

Pursuant to due call and notice thereof a regular meeting of the Council in and for the City of Albany, Stearns County, Minnesota, was called to order by Mayor Daron Gersch at 6:30 o'clock in the evening on Wednesday, April 20, 2016, in the Council Room at 400 Railroad Avenue for the said City.

Other Council members present were: Councilors John Greer, Tom Kasner, and John R. Harlander. Councilor Laurie Dingmann was absent.

Also present were: Jeremy Mathiasen, City Engineer with Stantec, Inc., Mike Kosik, Editor, Albany Enterprise, Joe Mergen, Public Works Supervisor, Tom Schneider, Clerk/Adm., Nicole Cherne, Tamara Daniels, Scott Hutchinson, Ralph Lauer, Ray Mrozek, Pat Raeker, Jon Siegle, Rita Gasperlin, Shirley Bauer, Dwight Kohout, and Keith Heitzman.

The Council recited the Pledge of Allegiance.

After due discussion, a motion was made by John Greer and seconded by Tom Kasner to authorize electronic payments, transfers, and the payment of the following bills: Check Numbers 66266 to 66301 and 16061 to 16074. All voted for the motion and it carried. The complete check register is on file at the office of the City Clerk/Adm. for public inspection during regular office hours.

Mayor Daron Gersch called for any corrections or additions to the minutes of the regular Council meeting held on April 6th and hearing none declared them approved.

Pursuant to due notice, at 6:35 PM, Mayor Daron Gersch called the public hearing into session to consider the construction of the following 1th Street Utility Improvements: sanitary sewer, water main, and service improvements from 150 feet north of Railroad Avenue to approximately 250 feet north of Lake Avenue. Mr. Mathiasen informed the public that the Minnesota Department of Transportation, MnDOT, will be the lead agency for the construction improvements being 1st Street is also designated as State Highway #238. Mr. Mathiasen noted that MnDOT is preforming a full reconstruction of the roadway including new base, curb/gutter, sidewalk, and bituminous pavement. The City's estimated project cost is \$306,000+/- . Mr. Mathiasen noted that construction will begin from Railroad Avenue to north of Lake Avenue in the summer of 2018 and rural roadway northerly to the City of Upsala in 2017. Mr. Mathiasen provided information to the methodology the City intends to use to calculate individual assessments for affected parcels which is similar to past improvement projects. Mr. Hutchinson noted that his driveway apron and adjacent properties have a severe dip near the gutter and questioned if this could be corrected. Mr. Mathiasen noted that he will contact MnDOT to make them aware of his concerns. Ms. Gasperlin questioned if new utilities would end at the sidewalk or extend beyond the sidewalk or closer to her home on her property. Mr. Mathiasen noted that the new utilities would end at the right-of-way and if a property owner wants to update their services from the right-of-way to their home, a private contractor may be hired at the expense of the homeowner. Mayor Daron Gersch closed the public hearing at 7:00 PM. After due discussion, a motion was made by Tom Kasner who introduced the following Resolution and moved its adoption:

RESOLUTION 2016-17
ORDERING IMPROVEMENT
1st Street Utility Improvements

The motion for the foregoing Resolution was seconded by John R. Harlander and after a full discussion thereon and upon a vote being taken thereon, the following voted in favor thereof: Mayor Daron Gersch, Councilors Tom Kasner, John R. Harlander, and John Greer, and none voted against the same whereupon the said Resolution was declared duly passed and adopted. The full text of the said Resolution is on file at the office of the City Clerk/Administrator for public inspection during regular office hours.

After due discussion, a motion was made by Mayor Daron Gersch who introduced the following Resolution and moved its adoption:

RESOLUTION 2016-18
DIRECTING PREPARATION OF
FINAL PLANS AND SPECIFICATIONS
1ST STREET UTILITY IMPROVEMENTS

The motion for the foregoing Resolution was seconded by John R. Harlander and after a full discussion thereon and upon a vote being taken thereon, the following voted in favor thereof: Mayor Daron Gersch, Councilors Tom Kasner, John R. Harlander, and John Greer, and none voted against the same whereupon the said Resolution was declared duly passed and adopted. The full text of the said Resolution is on file at the office of the City Clerk/Administrator for public inspection during regular office hours.

Mr. Mathiasen informed the Council that a pre-construction meeting was held on April 19th at City Hall for the 2016 5th Street Roadway and Utility Improvements. Mr. Mathiasen noted that the project will begin within a week or so and newsletters related to the construction progress will be provided to the property owners on a regular basis. Mr. Mathiasen presented to the Council Change Order No. 2 for the said improvements whereby the change order adds the project restoration work to the contract of Larson Excavating, Inc., Holdingford, MN, based upon the pricing submitted in the competitive bidding process. After due discussion, a motion was made by John R. Harlander and seconded by Tom Kasner to approve Change Order No. 2 in the amount of \$45,894.84 for the aforesaid improvements. All voted for the motion and it carried.

Mr. Schneider presented to the Council a resolution to declare the cost to be assessed, ordering preparation of proposed assessments, and calling for a public hearing for the 2016 5th Street Roadway and Utility Improvements. Mr. Mathiasen noted that the resolution has been updated to reflect the restoration costs added to the contract. After due discussion, a motion was made by Tom Kasner who introduced the following resolution and moved its adoption:

RESOLUTION 2016-13
DECLARING COST TO BE ASSESSED; ORDERING PREPARATION
OF PROPOSED ASSESSMENT; AND CALLING FOR PUBLIC
HEARING ON ASSESSMENTS
2016 Street & Utility Improvements (5th Street, Linden Avenue,
2nd Avenue and Meyer Avenue)
(Public Hearing: 6:30 PM or as soon as thereafter, Wednesday, May 18th at City Hall)

The motion for the foregoing Resolution was seconded by Mayor Daron Gersch and after a full discussion thereon and upon a vote being taken thereon, the following voted in favor thereof: Mayor Daron Gersch, Councilors Tom Kasner, John R. Harlander, and John Greer, and none voted against the same whereupon the said Resolution was declared duly passed and adopted. The full text of the said Resolution is on file at the office of the City Clerk/Administrator for public inspection during regular office hours.

Mr. Mathiasen presented to the Council Pay Application No. 2 for the 2015 Capital Improvements. Mr. Mathiasen noted that the pay application is for only partial and minimal restoration work remains on the golf course. After due discussion, a motion was made by John Greer and seconded by John R. Harlander to approve the said pay application for Loren's Tree and Lawn Service, Albany, MN, in the amount of \$36,203.55. All voted for the motion and it carried.

Mr. Schneider informed the Council that several solar companies who are developers have been requesting that the City enter into a 25-year Energy Subscription Agreement to save energy costs with no liability in the operation of a community solar garden by the City. Mr. Schneider noted that several school districts, businesses, and area cities have entered into these agreements, but did not recommend the City take any action at this time until further information can be researched. Mr. Harlander noted that the energy from a community solar garden is delivered to XCEL Energy's grid and the subscriber receives a credit on their monthly electric energy bill for their share of the solar energy produced by the community solar garden. Mr. Harlander noted that several energy saving options were presented, but the simplest seems to

be a production credit of \$0.01 per kWh or the City become a developer and construct a community solar garden. Mr. Harlander noted that he and Mr. Schneider will continue to gather information and when appropriate, present a proposal to the Council to consider. No action was taken by the Council.

Mr. Schneider informed the Council that many cities, counties, and school districts are improving the security of their buildings, offices, and public meeting rooms. Mr. Schneider noted that the current layout of the council room is inadequate and recommended changes to improve the safety and public participation at meetings. Mr. Greer noted the seating arrangement should be improved so members from the public don't have to exit the room next to the council table. Mr. Harlander recommended that security improvements be considered to the administration window in the building lobby. Mr. Schneider informed the Council that he will obtain cost estimates for improvements to the council room and administration window in the building lobby.

Mayor Daron Gersch announced the next regular Council meeting for 6:30 o'clock in the evening on Wednesday, May 4, 2016 and adjourned the meeting at 7:35 PM.

Tom Schneider, Clerk/Adm.