

Pursuant to due call and notice thereof a regular meeting of the Council in and for the City of Albany, Stearns County, Minnesota, was called to order by Mayor Daron Gersch at 6:30 o'clock in the evening on Wednesday, May 17, 2017, in the Council Room at 400 Railroad Avenue for the said City.

Other Council members present were: Councilors John Greer, Tom Kasner, Keith Heitzman, and John R. Harlander. None were absent. Also present were: Tom Schneider, Clerk/Adm., Andrew Gravidahl, Patrol Officer, Matt Gannon, Police Sergeant, Joe Mergen, Public Works Supervisor, Jeremy Mathiasen, City Engineer, with Stantec, Inc., Dannielle Zierden, Police Adm. Assistant, and Mike Kosik, Editor, Albany Enterprise.

The Council recited the Pledge of Allegiance.

After due discussion, a motion was made by John Greer and seconded by Tom Kasner to authorize electronic payments, transfers, and the payment of the following bills: Check Numbers 67314 to 67359 and 16527 to 16541. All voted for the motion and it carried.

Mayor Daron Gersch called for any corrections or additions to the minutes of the regular meeting of the Council held on May 3rd and hearing none declared them approved.

Retired Colonel Martin Breaker, National Department of Defense, appeared before the Council to present the City with an award "Above and Beyond". Mr. Breaker stated the award is presented on behalf of the men and women of the National Guard and Reserve Forces for outstanding service and continuing employer support to the National Defense. Mr. Breaker noted that two employees in the Police Department are currently serving in the MN National Guard. Mayor Daron Gersch, with the consensus of the Council, thanked Mr. Breaker for the award.

Randy Bromenschenkel, 1041 Forest Avenue, appeared before the Council to request approval of a minor subdivision of Lot 5, Block 3, Thelen Addition, a recorded plat on file at the Stearns County Recorder's Office. Mr. Bromenschenkel informed the Council that Bonita Mauritz, 1101 Forest Avenue, owns a vacant lot (Lot 5, Block 3) who agreed to sell him the east half of said lot. Mr. Bromenschenkel noted that the lot will be surveyed to include legal descriptions that will be added to a certificate of completion that is required for recording purposes. After due discussion, a motion was made by Tom Kasner and seconded by John R. Harlander to approve the minor subdivision and to direct Mayor Daron Gersch to execute the certificate of completion contingent upon the City receiving a certificate of survey. All voted for the motion and it carried.

Mr. Mathiasen informed the Council that punch list items are being corrected for the 2016 5th Street North Utility and Street Improvements. Mr. Mathiasen noted that final paving should begin soon. Mr. Mathiasen noted that the Minnesota Department of Transportation (MnDOT) will submit to the City the final plans for the 2018 1st Street Utility and Street Improvements in June or July. Mr. Mathiasen also noted that the plans for the proposed 2017 North Lake Storm Water Conservation Improvements are nearly completed. Mr. Mathiasen informed the Council that he met with Mr. Mergen, Mr. Schneider, and Wayne Cymbulak to discuss additional projects related to storm water volume control north of North Park, but questioned if the Council has any concerns if additional engineering fees are incurred. Mr. Kasner noted that he would not object if additional engineering was considered to develop a concept plan to reduce storm water volume flowing into North Lake. Mayor Daron Gersch directed Mr. Mathiasen to prepare the concept plan.

Mr. Mergen informed the Council that the electric (wire) service to the Jaycee Shelter in North Park failed and attempts to find the location of the failure were unsuccessful. Mr. Mergen noted that an electrical contractor dug a trench from a power source in the park to the shelter and a new electric wire was placed in conduit to improve reliability to the shelter.

Mr. Mergen also informed the Council that the Minnesota Pollution Control Agency (MPCA) will begin water sampling in the South Two River east of the City in June. Mr. Mergen noted that Stearns

County conducted sampling in the river in 2010 and found that one sample for chlorophyll-a was significantly higher than others, but there are no notes in the file that would explain the higher than normal reading. Mr. Mergen noted that phosphorus levels in the river will be measured and questioned if the Council would want him to take water samples closer to the discharge point at the Wastewater Treatment Plant. Mayor Daron Gersch, with the consensus of the Council, directed Mr. Mergen to take water samples in the South Two River at a location that would be appropriate.

Mr. Kasner questioned if the City can contact a state agency for assistance to reduce the amount of sediment in the South Two River that flows through the golf course. Mr. Kasner noted that nearly 9,500 acres of storm water flows through the South Two River on the golf course during rainfall events and it's estimated more than 300 cubic yards of sediment has been deposited in a pond which has caused a significant loss of storm water storage in the pond. Mr. Schneider noted that the Minnesota Board of Water and Soil Resources (BWSR), an agency that improves and protects water and soil resources, may be contacted for direction on ways to reduce the collection of sediment in the pond. Mayor Daron Gersch, with the consensus of the Council, directed Mr. Schneider to contact the state agency for direction.

Mr. Schneider presented to the Council a 5-year commercial lease agreement (H-6112) between the Minnesota Department of Transportation (MnDOT) and the City of Albany for property owned by the State of Minnesota that is being occupied for golf course purposes (No. 2 fairway) along Interstate-94. Mr. Schneider noted that the agreement is a renewal which includes annual payments of \$100 payable to MnDOT. After due discussion, a motion was made by Mayor Daron Gersch who introduced the following Resolution and moved its adoption:

RESOLUTION 2017-06
Commercial Lease (H-6112)
MnDOT and City of Albany

The motion for the foregoing resolution was seconded by Keith Heitzman and after a full discussion thereon and upon a vote being taken thereon, the following voted in favor thereof: Mayor Daron Gersch, Councilors John Greer, Tom Kasner, Keith Heitzman, and John R. Harlander, and none voted against the same whereupon the said Resolution was declared duly passed and adopted. The full text of the said Resolution is on file at the office of the City Clerk/Administrator for public inspection during regular office hours.

The Council took notice of a request by the Albany Chamber of Commerce to consider the approval of a MnDOT Parade Permit application for Heritage Day, Saturday, August 5th. Mr. Schneider noted that Railroad Avenue is designated as State HWY #238 and MnDOT requires an application if the roadway is to be closed for an event. After due discussion, a motion was made by Tom Kasner and seconded by Keith Heitzman to authorize Mayor Daron Gersch to execute the said application on behalf of the City. All voted for the motion and it carried.

Mr. Schneider informed the Council that a letter will be mailed to adjoining properties for the Active Places Demonstration Project which is intended to build upon a network of trails and sidewalks to create safe routes that will lead residents to school, parks, and downtown. Mr. Schneider presented the following projects approved by the Council:

- **Sixth Street/ County Road 53-** Install a temporary shared use path from Linden Avenue to Soo Line Avenue on the east side of 6th Street. The shared use path will be separated from the traffic lane with temporary delineator cones. Parking will only be allowed on the west side of 6th street.
- **Alivia Avenue-** Install a temporary shared use path from 6th Street to 8th Street on the South side of Alivia Avenue. The shared use path will be separated from the traffic lane with temporary delineator cones. Parking will only be allowed on the north side of Alivia Avenue.

- **Forest Avenue-** Develop Forest Avenue as a primary bicycle and pedestrian route, especially for children walking and biking to school. Stop signs will be permanently installed at the intersections of Forest Avenue and 2nd, 3rd, 4th, 5th and 7th streets. The intersections on Forest Avenue and 4th Street will be a four-way stop.

Mr. Schneider noted all projects are scheduled to begin June 26th and the temporary paths along 6th Street and Alivia Avenue will be open through October 31st. Mayor Daron Gersch, with the consensus of the Council, directed Mr. Schneider to mail out the informational letter.

Mayor Daron Gersch announced the next regular Council meeting for 6:30 o'clock in the evening on Wednesday, June 7, 2017 and adjourned the meeting at 7:10 PM.

Tom Schneider
Clerk/Adm.