,627.00	963.00	1,538.00	3,205.00	1,833.25
101-45200-151	Worker s Comp Insurance Prem	819.00	899.00	1,005.00	1,221.00	986.00
Subtotal [57001]	Culture and Recreation Personal Services	39,330.00	29,025.00	34,367.00	39,660.00	35,595.50
Subgroup : [59800] Gain Loss on Asset						
101-39101	Sales of General Fixed Assets	(12,500.00)	(15,262.00)	(1,668.00)	0.00	(7,357.50)
Subtotal [59800]	Gain Loss on Asset	(12,500.00)	(15,262.00)	(1,668.00)	0.00	(7,357.50)
Subgroup : [58500] Capital Outlay						
101-41000-500	Capital Outlay (GENERAL)	0.00	14,400.00	0.00	0.00	3,600.00
101-42110-500	Capital Outlay (GENERAL)	48,451.00	34,740.00	12,803.00	63,557.00	39,887.75
101-42280-500	Capital Outlay (GENERAL)	684,512.00	0.00	9,402.00	57,449.00	187,840.75
101-42500-500	Capital Outlay (GENERAL)	0.00	0.00	0.00	0.00	0.00
101-43100-429	Street Light Impr.	0.00	5,250.00	159,783.00	0.00	41,258.25
101-43100-500	Capital Outlay (GENERAL)	208,250.00	261,279.00	12,498.00	62,722.00	136,187.25
101-45200-500	Capital Outlay (GENERAL)	35,254.00	24,500.00	0.00	24,982.00	21,184.00
Subtotal [58500]	Capital Outlay	976,467.00	340,169.00	194,486.00	208,710.00	429,958.00
Subgroup : [61000] Transfers In						
101-41000-700	Transfers (GENERAL)	(24,260.00)	0.00	0.00	(93,288.00)	(29,387.00)
Subtotal [61000]	Transfers In	(24,260.00)	0.00	0.00	(93,288.00)	(29,387.00)
Subgroup : [62000] Transfers Out						
101-41000-710	Residual Equity Transfers OUT	222,935.00	32,964.00	4,356.00	97,174.00	89,357.25
Subtotal [62000]	Transfers Out	222,935.00	32,964.00	4,356.00	97,174.00	89,357.25
Subgroup : [42500] Franchise Taxes						
101-38050	Cable TV Revenues	(37,490.00)	(10,183.00)	(30,631.00)	(33,807.00)	(28,027.75)
Subtotal [42500]	Franchise Taxes	(37,490.00)	(10,183.00)	(30,631.00)	(33,807.00)	(28,027.75)

**2022 TAX CAPACITY RATES FOR STEARNS COUNTY
(ALL RATES EXPRESSED AS PERCENTAGES)**

COUNTY BUILDING.....	0.0555%
COUNTY DEBT SERVICE.....	1.7850%
COUNTY ECONOMIC RECOVERY.....	0.0555%
COUNTY LIBRARY.....	1.2668%
COUNTY PARKS.....	0.5152%
COUNTY REVENUE.....	22.8336%
COUNTY ROAD & BRIDGE.....	4.2507%
COUNTY SOCIAL SERVICES.....	17.6996%
TOTAL.....	48.4619%

2022 CITY RATES

CITY OF ALBANY *	43.3500%	CITY OF LAKE HENRY #	31.1577%	CITY OF ST ANTHONY #	6.0111%
CITY OF AVON	64.4790%	CITY OF MEIRE GROVE #	29.9711%	CITY OF ST AUGUSTA	24.6127%
CITY OF BELGRADE @	72.3694%	CITY OF MELROSE #	49.5532%	CITY OF ST CLOUD #	50.9041%
CITY OF BROOTEN ^	89.5722%	CITY OF NEW MUNICH #	56.0701%	CITY OF ST JOSEPH #	61.4968%
CITY OF COLD SPRING #	46.5939%	CITY OF PAYNESVILLE ^	50.1394%	CITY OF ST MARTIN #	74.2858%
CITY OF EDEN VALLEY #	96.6030%	CITY OF RICHMOND #	59.8923%	CITY OF ST ROSA #	28.4768%
CITY OF ELROSA ^ #	14.9769%	CITY OF ROCKVILLE #	45.3309%	CITY OF ST STEPHEN	35.6737%
CITY OF FREEPORT #	73.3649%	CITY OF ROSCOE #	37.5028%	CITY OF WAITE PARK #	80.4058%
CITY OF GREENWALD #	32.5471%	CITY OF SARTELL	41.6095%		
CITY OF HOLDINGFORD	49.5016%	CITY OF SAUK CENTRE #	48.9783%		
CITY OF KIMBALL *	77.7306%	CITY OF SPRING HILL #	33.2133%		

2022 TOWNSHIP RATES

TOWN OF ALBANY #	29.8747%	TOWN OF KRAIN #	18.2718%	TOWN OF RAYMOND ^ #	7.9717%
TOWN OF ASHLEY #	10.0149%	TOWN OF LAKE GEORGE ^ #	6.1857%	TOWN OF SAUK CENTRE #	8.2875%
TOWN OF AVON	18.7746%	TOWN OF LAKE HENRY ^ #	12.1036%	TOWN OF SPRING HILL ^ #	14.9276%
TOWN OF BROCKWAY	17.3933%	TOWN OF LESAUK #	18.2428%	TOWN OF ST JOSEPH #	23.1821%
TOWN OF COLLEGEVILLE #	20.6311%	TOWN OF LUXEMBURG * #	30.6743%	TOWN OF ST MARTIN #	16.3137%
TOWN OF CROW LAKE ^ @	10.3105%	TOWN OF LYNDEN *	20.6738%	TOWN OF ST WENDEL #	18.8889%
TOWN OF CROW RIVER ^ @	14.4143%	TOWN OF MAINE PRAIRIE * # &	24.5465%	TOWN OF WAKEFIELD #	22.1274%
TOWN OF EDEN LAKE ^ #	15.1029%	TOWN OF MELROSE #	12.2598%	TOWN OF ZION ^ #	26.2344%
TOWN OF FAIR HAVEN *	19.1643%	TOWN OF MILLWOOD #	21.6126%		
TOWN OF FARMING #	18.7499%	TOWN OF MUNSON #	13.1496%		
TOWN OF GETTY ^ #	10.7068%	TOWN OF NORTH FORK ^	15.1230%		
TOWN OF GROVE #	13.8683%	TOWN OF OAK #	17.6070%		
TOWN OF HOLDING	32.6484%	TOWN OF PAYNESVILLE ^ #	14.6256%		

2022 SCHOOL DISTRICT RATES

INDEPENDENT SCHOOL DISTRICTS

0463 Eden Valley	29.0360%	0741 Paynesville	21.8983%	0876 Annandale	16.7700%
0485 Royalton	38.0210%	0742 St Cloud	25.0802%	2149 Minnewaska	15.7780%
0487 Upsala	33.9860%	0743 Sauk Centre	36.2889%	2364 BelBroElrosa	22.1501%
0738 Holdingford	27.6304%	0745 Albany	29.6621%	2753 Long Prairie	14.8830%
0739 Kimball	18.8582%	0748 Sartell/StStephen	37.6446%		
0740 Melrose	12.3917%	0750 Rocori	23.0306%		

NOTE: Add County and City or Township tax capacity rate to the School District tax capacity rate in which the property is located.

Multiply this total by the tax capacity to obtain the amount of general tax.

If there are special assessments, these must be added to your general taxes, and the amount will correspond with the County Treasurer's tax list.

Added tax capacity rate to City of St Cloud for HRA of	0.9044%
Added tax capacity rate to all other Cities and Townships for HRA of	0.3159%
Added tax capacity rate to Cities of St Cloud, City of Sartell, and Waite Park for Transit of	3.2269%
Added tax capacity rate to the City of Brooten for Glacial Ridge Hospital of	1.8280%
Added tax capacity rate for St Cloud Economic Development Authority of	0.9073%
Added tax capacity rate for Stearns County Regional Rail Authority of	0.0277%
Any difference could be due to disparity reduction aid.	

LEGEND:

& Added tax capacity rate for area in Rockville Hall Detach	3.8330%
^ Added tax capacity rate for area in Northfork-Crow River Watershed District of	1.8398%
* Added tax capacity rate for area in Clearwater River Watershed District of	1.3692%
# Added tax capacity rate for area in Sauk River Watershed District of	1.0527%
@ Added tax capacity rate for area in Middle Fork Crow River Watershed District of	3.9347%



COUNTY OF STEARNS

PROPERTY SERVICES DIVISION

Land Services

Service Center Rm 2310 • 3301 County Road 138 • Waite Park, MN 56387
320-654-4703 • <https://www.stearnscountymn.gov>

«OWNERDISPL»

«OWNERADDR»

«OWNER_CITY»

RE: Stearns County Ditch 28 Redetermination of Benefits and Damages Kickoff

Dear Property Owner,

This letter is a notification of upcoming activity related to Stearns County Ditch 28 (CD 28). The Stearns County Board of Commissioners is the Drainage Authority responsible for CD 28. You are receiving this letter because you own property within the natural watershed which contributes water to County Ditch 28. Some of you already participate in the County Ditch 28 drainage system, while many of you currently do not.

In March 2022, you received a letter discussing a petition by property owners benefited by CD 28 requesting a redetermination of benefits and damages of the CD 28 drainage system. As defined in Minnesota State law, the Stearns County Board of Commissioners acting as the Drainage Authority for CD 28 ordered the Redetermination of Benefits and Damages on March 22, 2022. On July 19, 2022, the Drainage Authority appointed the Joe Jacobs viewing team for the redetermination of benefits and damages of CD28.

Redetermination of Benefits is a process that identifies all properties that contribute stormwater to a County Ditch system. When County Ditch systems were established, most were considered "agricultural" ditches and the farmland owners immediately adjacent to the ditch system paid to construct and maintain them. The Minnesota Drainage Law now requires stormwater from agricultural and non-agricultural lands to be considered. The "benefit" for stormwater is considered when runoff may be accelerated due to subsurface tile, rooftops, driveways, parking lots, etc. The conversion of land from grassland or trees to a residential, agricultural, or industrial use is shown to accelerate runoff. If you are in the ditch system watershed, you may have a "benefit". Even at a very small level, this runoff contributes to the capacity needs and to the need for routine maintenance and repairs of County Drainage systems. This may be considered an "indirect benefit". An indirect benefit may be better described as "contributing stormwater". By receiving this letter, your property may be affected by the redetermination once the Drainage Viewers have completed their work.

The viewers will prepare a viewers' report of all property that, in the viewers' opinion, is benefited or damaged by CD 28. By statute, a redetermination and damages proceeding requires that a permanent strip of perennial vegetation must be established on each side of the ditch. The approved perennial vegetation must be 16-1/2 feet in width. The viewers appointed by the Drainage Authority, will make a recommendation in their viewers' report to the Drainage Authority on damages to be paid to owners of property over which a permanent strip of perennial vegetation will be established. The damages payment is reimbursement for the taking of the legally required 16-1/2 foot vegetation buffer from a land owner.

After the Redetermination of Benefits has been completed, a packet of documents will be sent to property owners that are determined to be part of the CD 28 Drainage System. The viewing work is expected to take 18 to 20 months to complete. In that packet, there will be a Property Owner's Report and the page(s) from the Viewers Report with your property's details. The top portion of the Property Owner's Report will be a Notice of a Public Hearing. Prior to the Public Hearing, there will be at least one Informational Meeting describing the Redetermination Process and the Viewing methodology, as well as to answer any specific questions you may have about this process.

To provide more information about the redetermination of benefits and damages proceedings, a special webpage has been created. It will be your best source of current information and resources connected to CD 28. If you have any questions, you are encouraged to read this material and watch the CD 28 Redetermination of Benefits and Damages Video Presentation available online at:

https://gis.co.stearns.mn.us/Ditches/CD28/CD28_redetermination.html

To submit a comment or question, please follow the link below.

<https://arcg.is/1rS8yr>

You may also contact us by email County.Drainage@co.stearns.mn.us or by phone at 320-654-4703. Please note that due to volume, email will be the fastest way to receive a response, but staff will return all phone calls in the order they are received.

Thank you,

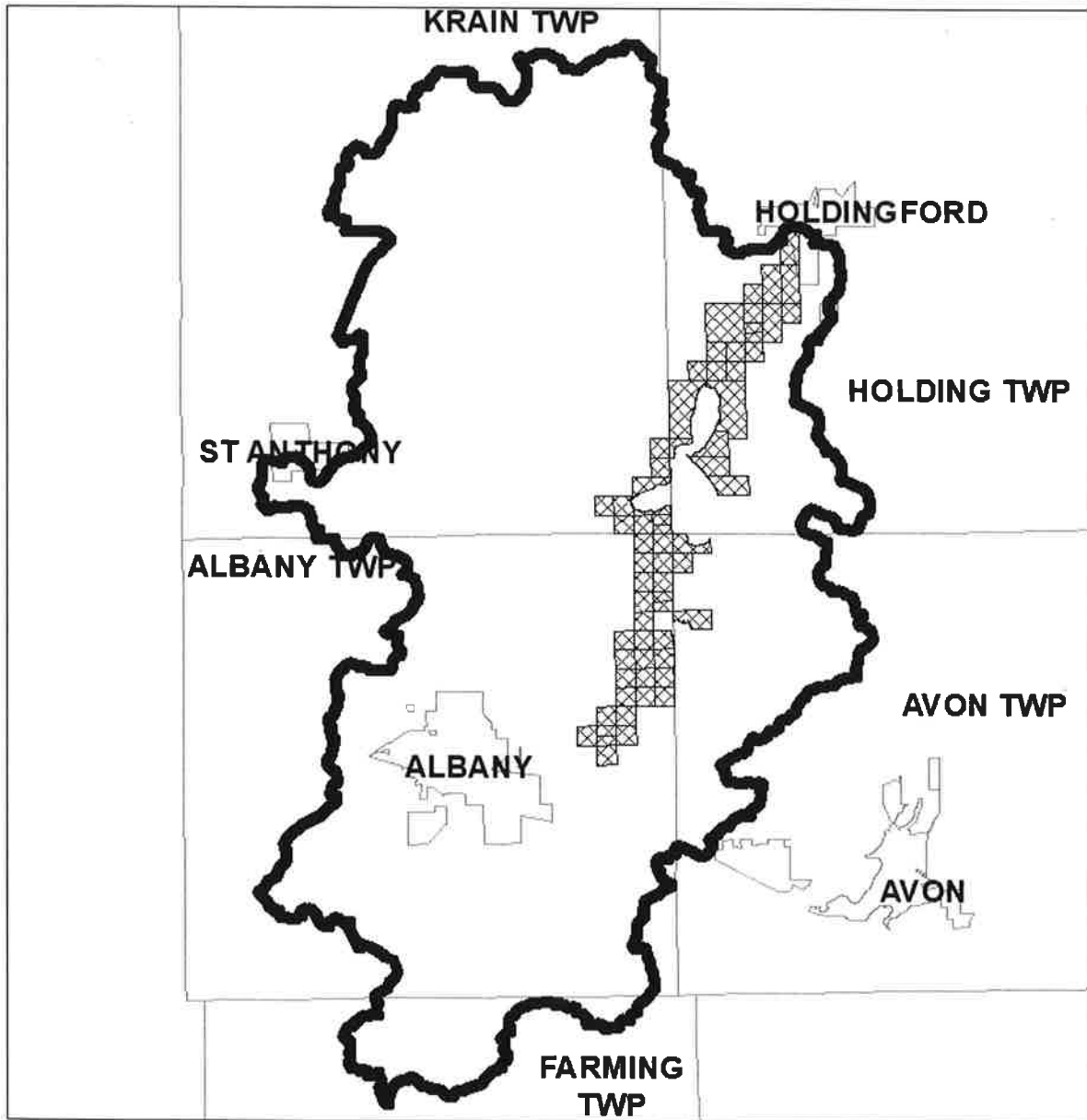
Chad Martini
Land Services Manager

CD 28 WATERSHED MAP

The watershed boundary shows the geographic area which naturally sends water to County Ditch 28. A redetermination of benefits and damages proceeding would update the system records to reflect present day use of the drainage utility. The CD 28 watershed boundary (heavy black line) is an approximation of properties which could be affected by a redetermination proceeding.

Legend

-  CD28 Watershed
-  CD28 Boundary
-  Township / City



PROPERTY OWNER RESOURCES

Stearns County Ditch 28 Webpage

<https://gis.co.stearns.mn.us/Ditches/cd28/cd28.html>

- Historical information
- Engineering documents and modeling
- Mapping

Stearns County Ditch 28 Redetermination Webpage

https://gis.co.stearns.mn.us/Ditches/CD28/CD28_redetermination.html

- Current news
- Property owner petition
- Property Owner resource video
- Petition validation

Video with background and explanation of Redetermination

<https://www.youtube.com/watch?v=dF-NF9CGXIE>

Submit a Question Online

<https://arcg.is/1rS8yr>

Phone

320-654-4703

Email

County.Drainage@co.stearns.mn.us

Independent Viewing Team Appointed by the CD 28 Drainage Authority

Lead Viewer – Joe Jacobs

Allen Wick

Brad Wick

Dave Schmidt

Jeff Johnson

Ron Ringquist

FREQUENTLY ASKED QUESTIONS

VIEWERS REDETERMINATION PROCESS

Q. What is a Redetermination of Benefits & Damages?

A. Redetermination of Benefits & Damages is a process used when the drainage authority determines that the original benefits or damages determined do not reflect reasonable present-day land values or that the benefited or damaged area have changed. The amount of assessment that landowners pay is based up on benefits.

Q. Who does this Redetermination of Benefits?

A. The drainage authority has appointed a team of viewers to use data as well as groundwork to determine who benefits from the ditch and how much they benefit. Per Minnesota Statute, these viewers must be independent and not own any property in the watershed.

Q. Why is a Redetermination being done?

A. The benefits and damages listed on the original viewers' reports (typically when the ditch was established) are outdated. Benefited lands and benefits of many drainage systems have not been updated for decades, some for over a century, and as a result:

- a.) There are lands draining into the system which were not assessed for benefits; and,
- b.) Benefits were determined when land was selling for a small fraction of what it is selling for today and are unrealistic.

Q. What are benefits & damages?

A. "Benefits" refers either to the impact a drainage system has on land in terms of improving the market value of the land or the impact (and costs associated with that impact) that the land has on the drainage system because of land use that accelerates drainage, transports sediment or increases volume demand in a drainage system. "Damages" means the reduction of value of the land taken for the permanent grass strips bordering the open channel of the drainage ditch. This is a 1 rod easement.

Q. I was never in the benefited area before, why am I now?

A. We are required by statute to view all lands that drain towards the ditch. Technology has allowed us to create an accurate watershed delineation that accounts for all lands that add to the need for system capacity and/or maintenance.

Q. Why is my 80-acre parcel listed more than once on the report?

A. We are required by statute to break each parcel into 40-acre tracts. In addition, our GIS program breaks the parcels down by quarter, so you may see smaller acreage broken down because of the way it lies in spatial data.

Q. My neighbor has tiled ground and I do not. Does he pay more than I do?

A. We factor in the cost of private improvement into our benefit value per classification regardless if you tile or not. Therefore, it is up to the landowner to exercise their right and legal ability to tile if they chose.

Q. Didn't my grandfather/family already pay for this when the ditch was initially put in?

A. Yes, he did pay for the ditch to be established. What we are establishing with the redetermination of benefits process, is what percentage of the cost each landowner would be accountable for if there are any future repairs done on the system.

Q. Are there any repairs planned on my system?

A. Please refer to the drainage authority/ditch inspector for the answer.

Q. What consideration is given to residential lands?

A. Although residential lands still have the need to dewater, they are not producing a crop and making an income year after year. Therefore, they are benefited, but at a lower amount.

Q. How do you determine your values per classification?

A. We extract sales data from the townships in the footprint of the watershed, versus county wide. We include 7 years of agricultural sales with a process to eliminate extreme high sales, low sales, and family sales. MN Statute requires a benefit amount to be established to ensure that if a project is done, the benefits outweigh the cost.

Q. My land sits on a hilltop, why am I benefited?

A. We are required by statute to look at all lands that drain toward the ditch. We also look at all lands that have an indirect or direct benefit. With a direct benefit, you can clearly see your water drain into the ditch. However, the further away from the ditch you are, you receive an indirect benefit. Your water places a burden on neighboring lands which the ditch carries away. Therefore, your lands create a need for system capacity and maintenance.

Q. The ditch currently is not working correctly, and my land isn't able to drain, why should I have to pay?

A. Without the ditch to carry the water away, the land would more than likely be a lake or pond and you would only be able to farm the land a couple years out of 10.

Q. From the water of upstream landowners, why am I paying more?

A. We are required by statute to look at the ditch in 2 conditions; never being constructed and in its as constructing condition. The fact that the ditch may not be working currently cannot be factored in our evaluation.

Q. What consideration is given to wetlands?

A. We review the national wetland inventory and satellite imagery to determine how often the land is being farmed. Nonfarmable wetlands are not benefited as they are not allowed the ability to drain.

Q. My land is in CRP, why am I benefited?

A. To be enlisted in CRP, you must have a proven crop record. It is a management choice to enroll your land in CRP and there is nothing stopping you or a future landowner from farming it later.

Q. I have made conservation efforts (RIM/CREP programs) to my land, is this considered and how?

A. Yes, when we are aware of conservation efforts on your land, we do evaluate those lands differently. Since the land must be enlisted in CRP prior to RIM/CREP, we still consider the land benefited, however, it is at a lower amount.

Q. Are DNR lands benefited?

A. We research what the management plan of DNR lands are before we determine whether they are benefited. This is a determination made on each parcel they own.

Q. Why does my neighbors 1 red acre have a lower benefit than mine?

A. The availability of hydraulic capacity is different. You have drainage deemed optimal due to availability for capacity or the depth of the ditch to drain or tile your own land to get the optimal capacity.

Q. Is this a bill?

A. No, this is an informational document meant to inform property owners of changes to how future costs on the listed public drainage system will be paid if this report is adopted by the Drainage Authority.

Q. Why are woodlots benefited?

A. Woodlots add the need for system capacity and maintenance.

Minnesota Drainage Statutes Reference

The list below is a partial list of the legal statutes that relate to drainage system redetermination of benefits and damages. This list does not represent the entire Minnesota drainage code but can serve as a reference specifically related to redetermination of benefits and damages.

103E - <https://www.revisor.mn.gov/statutes/cite/103E/full>

Refers to the full set of laws in Minnesota that govern drainage systems.

103E.021 Planting Ditches with Perennial Vegetation

Vegetative buffer strips that measure 16.5 ft on both sides of the ditch are required. The statute also outlines damages that must be paid to property owners for the vegetative buffer.

103E.091 Appeals

Property owners may appeal drainage authority determinations to district court. This statute details the appeals process and what may be appealed.

103E.311 Viewer Duties

Short explanation of duties for drainage viewers.

103E.0315 Assessing Drainage Benefits and Damages

Statute related to assessment and viewer responsibilities.

103E.325 Final Hearing Notice

Details related to the final hearing notice related to the viewers report.

103E.351 Redetermination of Benefits and Damages

State law details the conditions to redetermine the benefits and damages of a drainage system and how viewers are appointed.

POLICE DEPARTMENT

EXPENDITURES		Budget 2020	ACTUAL 2020	Budget 2021	Budget 2022	Budget 2023
	Full time employees regular	\$260,000	\$243,205	\$242,000	\$267,853	\$372,965
	Part time employees	\$20,000	\$51,867	\$66,678	\$28,000	\$3,500
	PTO	\$12,000	\$18,211	\$0	\$0	\$0
	Holiday pay	\$13,000	\$13,895	\$0	\$0	\$7,230
	PERA	\$48,000	\$50,121	\$48,000	\$48,000	\$64,000
	FICA	\$11,000	\$11,680	\$13,000	\$13,000	\$6,600
	Health Insurance/HSA begin 2021	\$35,000	\$32,585	\$45,000	\$39,000	\$52,650
	Employer Paid H.S.A.	\$9,500	\$9,227	\$0	\$0	\$0
	Workers Compensation Ins.	\$13,000	\$13,428	\$13,000	\$14,000	\$14,000
	Uniform Allowance	\$3,000	\$6,327	\$3,000	\$3,500	\$2,500
	Office Supplies	\$4,000	\$4,281	\$4,000	\$4,000	\$4,000
	Training and Instruction	\$11,000	\$4,436	\$10,000	\$6,000	\$5,000
	Motor Fuels	\$8,000	\$6,898	\$8,000	\$8,500	\$8,500
	Legal Fees	\$13,000	\$347	\$14,000	\$2,000	\$14,000
	Telephone	\$3,500	\$3,160	\$3,500	\$3,500	\$3,500
	General Liability Insurance	\$6,500	\$7,747	\$6,500	\$8,000	\$8,000
	Electric Utilities	\$2,200	\$1,448	\$2,200	\$2,200	\$2,200
	Gas Utilities	\$1,000	\$338	\$1,000	\$1,000	\$1,000
	Repairs/Maint. Buildings	\$4,000	\$12,392	\$4,000	\$3,000	\$3,000
	Repairs/Maint. Machinery/Equip	\$6,000	\$22,640	\$6,000	\$10,000	\$20,000
	Computer O/M	\$4,000	\$8,632	\$5,000	\$7,500	\$7,500
	Dues and subscriptions	\$7,500	\$16,981	\$7,500	\$20,000	\$7,500
	Animal Dog Misc.	\$250	\$0	\$250	\$250	\$0
	Capital Outlay	\$5,000	\$34,740	\$10,000	\$5,000	\$0
TOTAL EXPENDITURES:		\$500,450	\$574,586	\$512,628	\$494,303	\$607,645
				2.43%	-3.57%	22.93%
REVENUES		Budget 2020	ACTUAL 2020	Budget 2021	Budget 2022	Budget 2023
	ITEMS new 2021					
	SRO - AHS	\$25,000	\$27,039	\$30,000	\$31,000	\$31,000
	Contract Hour Wage Reimbursement	\$0	\$4,270	\$0	\$0	\$3,500
	Police State Aid & Trng refund	\$30,000	\$33,079	\$40,000	\$40,000	\$40,000
	Surplus property	\$0	\$16,522	\$0	\$0	\$0
	Accident Reports	\$1,500	\$164	\$1,500	\$1,500	\$1,500
	Fines	\$16,000	\$17,640	\$16,000	\$16,000	\$16,000
	Animal License	\$2,750	\$1,218	\$2,000	2000	\$0
TOTAL REVENUES:		\$75,250	\$99,932	\$89,500	\$90,500	\$92,000
Total Police Services:		\$425,200	\$474,654	\$423,128	\$403,803	\$515,645

>AXON \$
>RMS \$4
>Co. Attn
\$376,46