

Pursuant to due call and notice thereof a regular meeting of the Council in and for the City of Albany, Stearns County, Minnesota, was called to order by Mayor Tom Kasner at 6:30 o'clock in the evening on Wednesday, January 4, 2023, in the Council Room at 400 Railroad Avenue for the said City.

Other Council members present were: Councilors Keith Heitzman, John R. Harlander, Adam Rushmeyer, and Al Amdahl. None were absent for the meeting.

Other's present were: Tom Schneider, Clerk/Adm. and Jeremy Mathiasen, the city Engineer with the firm Stantec, Inc., St. Cloud, MN.

The council recited the Pledge of Allegiance.

Mr. Schneider administered the Oath of Office to Mayor Tom Kasner, Councilor Al Amdahl, and Councilor Adam Rushmeyer, who were elected to the offices at the November 3rd Municipal Election.

The council took notice of approval of payment of bills. After due discussion, a motion was made by Keith Heitzman and seconded by Adam Rushmeyer to approve/authorize payroll (34504-3515), electronic payments (900076-900080), transfers, and the payment of the following bills: Check Numbers 72386 to 72419. All voted for the motion and it carried.

Mayor Tom Kasner called for any corrections or additions to the minutes of the regular meeting of the council held on December 21st and special meeting of the council held on December 28th, and hearing none declared both approved.

Open forum/public comments: none

Mr. Mathiasen appeared before the council to present the plans and specifications and resolution to set a bid date for the proposed Forest Avenue Improvements. Mr. Mathiasen noted the improvements consist of new roadway, curb/gutter, sidewalks, watermain, sewer main, services, and storm sewer. Mr. Mathiasen noted the reconstruction improvements are similar as previous improvements. Mr. Mathiasen informed the council bids will be received until 11:00 AM on Wednesday, February 1st, then publicly opened, and tabulated. After due discussion and upon the recommendation of the city engineer, a motion was made by John R. Harlander who introduced the following resolution and moved its adoption:

RESOLUTION 2023-03
RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS
2023 CIP Roadway and Utility Improvements
(Forest Avenue, 2nd Street, 3rd Street, 4th Street, 5th Street, and adjacent alleys)

The motion for the foregoing resolution was seconded by Al Amdahl and after a full discussion thereon and upon a vote being taken thereon, the following voted in favor thereof: Mayor Tom Kasner, Councilors Al Amdahl, John R. Harlander, Adam Rushmeyer, and Keith Heitzman, and none voted against the same whereupon the said Resolution declared duly passed and adopted. The full text of the said Resolution is on file at the office of the city Clerk/Administrator for public inspection during regular office hours.

Mr. Mathiasen updated the council on the firm's rate schedule for 2023, a 5% average increase in hourly rates. Mr. Mathiasen thanked the council for their continued support and is looking forward to working with the council on improvement projects in the future.

The council took notice of a request by the Mn Department of Transportation for the council to approve the execution of a purchase agreement and warranty deed for MnDOT to acquire a portion of city owned property for improvements to State Highway 238 adjacent to the 1st Street and Railroad Avenue intersection described as follows:

Lots 6, 7, and 8, Block 22, Townsite of Albany, according to the plat thereof on file and of record in the office of the county Recorder in and for Stearns County, Minnesota; which lies southeasterly of Line 1 described as: Commencing at the southeast corner of said lot 6; thence North 83 degrees 39 minutes 11 seconds West along the south line thereof for 24.00 feet to Right of Way Boundary Corner B30 as shown on CITY OF ALBANY RIGHT OF WAY PLAT NUMBER 1 as the same is on file and of record in the office of the County Recorder in and for said Stearns County; thence continue North 83 degrees 39 minutes 11 seconds West along the northerly line of said plat for 38.36 feet to the point of beginning of Line 1 to be described; thence North 86 degrees 53 minutes 11 seconds East for 5.00 feet; thence deflect to the left on a curve having a radius of 64.33 feet and a delta angle of 25 degrees 44 minutes 32 seconds for 28.90 feet; thence deflect to the left on a curve having a radius of 24.33 feet and a delta angle of 53 degrees 12 minutes 20 seconds for 22.59 feet; thence deflect to the right on a curve having a radius of 201.67 feet and a delta angle of 15 degrees 00 minutes 04 seconds for 52.80 feet; thence North 22 degrees 56 minutes 23 seconds East for 35.32 feet; thence North 22 degrees 05 minutes 18 seconds East for 8.16 feet to the east line of said Lot 6 and there terminating.

After due discussion, a motion was made by Adam Rushmeyer who introduced the following resolution and moved its adoption:

CITY OF ALBANY, MINNESOTA
RESOLUTION 2023-01
A RESOLUTION APPROVING LAND SALE TO THE STATE OF MINNESOTA FOR
STATE PROJECT NUMBER 7323-14RW
IMPROVEMENTS TO HIGHWAY 238

The motion for the foregoing resolution was seconded by Keith Heitzman and after a full discussion thereon and upon a vote being taken thereon, the following voted in favor thereof: Mayor Tom Kasner, Councilors Adam Rushmeyer, John R. Harlander, Al Amdahl, and Keith Heitzman, and none voted against the same; whereupon the said resolution was declared duly passed and adopted.

Mr. Schneider presented to the council a proposed resolution to authorize the city Clerk/Adm. to pay claims or invoices in an amount of \$10,000 or less prior to council meetings pursuant to MN State Statute 412.271, Subd. 7 and Subd. 8. Mr. Schneider noted the resolution is presented annually. After due discussion, a motion was made by Mayor Tom Kasner who introduced the following resolution and moved its adoption:

RESOLUTION 2023-02
RESOLUTION APPROVING THE DELEGATION OF
AUTHORITY FOR PAYING CLAIMS PRESENTED TO THE CITY OF ALBANY

The motion for the foregoing resolution was seconded by Adam Rushmeyer and after a full discussion thereon and upon a vote being taken thereon, the following voted in favor thereof: Mayor Tom Kasner, Councilors Al Amdahl, John R. Harlander, Adam Rushmeyer, and Keith Heitzman, and none voted against the same whereupon the said Resolution declared duly passed and adopted. The full text of the said Resolution is on file at the office of the city Clerk/Administrator for public inspection during regular office hours.

Mr. Schneider informed the council it was brought to his attention by the Albany Sportsmen's Club they accidentally submitted an incorrect date of their annual raffle in the Minnesota Lawful Gambling Exempt Permit application and Resolution 2022-03 approved by the council on February 2, 2022. Mr. Schneider noted the said Club informed him the correct date for the raffle is January 6, 2023 and will be held at Shady's Hometown Tavern and Events Center, 451 Railroad Avenue. After due discussion, a motion was made by Keith Heitzman and seconded by John R. Harlander to approve the request by the Albany Sportsmen's Club to change the date of their raffle from January 5, 2023 to January 6, 2023. All voted for the motion and it carried.

Mr. Schneider informed the council there is a vacant one-year term on the Economic Development Authority (EDA) for a Planning Commission member; whereby he recommended Nathan Ronning, a member on the Planning Commission, to be appointed to the one-year term on the EDA board. After due discussion, a motion was made by John R. Harlander and seconded by Al Amdahl to appoint Nathan Ronning as a Planning Commission member on the EDA board for a term ending December 31, 2023. All voted for the motion and it carried.

Mayor Tom Kasner informed the council there is a joint meeting of the council and Park Board at 5:30 PM on Wednesday January 18th and announced the next regular council meeting for 6:30 o'clock or as soon as thereafter on Wednesday, January 18, 2023, and adjourned the meeting at 7:05 PM.

Tom Schneider
Clerk/Adm.